

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE
MINUTES OF MEETING – OCTOBER 1, 2008**

COMMITTEE MEMBERS PRESENT: J. Baker, A. Chow, K. Chu, T. Collette, K. Feldstein, P. Hitchcock, W. Kingsford-Smith (Chair), P. Loranger, D. Milton (Vice-Chair), K. Nobles, P. Ratto, D. Wilcox

COMMITTEE MEMBERS ABSENT: M. Hall

SAMTRANS STAFF PRESENT: J. Johnson, M. Knuckles, N. McKenna, E. Proctor

Chair Wayne Kingsford-Smith called the meeting to order at 6:30 p.m.

PUBLIC COMMENT:

None

APPROVAL OF THE MINUTES:

The Committee (Milton/Baker) approved the minutes of September 3, 2008.

John Baker asked in the interest of time items eight (CAC Member Comments/Requests) and nine (Liaison Reports) be dropped from the agenda.

REPORT OF THE CHAIR

Chair Kingsford-Smith said at the November meeting he will appoint a nominating committee. Elections for the 2009 Chair and Vice-Chair will be held at the December meeting.

SAMTRANS STAFF UPDATE

Ed Proctor, Superintendent of Bus Operations, introduced Public Information Specialist Mary Knuckles who will be attending instead of Marketing Manager Pat Boland.

DISCUSSION AND CAC'S RECOMMENDATION ON POSSIBLE SAMTRANS FARE INCREASE

Chair Kingsford-Smith thanked Mr. Baker for writing the report. Mr. Baker distributed the report he compiled with all the comments he received from CAC members. There was a consensus among those that expressed an opinion that the CAC understands and accepts the proposed fare increase, but there is concern for additional fare structure adjustments in the areas of tokens, monthly passes and day passes. Mr. Baker prepared a resolution for the Board stating the CAC understands and accepts a need for a fare increase, but has concerns the effects the fare increase will have on riders with limited income. Consider this an appropriate time to consider or formulate programs to assist those passengers and also a good time to look at day passes and the inequity in express bus passes as compared to Caltrain passes.

Ken Feldstein expressed concern about the \$2.00 increase in token costs and maybe the CAC should recommend a \$1.00 increase or an extra token.

The motion (Feldstein/Chow) to accept the fare increase report and resolution as prepared was approved by all.

Mr. Baker asked Chair Kingsford-Smith to address the token issue at the Board meeting on October 15.

The motion (Feldstein/Chow) to amend the last paragraph of the resolution to include tokens was approved by all.

The report will be included in the October 15 Board reading file.

Mr. Wilcox said that he would not be able to attend the October 2, 2008 Joint Powers Board meeting.

NEXT MEETING:

The next meeting will be held November 5, 2008, at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, California 94070.

ADJOURNED: The meeting adjourned at 7:40 p.m. for the fieldtrip to North Base.

CAC attendees on the tour included Mr. Baker, Peter Loranger, Peter Ratto and David Wilcox. Staff attending the tour included Assistant District Secretary Nancy McKenna, Mr. Procter and Manager, Transit Operations Training Jeff Johnson. The bus departed North Base for Central at 8:30 p.m.