

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING  
OCTOBER 1, 2014**

Board Members Present: J. Gee (Chair) C. Groom, R. Guilbault, S. Harris,  
Z. Kersteen-Tucker, K. Matsumoto, A. Tissier

Staff Present: J. Averill, J. Cassman, A. Chan, M. Colondres, P. Glenn, G. Harrington,  
C. Harvey, R. Haskin, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Jeff Gee called the meeting to order at 3:38 p.m.

**PUBLIC HEARING**

Martha Martinez, District Secretary, said the Peninsula Corridor Joint Powers Board (JPB), comprised of the City and County of San Francisco, the District, and the Santa Clara Valley Transportation Authority (VTA), proposes to issue certain farebox revenue bonds. The farebox revenue bonds will be issued to finance (1) the cost of acquisition and renovation of certain rail cars, and (2) the cost of platform modifications required to accommodate six car trains.

Pursuant to Section 6586.5 of the California Government Code, a joint powers agency, such as the JPB, may not issue bonds to construct, acquire or finance a public capital improvement, unless each member of the joint powers agency within whose boundaries the public capital improvement is to be located has approved the financing and makes a finding of significant public benefit after a public hearing held by such member agency.

This hearing is being conducted pursuant to a notice published on September 25, in the Examiner, a newspaper of general circulation in the County of San Mateo, in order to satisfy the public hearing requirement set forth in Section 6586.5 of the California Government Code.

This item will also be presented to San Francisco and VTA for their approval.

Gigi Harrington, Deputy CEO, said this is a project to acquire 16 used rail cars from Southern California Regional Rail Authority. The JPB approved the term sheet for these cars at the September meeting. There is \$4 million of excess fare revenue and the total project cost is \$15 million. The proposal is to issue \$11 million of debt for the JPB. Ms. Harrington said this is a short-term interest-only debt and there will be a larger financing effort in the 2017 timeframe to refinance the current rail car debt and put together the funding and carrying cost funds for the electrification program.

Ms. Harrington said tomorrow she will seek JPB approval of the financing process. She said this transaction won't close until late December or early January. The schedule is to procure the cars in December and this can be done without completing this transaction and having the funds available. Ms. Harrington said following procurement, the cars will be rehabilitated and be placed into revenue service in about one year.

Chair Gee asked how many additional riders will be carried. Chuck Harvey, Deputy CEO, said these cars will be used to create additional sets of trains and then existing gallery car trains can be broken down to make longer gallery sets. These new cars will allow for about a 10 to 15 percent increase in capacity to sustain ridership growth up to about 65,000 to 70,000.

Michael Scanlon, General Manager/CEO, said there is capacity on the system, but not in the peak-of-the-peak hours.

Director Karyl Matsumoto asked if there will be any additional bike capacity with the new cars. Mr. Harvey said staff has not decided what, if anything, will be done about bike capacity in the final six car train sets.

#### Public Comment

Jim Bigelow, Redwood City/San Mateo County Chamber of Commerce, said the trains are very full and these new additional cars are needed. He said any financing mechanism is needed to obtain these cars. It is important the Board acts positively on this action item.

Close public hearing:

Motion/Second: Tissier/Harris

Ayes: Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

#### **APPROVAL OF THE PENINSULA CORRIDOR JOINT POWERS BOARD ISSUANCE OF 2014 FAREBOX REVENUE BONDS**

Motion/Second: Tissier/Guilbault

Ayes: Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

#### **CONSENT CALENDAR**

- a. Approval of Minutes of Board of Directors Meeting of September 3, 2014
- b. Acceptance of Statement of Revenues and Expenses for August 2014

Motion/Second: Harris/Kersteen-Tucker

Ayes: Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

#### **PUBLIC COMMENT**

Brian Danker, Redwood City, said the Route 275 buses park on Fernside Street in Redwood City and create a very dangerous situation for bike riders. He said the bus operators should be laying over at Sequoia Station.

Richard Ross, Redwood City, said he lives on Fernside Street and the Route 275 bus being staged there is a noise and safety issue.

Bill Allen, Redwood City, said he lives on Fernside Street. This is a residential street and someone decided for the bus to layover in front of his house. He wouldn't have bought his house 21 years ago if he knew there would eventually be a bus stopping in front of his house.

Jeff Newton, Redwood City, said he lives on Fernside Street. He said this stop does not serve a purpose and does not serve the community. He spoke to Michael Eshleman, Planner, who said the purpose of the stop was for drivers to take breaks. Mr. Newton said the neighbors get the negative impact of this stop being here and requested the stop be moved.

Chuck Harvey, Deputy CEO, said staff is aware of this concern. The route is an important route as part of the SamTrans Service Plan and is the primary feeder to Woodside High School. Mr. Harvey said the stop has minimal boardings and will be discontinued on October 6. Staff has placed a notice to that effect at the stop location.

#### **REPORT OF CHAIR**

Chair Gee said the term for the public member seat representing the Coastside area currently held by Director Zoe Kersteen-Tucker expires on December 31, 2014. The Board is seeking applicants for the Coastside Board member seat. Chair Gee said in 2005 the SamTrans Board approved a policy to promote diversity in the appointment of public members of the SamTrans Board. The policy specifies appointments are to be made in a manner to promote diversity, encompassing location of residency, ethnicity, and gender. No public member shall have held elected office for one full year prior to being appointed by the Board, and the appointment addresses the process by which members will be selected. Chair Gee said in accordance with the policy the nominating committee will be Directors Matsumoto, Carole Groom, and himself. An advertisement will appear in at least two newspapers of local circulation and also on the District's website with a link to the application. Applications are due on November 3. Chair Gee said Board members who will ultimately vote on the public member position will be the members appointed by the Board of Supervisors and the three members appointed the City Selection Committee.

