

LAW ENFORCEMENT SERVICES

PROCUREMENT PROCESS AND SUMMARY DETAILS

SamTrans Board Meeting

June 3, 2020

Finance Item #8

PROCUREMENT PROCESS

- Request for Proposal
- Wide outreach (x112) including local law enforcement agencies
 - San Mateo County Sheriff
 - Santa Clara County Sheriff
 - San Francisco Co. Sheriff
 - Alameda County Sheriff
 - Marin County Sheriff
 - Redwood City Police
 - Belmont Police
 - California Highway Patrol

AGREEMENT

- 5-year BASE term
- One 5-year OPTION term, subject to Board approval in 2026
- 3-party agreement between
 - The Peninsula Corridor Joint Powers Board (JPB)
 - The San Mateo County Transit District (District)
 - The County of San Mateo (Sheriff's Office)
- Agreement provides annual adjustment based on actual costs up to a **maximum of 4%**

ALLOCATION OF COSTS - SHARES

LAW ENFORCEMENT CONTRACT VALUE			
<i>Agency</i>	<i>Agency Portion</i>	5-year BASE term	5-year OPTION term
Both Agencies	<i>Both Agencies</i>	40,245,828	52,662,290
JPB	78%	31,391,746	41,076,586
District	22%	8,854,082	11,585,704

- Shares based on historical data
- Reviewed monthly

SCOPE OF SERVICES AND COST TYPES

Personnel

Deputy Sheriff	7.00
Deputy Sheriff-Canine	3.00
Deputy Sheriff-Detective	1.00
Sergeant	2.00
Lieutenant	1.00
Community Services Officer	4.00
Management Analyst	1.00
PERSONNEL TOTAL:	19.00

Operating Costs

Uniform Allowances
Office Supplies & Miscellaneous Expenses
Equipment Maintenance
Training Expenses
Canine Expenses
Radio and Communications Charges
Information Services Charges
Vehicle Maintenance & Replacement Costs
HR and Risk Management Service Charges
Support Services

- Basic law enforcement services are necessary for SamTrans

SERVICES FOR SPECIAL EVENTS

- Contract value established based on 5-year average historical data
- Supplemental Overtime based on actual costs incurred
- Level of services and specific personnel assigned collaboratively determined

IMPORTANT CONTRACT PROVISIONS

- Section 10: Regular meetings to discuss and collaborate appropriate level of services to be provided
- Section 20: Allows for either party to terminate Agreement with a 12-month notification providing enough lead time for the JPB/District to undergo another solicitation process
- Exercise of 5-year OPTION term requires approval of the Boards