



BOARD OF DIRECTORS 2017

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SamTrans Citizens Advisory Committee (CAC)  
1250 San Carlos Avenue, San Carlos, CA 94070, Bacciocco Auditorium, 2nd Floor

## AGENDA

**September 27, 2017 - Wednesday**

**6:30 PM**

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
4. Approval of Meeting Minutes for August 30, 2017
5. Presentation – New Route 78 and 399 – Margo Ross
6. Report of the Chair – Juslyn Manalo
7. SamTrans Staff Update – Margo Ross
8. CAC Member Comments/Requests
9. Liaison Reports
  - a. SamTrans Board – Juslyn Manalo
  - b. SamTrans Accessibility Advisory Committee – David Nelson
10. Next Meeting: Wednesday, October 25, 2017 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd floor, San Carlos, CA
11. Adjournment

**CAC MEMBERS:** J. Baker, A. Barnes, M. Buzbee, J. Galisatus, B. Gomez, A. Juarez, A. Jones, S. Koya, F. Liu, J. Manalo (Chair), D. Nelson, G. Wilson

## INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650.508.6279. Assisted listening devices are available upon request. Agendas are available on the SamTrans Website at [www.samtrans.com](http://www.samtrans.com).

### Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Committees and Board: First Wednesday of the month, 2 PM. SamTrans Citizens Advisory Committee: Last Wednesday of the month, 6:30 PM. Date, time and location of meetings may be changed as needed.

### Location of Meeting

The San Mateo County Transit District Administrative Building is located at 1250 San Carlos Avenue, San Carlos, one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes ECR, 260, 295 and 398. [Map link](#) Additional transit information can be obtained by calling 1-800-660-4287 or 511.

### Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant District Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

### Accessibility for Individuals with Disabilities

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Cindy Gumpal at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com); or by phone at 650.508.6279, or TTY 650.508.6448.

### Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

Draft

**CITIZENS ADVISORY COMMITTEE (CAC)  
MINUTES OF MEETING – AUGUST 30, 2017**

**COMMITTEE MEMBERS PRESENT:** J. Baker, A. Barnes, J. Galisatus, B. Gomez, A. Jones, A. Juarez, S. Koya, F. Liu, D. Nelson, G. Wilson, J. Manalo (Chair)

**COMMITTEE MEMBERS ABSENT:** M. Buzbee

**SAMTRANS STAFF PRESENT:** N. McKenna, M. Ross, M. Reggiardo, M. Beveridge

Chair J. Manalo called the meeting to order at 6:31 pm and led the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**APPROVAL OF THE MINUTES OF JUNE 26, 2017**

Motion/Second: Baker/Galisatus

Ayes: Baker, Barnes, Galisatus, Gomez, Jones, Koya, Liu, Nelson, Wilson

Absent: Buzbee, Juarez

**PRESENTATION: DUMBARTON TRANSPORTATION CORRIDOR STUDY**

Melissa Reggiardo, Principal Planner, presented a summary of the Dumbarton Transportation Corridor Study. Ms. Reggiardo mentioned that this study examined improvements to the highway bridge and arterial approaches on each side of the Bay as well as the rail bridge. She mentioned that the study focused on both short-term and long-term improvement and noted the funding challenges and opportunities.

- Recommendations for 2020:
  - Expand Dumbarton Express Bus service including new routes to Menlo Park/Redwood City and Sunnyvale/Mountain View
  - Not recommending bike/pedestrian multi-use path due to rail right-of-way limitations
- Recommendations for 2025-2030:
  - Bus and approach improvements on highway bridge
  - Express lanes on highway bridge
  - Rail shuttle on rail bridge
  - Busway on rail bridge
- Recommendation for 2035 is a double-track rail on the rail bridge.
- Next steps include stakeholder and public outreach through September and finalize the report for Board adoption in possibly December.

Allie Juarez: Arrived 6:36pm

Member John Baker questioned if our partners Alameda Contra Costa Transit District AC Transit and Santa Clara Valley Transportation Authority (VTA) are involved in the study of the Dumbarton Transportation Corridor Study. Ms. Reggiardo stated yes, AC Transit is our study partner that currently operates the Dumbarton Express Services and VTA is identified as a stakeholder and we provide both feedbacks. Mr. Baker also questioned if the rail is envisioned as light rail or heavy rail or to be determined. Ms. Reggiardo responded commuter rail.

Member Bob Gomez questioned if there is a plan to widen the Dumbarton Bridge. Ms. Reggiardo responded yes, the recommended proposal is to double track the rail bridge. Mr. Gomez commented that in Newark the road goes down on the level of the water and questioned if they going to raise the road. Ms. Reggiardo would need to follow up with design staff and noted that the East Bay Rail Operations are envisioning upgrade.

