



SamTrans Citizens Advisory Committee (CAC)
1250 San Carlos Avenue, San Carlos, CA 94070, Bacciocco Auditorium, 2nd Floor

AGENDA

March 5, 2008 - Wednesday

6:30 PM

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comments
4. Approval of Meeting Minutes for February 6, 2008
5. Presentation: Update on San Carlos Village TOD Project at San Carlos Caltrain Station – Brian Fitzpatrick
6. Report of the Chair
 - a. Discussion of Possible Sub-committees
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. Liaison Reports
 - a. SamTrans Board – Wayne Kingsford-Smith
 - b. ADA Technical Advisory Committee – Molly Kennedy
 - c. Caltrain Accessibility Advisory Committee – Molly Kennedy
 - d. Peninsula Corridor Joint Powers Board – Andy Chow
 - e. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – Andy Chow
 - f. Senior Mobility Action Plan – Ken Feldstein
10. Next Meeting: Wednesday, April 2, 2008 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd floor, San Carlos, CA
11. Adjournment

All items on this agenda are subject to action

CAC MEMBERS: T. Ames, J. Baker, A. Chow, K. Chu, T. Collette, K. Feldstein, M. Hall, P. Hitchcock, M. Kennedy, W. Kingsford-Smith (Chair), D. Milton (Vice-Chair), K. Nobles, P. Ratto, D. Wilcox

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650.508.6223. Assisted listening devices are available upon request. Agendas are available on the SamTrans Website at www.samtrans.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Committees and Board: Second Wednesday of the month, 2 PM. SamTrans Citizens Advisory Committee: First Wednesday of the month, 6:30 PM. Date, time and location of meetings may be changed as needed.

Location of Meeting

The SamTrans Administrative Building is located at 1250 San Carlos Ave., San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes: 260, 295, 390, 391, KX.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant District Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@samtrans.com; or by phone at 650.508.6279, or TDD 650.508.6448.

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE
MINUTES OF MEETING – FEBRUARY 6, 2008**

COMMITTEE MEMBERS PRESENT: Tom Ames, John Baker, Andy Chow, Kristina Chu, Tom Collette, Ken Feldstein, Maureen Hall, Pam Hitchcock, Wayne Kingsford-Smith (Chair), Kim Nobles, Peter Ratto, David Wilcox

COMMITTEE MEMBERS ABSENT: Molly Kennedy, David Milton (Vice-Chair)

SAMTRANS STAFF PRESENT: Pat Boland, Nancy McKenna, Chester Patton, Ed Proctor

Chair Wayne Kingsford-Smith called the meeting to order at 6:30 p.m.

PUBLIC COMMENT: None

APPROVAL OF THE MINUTES:

The Committee (Ames/Ratto) approved the minutes of January 2, 2008. John Baker abstained from approving since he was not at the January meeting.

REPORT OF THE CHAIR – WAYNE KINGSFORD-SMITH

Chair Kingsford-Smith said he is postponing the subcommittee discussion since the committee is going on a fieldtrip. Chair Kingsford-Smith said he would appreciate it if the committee would review the reports that were previously sent and be prepared to discuss the subcommittee issue and topics of interest at the next meeting.

Tom Collette arrived at 6:39 p.m.

SAMTRANS STAFF UPDATE

Chester Patton, Director Bus Transportation, reported the following:

- Following-up on the use of the REX buses from the last meeting, staff hopes to put them in service in April, or at the latest August.
- After the last meeting he went and spot checked about a dozen buses to see the ad cards and their timeliness. He did not see any problems. Mr. Patton believes the problem is with the contractor that does the CUB service. Mr. Patton has spoken to them and will continue to monitor the problem.

Pam Hitchcock said that she was on bus 139 today and there was an ad card for an event in 2006 and two other outdated cards from 2007. Mr. Patton asked what route Ms. Hitchcock was on. Ms. Hitchcock said she was on the PX and Mr. Patton said that is one of the contractor buses.

- At the last meeting Ken Feldstein said the KX did not have announcements for San Mateo General Hospital. Mr. Patton has spoken to staff and that has been corrected.

- Ridership from December 2007 compared to December 2006 is fairly flat, maybe slightly better. The on-time performance is just under the goal of 85 percent at 84 percent.

Ken Feldstein arrived at 6:44 p.m.

David Wilcox asked if there is any reason why the on-time performance is not being met. Mr. Patton didn't have a reason.

- Tokens continue to be a very popular media.

