

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
DECEMBER 8, 2010**

Members Present: O. Ahmad, M. Church, J. Deal, R. Guilbault (Chair), S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Rose Guilbault called the meeting to order at 3:09 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Deal/Tissier):

- a. Approval of Minutes of Board of Directors Meeting of November 10, 2010
- b. Acceptance of Statement of Revenues and Expenses for October 2010

PUBLIC COMMENT

Jerry Grace, San Lorenzo, wished the Board a Happy Holiday.

Ed DeLanoy, San Carlos, said for immediate internal cost savings for Caltrain all off-peak trains should be a standard three-car consist, lengthened to five-cars only when needed.

General Manager/CEO Michael Scanlon said there is a significant expense when trains are coupled and uncoupled to change the consist length.

REAPPOINTMENT OF ZOE KERSTEEN-TUCKER REPRESENTING PUBLIC MEMBER-COASTSIDE

Director Karyl Matsumoto said the nominating committee consisted of herself and Directors Jerry Deal and Omar Ahmad. She said public notification began on October 8 with a news release notifying the public that applications were being accepted for the public member seat and how to apply. Advertisements ran in the *Half Moon Bay Review* on October 27 and *San Mateo Daily Journal* on October 29. The deadline for submitting applications was November 8.

Director Matsumoto said four applications were received and all applicants were interviewed on November 30. She said the committee was very pleased with the caliber of the applicants, but that Director Kersteen-Tucker stood out. The committee liked that she was so familiar with the communities on the Coastsides, from Pescadero to Pacifica. Director Matsumoto said Director Kersteen-Tucker has fought valiantly for services on the Coastsides. She said the nominating committee is recommending reappointment of Director Kersteen-Tucker representing the Coastsides.

Director Deal said all the applicants were great, but when Director Kersteen-Tucker was interviewed she flew so much higher than the others. He said his vote was not because

Director Kersteen-Tucker was the incumbent, but because she deserves to be where she is because of what she said and he appreciates all her work.

Director Ahmad said the Coastsides is a number of communities and Director Kersteen-Tucker understands the unique aspects of each community along the Coastsides and what needs to be done.

Director Matsumoto said she hopes the applicants would consider serving on the CAC as they would be a great asset.

Director Matsumoto said the Board members who are allowed to vote on this item are Directors Ahmad, Mark Church, Deal, Art Lloyd, Adrienne Tissier and herself.

A motion (Tissier/Lloyd) to reappoint Zoe Kersteen-Tucker to represent the Coastsides was approved unanimously.

REPORT OF CHAIR

Appointment of Nominating Committee for 2011 Chair and Vice-Chair

Chair Guilbault said due to possible member changes she will name a nominating committee at this meeting.

Resolution of Appreciation to Outgoing Board Member Mark Church

The motion (Lloyd/Deal) to approve the resolution was approved unanimously by roll call.

Chair Guilbault presented Director Church with a resolution of appreciation and a portrait.

Director Church said he is very touched by the thoughtful gestures and enjoyed working with the Board over the years. He thanked staff and said the Board is blessed to have such talented and capable individuals advising on a daily basis. Director Church said he is looking forward to his new position. He said he is proud of what this agency has accomplished and will treasure and value the relationships and friendships he has made.

Public Comment

Jerry Grace, San Lorenzo, said he will miss seeing Director Church at the meeting.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Wished Director Church the very best and thanked him for his work on the Board.
- Congratulated Director Kersteen-Tucker on her reappointment.
- The latest edition of *Riders Digest* that outlines the relatively minor service changes effective December 19 is in the reading file.
- Ten bus operators who were laid-off last year were brought back because of service changes and attrition in other positions.
- The storekeepers, in the maintenance department, have worked from August 2009 through September 2010 without a lost work day.
- Today there is an Association for the Advancement of Retired Persons Driver Safety Program in Burlingame.

- SamTrans fixed route buses averaged over 32,000 miles between service calls and Red-Wheels averaged almost 27,000 miles.
- Staff will be submitting a sustainability application for bronze recognition this month to the American Public Transportation Association.
- Deputy CEO Chuck Harvey completed his base inspections in November.
- Due to the cancellation of the Caltrain Holiday Train staff held the Transit Toy Drive event this past Friday night, December 3, here in front of the building. Public Information Specialist Tasha Bartholomew and Market Research Specialist Christiane Kwok were recognized for organizing the event. So far 317 toys have been collected. Rep. Jackie Speier has offered to help raise funds to bring the Holiday Train event back next year.
- It has long been a tradition at SamTrans to send holiday cards. Because of the District's renewed commitment to sustainability, staff created an electronic holiday card. Marketing Specialist James Namba was recognized for his work in creating the card.

COMMUNITY RELATIONS COMMITTEE

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Citizens Advisory Committee Liaison Report
- d. Performance Report – Shuttles
- e. Multimodal Ridership Report – October 2010

FINANCE COMMITTEE

RESOLUTIONS

- a. Authorize Amending the Fiscal Year 2011 Operating Budget by \$1,198,087 from \$131,810,465 to \$133,008,552
- b. Authorize Acceptance of a Grant from the Silicon Valley Community Foundation in the Amount of \$70,000 for the Proposed “Grass Tops to Grass Roots” Project and Execute a Memoranda of Understanding with the San Mateo County Health System and Greenbelt Alliance
- c. Authorize the Filing of an Application and Receipt of Federal Funding in the Amount of \$1,486,700 Under the Metropolitan Transportation Commission's Climate Initiatives
- d. Authorize Amending and Increasing the Parking Violation Fine Schedule
- e. Authorize Rejection of all Bids for Rental, Purchase and Laundering of Work Clothing, Shop Towels and Related Items and Authorize Researching the Marketplace for the Purpose of Negotiating an Acceptance Contract

The motion (Church/Ahmad) to approve the resolution was approved unanimously by roll call.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE

SUBJECTS DISCUSSED

- a. Presentation of ClipperSM on SamTrans
- b. Capital Projects Quarterly Status Report – 1st Quarter Fiscal Year 2011

WRITTEN COMMUNICATIONS

In reading file

BOARD MEMBER COMMENTS

Director Matsumoto said the San Mateo County Transportation Authority presented a resolution of appreciation to outgoing Director Rich Gordon.

Chair Guilbault said it has been a tough year, but it is a joy to work with staff.

DATE AND TIME OF NEXT MEETING – January 12, 2011 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)

Legal Counsel David Miller said there is no need for a closed session today. He said there have been meaningful discussions held, but not dealing with economic issues. Mr. Miller wished Director Church the best of luck and congratulated Director Kersteen-Tucker on her reappointment.

Adjourned at 3:48 p.m.