

**SAN MATEO COUNTY TRANSIT DISTRICT  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING  
MAY 9, 2012**

Board Members Present: J. Deal (Chair), J. Gee, C. Groom, R. Guilbault, S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, R. Haskin, M. Martinez, N. McKenna, D. Miller, M. Scanlon

Chair Jerry Deal called the meeting to order at 4:01 p.m.

**CONSENT CALENDAR**

The Board approved the consent calendar (Tissier/Gee).

- a. Approval of Minutes of Board of Directors Meeting of April 11, 2012
- b. Acceptance of Statement of Revenues and Expenses for March 2012
- c. Authorize Acceptance of the Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended March 31, 2012

**PUBLIC COMMENT**

Jerry Grace, San Lorenzo, said he was not at the meeting last month because he moved and will give everyone his new address.

**REPORT OF THE CHAIR**

Chair Deal said SamTrans was awarded a grant from the Metropolitan Transportation Commission (MTC) for a pilot car share program in Redwood City and Zipcar was selected to place nine cars at the Sequoia Station. He said that he and Director Adrienne Tissier participated in a Zipcar event on May 3 in Redwood City.

**REPORT OF THE GENERAL MANAGER/CEO**

General Manager/CEO Michael Scanlon reported:

- The Peninsula Corridor Joint Powers Board and the San Mateo County Transportation Authority (TA) approved the High Speed Rail Memorandum of Understanding at their May 3 meetings. This will provide for funding for electrification of Caltrain and the advanced signal system. He thanked Director Tissier for her leadership at MTC for securing the funding.
- Congratulated Director Carole Groom on her Streets Alive event.

**COMMUNITY RELATIONS COMMITTEE**

**MOTION**

- a. Appointment of Citizen Advisory Committee Member Tryn Miller, Representing Multimodal Riders
- b. Designation of May as “Older Americans Month”

A motion (Gee/Lloyd) to appoint Tryn Miller to the Citizens Advisory Committee and the designation of May as “Older Americans Month” was approved unanimously.

**SUBJECTS DISCUSSED**

- b. “Art Takes a Bus Ride” Contest
- c. Accessibility Update
- d. Paratransit Coordinating Council (PCC) Update
- e. Citizens Advisory Committee Liaison Report
- f. Multimodal Ridership Report – March 2012

**FINANCE COMMITTEE**

**RESOLUTIONS**

- a. Authorize Revision of the Fiscal Year 2013 Fuel Hedging Policy, Award of Contract to Orrick, Herrington & Sutcliffe LLP to Serve as Special Counsel for Not-to-Exceed Fee of \$125,000, Approve the Fiscal Year 2013 Fuel Hedging Program and Authorize Execution of Documents and Payment Premium for Commodity Price Cap for the Fiscal Year 2013 Fuel Hedging Documents
- b. Authorize an Amendment to the Law Enforcement and Related Communications Services Agreement with the County of San Mateo for an Additional Three Years and Execution of a Financial Cost Sharing Agreement with the Peninsula Corridor Joint Powers Board
- c. Authorize Amendment of the California Public Employees Retirement System Contract to Provide Two Percent at 60 Modified Formula to Future Employees
- d. Authorize Amendment of Life and Accidental Death and Dismemberment Contract with Standard Life Insurance Company for the Basic Life Rate from \$0.22 to \$0.23 Per \$1,000 of Basic Life Coverage Through May 31, 2014
- e. Authorize Award of Three No Guarantee Contracts to Provide On-Call Market Research and Survey Services for an Aggregate Not-to-Exceed Amount of \$610,000 for a Five-year Term to Corey, Canapary & Galanis, Dikita Enterprises, Inc. and EMC Research Inc.
- f. Authorize Award of Contract to Technology, Engineering & Construction (d.b.a. TEC Accutite) to Provide Underground Storage Tank Inspection and Maintenance Services for an Estimated Amount of \$750,000 for a Five-year Term

A motion (Lloyd/Guilbault) to approve the resolutions was approved unanimously by roll call.

**MOTION**

- g. Authorize Rejection of all Bids for Painting and Related Services and Authorization to Resolicit Bids

A motion (Deal/Lloyd) to reject all bids for painting and related services and authorization to resolicit bids was approved unanimously.

**INFORMATIONAL**

- h. Preliminary Fiscal Year 2013 Operating Budget
- i. Preliminary Fiscal Year 2013 Capital Budget

**LEGISLATIVE COMMITTEE**

INFORMATIONAL

- a. State and Federal Legislative Update

**PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE**

RESOLUTION

- a. Authorize the General Manager/CEO to Undertake Property Exchanges with the City of San Bruno in Furtherance of the City of San Bruno Grade Separation Project

A motion (Lloyd/Gee) to approve the resolution was approved unanimously by roll call.

INFORMATIONAL

- b. Update on the Grand Boulevard Initiative

Director Tissier left at 4:10 p.m.

**WRITTEN COMMUNICATIONS**

None

**BOARD MEMBER REQUESTS**

Director Karyl Matsumoto thanked Director, Maintenance David Olmeda for giving her a tour of the Centralized Equipment Maintenance Operations Facility.

Director Matsumoto said the TA will have a public hearing on June 7 for the TA FY2013 budget. At the May 3 meeting the TA Board authorized an amendment to the Measure A Program.

Director Jeff Gee thanked Director of Government and Community Affairs Seamus Murphy and Government Affairs Officer Jayme Ackemann for presenting the SamTrans Service Plan to the Redwood City Council. He said it is great to see the staff getting this information before the city councils.

**DATE AND TIME OF NEXT MEETING** – June 13, 2012 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

**GENERAL COUNSEL PROPOSAL**

- a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(a): San Mateo County Transit District v. City and County of San Francisco and Artichoke Joes, San Mateo County Superior Court Case No. CIV494013 County Transit District

Legal Counsel David Miller said this item is related to the San Bruno Grade Separation Project and serves to resolve one of the eminent domain matters.

Meeting adjourned to closed session at 4:12 p.m.

Reconvened to open session at: 4:18 p.m.

Mr. Miller said the Board met in closed session as permitted by the Brown Act to consider a matter involving Artichoke Joes, the City and County of San Francisco and the San Mateo County Transit District. The resolution before the Board would authorize the General Manager/CEO to execute transfers of real estate in conjunction with the settlement agreement previously approved by the Board.

A motion (Gee/Guilbault) to authorize the General Manager/CEO to execute transfers of real estate in conjunction with the San Bruno Grade Separation Project was approved unanimously by roll call.

Director Groom said John Lee gave a lifetime of service. He was a 22-year Marine who fought in two wars for the United States of America in Korea and Vietnam and retired as a Lieutenant Colonel. Mr. Lee worked on many civic activities in Redwood City and for the last 12 years he was a San Mateo City Council member. He never made a decision without thinking of the future of the city and the future of the people who lived there. Director Groom said she has known Mr. Lee for many years and it was an honor to serve with him for at least nine years on the San Mateo City Council. This city and county have lost one of its finest leaders ever.

Chair Deal asked for a moment of silence in memory of Mr. Lee who passed away last week.

The meeting was adjourned at 4:20 p.m. in memory of John Lee.