Pat Boland, Marketing Manager, reported the following:

- Staff is preparing a campaign for the Latino community. The Latino campaign last year was very successful. There will be a direct mail piece and general branding campaign for television.
- Starting to prepare for the Summer Youth Pass which begins in May.
- Bay to Breakers service planning has begun.
- The committee will be seeing the prototype shelter tonight and comments would be appreciated tonight or via e-mail to him.
- On March 3, Caltrain will be going to 98 trains. Two late night trains have been added to fill in the gap between 10 p.m. and midnight.
- The hydrogen shuttle will be unveiled this Saturday in East Palo Alto

Mr. Feldstein asked about the ridership on the Bay to Breakers service last year. Mr. Boland said ridership increased slightly.

Mr. Patton spoke to legal counsel regarding the luggage restriction on the KX. Legal counsel confirmed that the prohibition does have to remain in place. Mr. Patton said that staff agreed with the FTA that SamTrans would not permit luggage on the KX. This is described on the SamTrans Website and briefly on the timetable.

Mr. Feldstein said that BART now allows luggage and the SFO Airporter only does charters. Is there a way to get this changed. Mr. Patton said he appreciates the comments, but legal counsel has advised staff to retain the prohibition.

Nancy McKenna, Assistant District Secretary, reported that CAC recruitment will begin on Monday, February 11. There are four members who have terms expiring, John Baker, Maureen Hall, Peter Ratto and Wayne Kingsford-Smith and one vacancy. The recruitment closes March 7. Interviews will be scheduled for the week of March 17 or 24 with Board appointment scheduled for the April 9 meeting.

MEMBERS COMMENTS

Peter Ratto said he sits on the Salvation Army Board and 4,000 of the 10,000 toys they received this holiday season came from the Caltrain Holiday Train.

Maureen Hall said that the Route 14 stop at Linda Mar Boulevard and Seville is a safety issue. The bus stops in the crosswalk and there is no sidewalk where passengers get off. A safer location for this stop would be further down the block. Mr. Patton said he will have staff look into this location.

Mr. Wilcox asked about the wheelchair accessibility at this stop. Mr. Patton said that at many stops on the coastside they are not accessible due to the rural nature of the area. Mr. Patton said if we limited it to wheelchair access in the area, there would not be as many stops.

Tom Collette said a group he belongs to will be holding an event at the Sofitel with about 400 attendees at the end of May and would like to have a table promoting Caltrain and SamTrans. Mr. Boland asked Mr. Collette to send him some information on this event.

Mr. Feldstein asked about Translink and the new fareboxes. He wanted to know if it would be beneficial to wait until Translink goes live before installing the new fareboxes. Mr. Feldstein suggested that a presentation on Translink be given at a future meeting.

Mr. Patton said staff doesn't want to hold up the installation of the new fareboxes as it offers the opportunity to offer new media.

LIASON REPORTS

a. SamTrans Board – Wayne Kingsford-Smith

Chair Kingsford-Smith reported the following from the January SamTrans Board meeting:

1. Carole Groom was sworn in to replace Marc Hershman.
2. Molly Kennedy was presented a certificate of appreciation for serving as Chair the past two years.
3. Chuck Harvey reported that ridership on all modes was up 5.5 percent for November 2007 compared to November 2006 and SamTrans was up 3.2 percent. Mr. Harvey also gave a presentation on Caltrain shuttles.
4. The Board approved the SamTrans SRTP and the Grand Boulevard Guiding Principles.
5. Adrienne Tissier was elected Chair and Zoe Kersteen-Tucker was elected Vice-Chair.

b. ADA Technical Advisory Committee – Molly Kennedy - Absent

c. Peninsula Corridor Joint Powers Board – Andy Chow - Nothing

d. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – Andy Chow – Nothing

e. Senior Mobility Action Plan – Ken Feldstein

Next Wednesday the MTC will be meeting to decide how the New Freedom Funds will be distributed. The committee will make a recommendation to the MTC board who will award the funds. Adrienne Tissier is the chair of the committee.

NEXT MEETING:

The next meeting will be held March 5, 2008, at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, California 94070.

Committee adjourned for fieldtrip at 7:05 p.m.

FIELDTRIP TO NEW BUS SHELTER ON EL CAMINO REAL

The committee boarded a SamTrans bus at Central and went down to El Camino Real and San Carlos Avenue to view the new shelter. There were mixed reviews from the committee. Committee comments included no back support, no protection from the wind and the seats will remain wet even though they are open mesh steel. One committee member recommended that a frequency map be installed.

ADJOURNED:

The meeting was adjourned at 7:30 p.m.