#### **REPORT OF THE GENERAL MANAGER/CEO**

Mr. Scanlon reported:

- Acknowledged the first responders and staff who assisted in the bus accident on September 26.
- In the last few weeks, six long-tenured base employees announced their retirement. Three are management-level employees and three are mechanics. The employees are Jerie Moeller, Superintendent, Bus Maintenance; Al Camileri, Assistant Superintendent, Bus Maintenance; Pete Lebaron, Maintenance Supervisor; Chuck Petrocchi, Mechanic A; Ajit Mann, Mechanic A; and Tara Singh, Mechanic A.

**COMMUNITY RELATIONS COMMITTEE – K. Matsumoto**

MOTION

- a. Proclamation Designating October as “Disabilities Awareness Month”

Motion/Second: Tissier/Guilbault

Ayes: Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

SUBJECTS DISCUSSED

- b. Accessibility Update
- c. Paratransit Coordinating Council (PCC) Update
- d. Citizens Advisory Committee Liaison Report
- e. Mobility Management Report – End-of-Year Performance Report
- f. Multimodal Ridership Report – August 2014

**FINANCE COMMITTEE – Z. Kersteen-Tucker**

RESOLUTIONS

- a. Authorize the Filing of Applications to Receive \$1,712,812 in State Proposition 1B Transit Security Grant Program Funds and to Enter into a Fund Transfer Agreement with the Peninsula Corridor Joint Powers Board (JPB) to Allow the JPB to Apply for a Total of \$500,000 of the District's Funds
- b. Authorize Award of Contract to First Transit, Inc. to Provide Redi-Wheels Paratransit Service for a Grant Total Estimated Cost of \$42,854,464 for a Five-Year Base Term

Motion/Second: Kersteen-Tucker/Guilbault

Ayes: Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

**LEGISLATIVE COMMITTEE – S. Harris**

SUBJECT DISCUSSED

- a. State and Federal Legislative Update

**PLANNING, DEVELOPMENT, AND SUSTAINABILITY – C. Groom**

SUBJECT DISCUSSED

- a. Update on San Mateo County Transit District's Strategic Plan

**WRITTEN COMMUNICATIONS**

No discussion.

**BOARD MEMBER REQUESTS/COMMENTS**

Director Matsumoto said she participated in a ribbon-cutting at South San Francisco Scavenger's new facility that will take waste and make compressed natural gas for transportation fuel.

**DATE AND TIME OF NEXT MEETING** – November 5, 2014 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

Chair Gee said he would like to adjourn today's meeting in memory of Kathy Simon, wife of Mark Simon, Executive Officer, Public Affairs.

**GENERAL COUNSEL PROPOSAL**

David Miller, Legal Counsel, said the Board will convene to closed session as permitted by the Brown Act regarding pending labor negotiations, one matter of pending litigation, and discuss public employee appointment General Manager/CEO position.

Adjourned to closed session at 4:05 p.m.

Reconvened at 5:06 p.m.

Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)

Mr. Miller said the Board approved a collective bargaining agreement with Teamsters Local 856 that represents bus transportation supervisors, dispatchers, and radio controllers. He said the collective bargaining will commence on October 1, 2014, and end September 30, 2017. The agreement is hereby approved, accepted and authorized for execution by District representatives subject to ratification of the agreement by the employees in the bargaining unit. If ratification by the employees in the unit does not occur by October 6, 2014, the effective date will be upon the beginning of the pay period during which ratification occurs.

Motion/Second: Tissier/Harris

Ayes: Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(a): Ling La v. San Mateo County Transit District

Mr. Miller said there is no action to be taken on this item.

Public Employee Appointment – Pursuant to Government Code Section 54957: General Manager/CEO

**APPOINTMENT OF COMMITTEE – PUBLIC EMPLOYEE SELECTION – GENERAL MANAGER/CEO**

Mr. Miller reported there is a proposed motion before the Board to expand the committee the Board appointed at the September meeting to oversee the recruitment. The committee will have its first meeting on October 6.

Mr. Miller said in recognition that the District serves as the managing agency for the JPB and given that the SamTrans General Manager/CEO serves as the Executive Director of the JPB, the Board has determined it is desirable to expand the membership of the committee to include representatives of the two other member agencies of the JPB. The Board hereby appoints and designates the following individuals to comprise the entire recruitment committee: Jeff Gee, Chair, SamTrans Board; Shirley Harris, Vice Chair, SamTrans Board; Adrienne Tissier, member SamTrans and JPB boards;

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Karyl Matsumoto, member SamTrans and San Mateo County Transportation Authority boards; Tom Nolan, Chair, San Francisco Municipal Transportation Agency (SFMTA) and member of JPB board; and Ash Kalra, Chair, VTA and member of JPB board. In addition, Ed Reiskin, General Manager, SFMTA, and Nuria Fernandez, General Manager, VTA, will be invited to serve on the committee as ex-officio members.

Motion/Second: Tissier/Harris

Ayes: Gee, Groom, Guilbault, Harris, Kersteen-Tucker, Matsumoto, Tissier

Adjourned at 5:08 p.m. in memory of Kathy Simon.