



## Capital Projects

# Quarterly Status Report

**1st Quarter FY2016: July 1 – September 30, 2015**

Prepared for the December 2, 2015 SamTrans Board Meeting



**San Mateo County Transit District**

**SamTrans Quarterly Report  
TRAFFIC LIGHT REPORT**

The following projects represent a sub-set of the total Capital Program and have been selected for inclusion into the Quarterly Report due to project value, operational significance, and/or impact on customers.

	SCOPE		BUDGET		SCHEDULE		FUNDING		Page
	Q4 FY15	Q1 FY16	Q4 FY15	Q1 FY16	Q4 FY15	Q1 FY16	Q4 FY15	Q1 FY16	
<b><u>(1) Revenue Replacement</u></b>									
21317,8,9 - Replacement of 62 - 1998 Gillig Buses									
<b><u>(2) Information Technology Projects:</u></b>									
20815 - Business Optimization Program									
20816 - Business Continuity & Disaster Recovery Plan Implementation Project									
21203 - Radio Backbone Upgrade Project									
<b><u>(3) Facilities / Construction Projects:</u></b>									
21111 - Bus Stop Improvement Project									
21232 - Bus Lift Overhaul Project									
21237 - San Carlos Transit Center Project									
<b><u>(4) Safety and Security Projects:</u></b>									
21211 - Receptionist Area Security Improvement Project									
21213 - Sequoia Station U/G Garage Security Improvement Project									
21310 - Central Office Access Control Improvements Project									
21411 - Install CCTV to enhance safety at Central Project									



= Project On-Hold



= No Issues



= Notable Issues



= Significant Issues



## Performance Status (Traffic Light) Criteria

SECTIONS	On Target (GREEN)	Moderate Risk (YELLOW)	High Risk (RED)
<b>1. SCOPE</b>	<p>(a) Scope is consistent with Budget or Funding.</p> <p>(b) Scope is consistent with other projects.</p> <p>(c) Scope change has been mitigated.</p>	<p>(a) Scope is NOT consistent with Budget or Funding.</p> <p>(b) Scope appears to be in conflict with another project.</p> <p>(c) Scope changes have been proposed.</p> <p>(d) Current Budget forecast exceeds the current approved budget by 5% to 10%.</p>	<p>(a) Significant scope changes / significant deviations from the original plan.</p> <p>(b) Current Budget forecast exceeds current approved budget by more than 10%.</p>
<b>2. BUDGET</b>	<p>(a) Estimate at Completion forecast is within plus /minus 5% of the Current Approved Budget.</p>	<p>(a) Estimate at Completion forecast exceeds Current Approved Budget between 5% to 10%.</p>	<p>(a) Estimate at Completion forecast exceeds Current Approved Budget by more than 10%.</p>
<b>3. SCHEDULE</b>	<p>(a) Project milestones / critical path are within plus/minus two months of the current baseline schedule.</p> <p>(b) Physical progress during the report period is consistent with incurred expenditures.</p> <p>(c) Schedule has been defined.</p>	<p>(a) Project milestones / critical path show slippage. Project is more than two to six months behind the current baseline schedule.</p> <p>(b) No physical progress during the report period, but expenditures have been incurred.</p> <p>(c) Detailed baseline schedule NOT finalized.</p>	<p>(a) Project milestones / critical path show slippage more than two consecutive months.</p> <p>(b) Forecast project completion date is later than the current baseline scheduled completion date by more than six months.</p> <p>(c) Schedule NOT defined for two consecutive months.</p>
<b>4. FUNDING</b>	<p>(a) Expenditure is consistent with Available Funding.</p> <p>(b) All funding has been secured or available for scheduled work.</p>	<p>(a) Expenditure reaches 80% of <u>Available Funding</u>, where remaining funding is NOT yet available.</p> <p>(b) NOT all funding is secured or available for scheduled work.</p>	<p>(a) Expenditure reaches 90% of <u>Available Funding</u>, where remaining funding is NOT yet available.</p> <p>(b) No funding is secured or available for scheduled work.</p>

Note: Schedule variance for (a) Purchase of maintenance equipment; (b) Purchase of major bus components; (c) Maintenance of facilities; and (d) Upgrading of computer systems will not be monitored, as schedules for these types of projects are only a reflection of the year that funding has been allocated.