

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA  
MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING  
OCTOBER 2, 2019**

**MEMBERS PRESENT:** R. Collins, M. Fraser, C. Groom (Chair), R. Guilbault, K. Matsumoto (Vice Chair) (arrived at 1:56 pm), D. Pine, J. Powell, P. Ratto, C. Stone

**MEMBERS ABSENT:** None

**STAFF PRESENT:** J. Hartnett, C. Mau, J. Cassman, S. van Hoften, D. Olmeda, D. Hansel, A. Chan, J. Brook, D. Seamans

**CALL TO ORDER**

Chair Carole Groom called the meeting to order at 1:03 pm.

**ROLL CALL**

District Secretary Dora Seamans called the roll. A quorum was present.

*The Board meeting recessed to closed session at 1:03 pm.*

**CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

**Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4):  
One Potential Case**

*Vice Chair Karyl Matsumoto arrived at 1:56 pm.*

*The Board meeting reconvened into open session at 2:32 pm.*

Joan Cassman, Legal Counsel, reported that no action was taken during the closed session.

**AUTHORIZE LETTER TO JPB SUPPORTING SERVICE VISION FOR CALTRAIN BUSINESS PLAN**

Carter Mau, Deputy General Manager/CEO, gave a brief background of the proposed letter to the Peninsula Corridor Joint Powers Board.

Motion/Second: Pine/Stone

Ayes: Collins, Fraser, Groom, Guilbault, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

**ADJOURN**

The meeting adjourned at 2:36 pm.

An audio/video recording of this meeting is available online at [www.samtrans.com](http://www.samtrans.com). Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to [board@samtrans.com](mailto:board@samtrans.com).