

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING  
OCTOBER 3, 2018**

**MEMBERS PRESENT:** J. Gee, R. Guilbault, K. Matsumoto, D. Pine, J. Powell, P. Ratto, C. Stone (Chair)

**MEMBERS ABSENT:** C. Groom (Vice Chair), Z. Kersteen-Tucker

**STAFF PRESENT:** J. Hartnett, C. Mau, J. Cassman, D. Olmeda, D. Hansel, M. Tolleson, D. Pape, J. Nogales-DeGuzman, S. van Hoften, A. Rivas, K. Cheema, C. Fromson, T. Dubost, M. Ross, D. Lieberman, T. Bartholomew, C. Wegener, D. Esse, J. Epstein, A. O'Campo, S. Murphy, C. Gumpal, J. Brook

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Charles Stone called the meeting to order at 2:04 pm and requested that Director Matsumoto lead the Pledge of Allegiance.

**ROLL CALL**

Acting District Secretary Gumpal called the roll. A quorum was present.

**CONSENT CALENDAR**

- Approval of Minutes of the Board of Directors Meeting of September 5, 2018
- Acceptance of Statement of Revenues and Expenses for August 2018

Motion/Second: Ratto/Guilbault

Ayes: Guilbault, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Gee, Groom, Kersteen-Tucker

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

*Director Gee arrived at 2:07 pm.*

**PUBLIC HEARING: APPROVAL OF PENINSULA CORRIDOR JOINT POWERS BOARD FINANCING**

Chair Stone opened the public hearing.

Ms. Gumpal indicated when the required steps were taken to inform the public about the public hearing.

Derek Hansel, Chief Financial Officer, presented his staff report requesting approval of Peninsula Corridor Joint Powers Board issuance of farebox revenue bonds and interim financing to finance public capital improvements, including acquisition of leased facilities housing Caltrain operations, electrification of the Caltrain rail corridor between San Francisco and San Jose, Caltrain capacity and system improvements and completion of the Caltrain positive train control system.

Mr. Hansel fielded questions from the Board.

Public Comment:

Meredith Park, San Carlos PTA, Transportation and Safety Committee (TASC), thanked the Board for their support. She requested additional service to serve San Carlos schools since many buses are filled to capacity.

Joan Cassman, Legal Counsel, confirmed that Mr. Hansel had explained the purpose of the hearing and the objectives behind the proposed financing transaction of the JPB, that the District had followed the applicable procedural requirements that are in place for members of a joint powers agency, and advised that the Board could close the public hearing and take action.

Motion to Close the Public Hearing:

Motion/Second: Gee/Pine

Ayes: Gee, Guilbault, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Groom, Kersteen-Tucker

**RESOLUTION:**

- Peninsula Corridor Joint Powers Board Financing – Approved by Resolution No. 2018-49

Motion/Second: Guilbault/Pine

Ayes: Gee, Guilbault, Matsumoto, Pine, Powell, Ratto, Stone

Absent: Groom, Kersteen-Tucker

**REPORT OF THE CHAIR**

Chair Stone said he had nothing to report.

**REPORT OF THE GENERAL MANAGER/CEO**

Jim Hartnett, General Manager/CEO, noted several items in addition to his written report.

He said the District is having the American Public Transportation Association (APTA) do a peer review of the District's security services prior to renewing its security contract with the Sheriff's Department.

He stated that several routes have been affected by the temporary closure of the Salesforce Transbay Terminal in San Francisco.

He noted the winners of the September 23 Rodeo competition and thanked the Board members for their participation.

He noted staff participation in the American Heart Association Heart Walk on September 20.

He said the bus operators have been assisting customers using the new SamTrans mobile app.

He provided a correction to recent media reports that there is no fare enforcement for BART operation in San Mateo County, and stated that BART does have the legal right to do fare enforcement all along its line, including in San Mateo County, under the penal

code. He then noted that the District has invested \$400 million in the BART system and described the ongoing financial support that BART has from the County and the San Mateo County Transportation Authority (TA).

He noted the announcement of Customer Service Week in his report and thanked the customer service team.

#### **BOARD MEMBER REQUESTS/COMMENTS**

Director Gee gave a brief update on the status of repairs and street closures surrounding the Salesforce Transit Center in San Francisco, which was closed following the recent discovery of fissures in two steel beams in the facility's structure.

Director Matsumoto asked about the status of rider-requested changes to the current southbound schedule of Route 398. David Olmeda, Chief Operating Officer, Bus, said his department is still conducting research on the feasibility of eliminating the stop at San Bruno BART station on at least one of the southbound runs.

#### **RECESS TO COMMITTEE MEETINGS**

The Board meeting recessed at 2:55 pm.

*Chair Stone left the committee meetings at 3:24 pm, designating Director Matsumoto to chair the Board meeting upon reconvening.*

#### **RECONVENE BOARD OF DIRECTORS MEETING**

Director Matsumoto reconvened the Board meeting at 4:06 pm.

#### **MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE / COMMITTEE OF THE WHOLE\***

Director Ratto reported the following items:

##### **PROCLAMATION:**

Designation of October as Disabilities Awareness Month

##### **SUBJECTS DISCUSSED:**

Accessibility Update  
Paratransit Coordinating Council Update  
Citizens Advisory Committee Update  
Quarterly Dashboard Report – April-June 2018  
Multimodal Ridership Report – July 2018

#### **MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE / COMMITTEE OF THE WHOLE\***

Director Matsumoto led the Board in voting on the following items:

##### **RESOLUTIONS:**

- Authorization of Renewal of a Contract with Vision Service Plan (VSP) for Continued Vision Insurance Coverage – Approved by Resolution No. 2018-50
- Delegation of Authority to the General Manager/CEO to Implement Bus Bridge Arrangements – Approved by Resolution No. 2018-51

Motion/Second: Pine/Guilbault

Ayes: Gee, Guilbault, Matsumoto, Pine, Powell, Ratto

Absent: Groom, Kersteen-Tucker, Stone

**MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT AND SUSTAINABILITY COMMITTEE / COMMITTEE OF THE WHOLE\***

Director Powell reported the following item:

SUBJECT DISCUSSED:

- SamTrans Microtransit Pilot

RESOLUTION:

- Mobility Plan for Older Adults and People with Disabilities – Approved by Resolution No. 2018-52

Motion/Second: Gee/Ratto

Ayes: Gee, Guilbault, Matsumoto, Pine, Powell, Ratto

Absent: Groom, Kersteen-Tucker, Stone

**MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE / COMMITTEE OF THE WHOLE\***

Director Gee reported the following item:

SUBJECT DISCUSSED:

- State and Federal Legislative Update

**GENERAL COUNSEL REPORT**

Joan Cassman, Legal Counsel, said that she had nothing to report.

**WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**

Director Matsumoto said Board communications were in the reading file.

**DATE, TIME AND PLACE OF NEXT REGULAR MEETING**

Director Matsumoto announced the time and location of the next meeting as Wednesday, November 7, 2018 at 2:00 pm, San Mateo County Transit District, Bacciocco Auditorium, 2<sup>nd</sup> Floor, 1250 San Carlos Avenue, San Carlos, CA

**ADJOURN**

The meeting adjourned at 4:09 pm.

An audio/video recording of this meeting is available online at [www.samtrans.com](http://www.samtrans.com). Questions may be referred to the District Secretary's office by phone at 650-508-6279 or by email to [board@samtrans.com](mailto:board@samtrans.com).