Member Frank Liu questioned what infrastructure is planned to be built and speed up the approach towards Highway 84. Ms. Reggiardo stated that there is a comprehensive list of improvement for both short and long term. She mentioned that in the short term would be transit signal priority and potential tolling improvements and in the long term would be grade separation at Willow and Bayfront Expressway. She also mentioned potential improvements would be to separate regional and local traffic to expedite bus services. Mr. Liu questioned if the commuter rail that goes across in the East Bay would be from Union City Bart Station or the A Station at Fremont. Ms. Reggiardo responded that in the midterm the plan would be just across the bay to Newark and long term in Year 2030 the plan would be possibly into Union City.

Member Jason Galisatus questioned why the bike pedestrian trail is not included. Ms. Reggiardo responded that there are space constraints and stated that there are rail and standard guidelines. She also mentioned that she received many comments and that staff have been responsive and will consider all options.

Member Sonny Koya commended staff on the Study and understands that the width and measurements on the highway are not great but for the buses it is a great start.

Member David Nielson questioned if there is existing advertisement on the website on the study. Ms. Reggiardo stated yes the advertisement is on the SamTrans website. Mr. Nielson also questioned if there would be any issues with construction in the areas, i.e. travel time. Ms. Reggiardo stated yes and the study is high level and there would be a subsequential phase that would also include environmental review.

#### Public Comment

Emma Shlaes with Silicon Valley Bike Coalition stated she is very supportive of the study and commended staff. Ms. Shlaes suggested that staff should consider including a multi trail along transit and this trail would have a benefit of serving the local communities where the corridors are running through. She mentioned examples such as the Stevens Creek Trail in Mountain View and the Guadalupe River Trail in San Jose and it would be an easy commute for Stanford and Google staff that live 5-10 minutes and could consider biking to work. She also mentioned it would bring more people off the road.

Member Bob Gomez questioned if staff would have community meetings in East Palo Alto. Ms. Reggiardo responded yes there was a community meeting in East Palo Alto on August 16 and Union City. She also mentioned there would be additional presentations in Union City on September 13<sup>th</sup> and September 25<sup>th</sup> in the Belle Haven neighborhood of Menlo Park. Mr. Gomez stated he has not heard of these meetings and questioned if there would be a survey of public ideas. Ms. Reggiardo stated yes staff is documenting the public comments and ideas and have been responding accordingly.

Chair Manalo questioned the last date to provide comments. Ms. Reggiardo stated the last date would be September 29<sup>th</sup> but will accept all comments through the month of September.

### **REPORT OF THE CHAIR**

Chair Manalo thanked Nancy McKenna for all her support and congratulates her on her retirement.

### **SAMTRANS STAFF UPDATE**

Ms. Margo Ross introduced new Assistant Board Secretary Cindy Gumpal and noted that she will be replacing Nancy McKenna.

Ms. Ross reported the July 2017 performance:

- Average weekday ridership (AWR) was 32,293
- On time performance (OTP) was 83.50 percent.
- There were 95 complaints
- Miles between service calls (MBSC) that measures miles between road calls was 24,050
- Sold 25,159 Adult tokens and 4,828 youth tokens
- There were 2 did not operate (DNO) which is the number of schedules not operated due to unplanned circumstances, such as accidents, street construction or mechanical issues.

The Members had no comments.

### **CAC MEMBER COMMENTS/REQUESTS**

Member Lui questioned if there are any ridership data for the new Route 399. Ms. Ross stated yes and that staff has been tracking the new route and have been working closely with marketing department. Ms. Ross also suggested members to look at the flyer handout and commented that it provides the schedule and late night services. She noted that she would provide a report and ridership data on New Route 78 and 399 during the next meeting in September.

Member Frank Lui questioned if the Route 399 poster and handouts have been displayed at San Francisco Airport (SFO) and BART Stations to assist with advertisement. Ms. Ross stated yes there are advertisements and that SFO was very supportive of this new route and that SFO commented it would benefit their staff. She also mentioned that SFO did provide this new route information with commute.org. Ms. Ross commented that she was unsure about the BART Stations and noted that BART does not run all night.

Member Lui commented that in past meetings staff discussed improving performance on Route 251 and 256 and he stated that he would like updates on these routes. Ms. Ross stated there are no updates until January and also commented that staff is seeking changes to other routes.

Member Alexandria Juarez stated there were a lot of marketing and outreach on the Summer Youth Pass and questioned if there are any numbers on the success rates. Ms. Ross stated it would be available online next week; she also mentioned that she would follow up and provide information on the success rates during the meeting in September.

Member Jon Baker commented that he appreciates Route 39 and also looks forward to real time data online. Ms. Ross noted that the real time data would be available online in December.

Member Geraldine Wilson commented her experience on Route ECR, she mentioned that there was a potential dangerous situation with two riders and the SamTrans Operator 971 managed the situation well without any additional conflicts. She commends Operator 971 with the excellent customer service and would like staff to relay the message. Ms. Ross thanked Ms. Wilson and commented that she would inform the Superintendent.

Member Alicia Marie Jones mentioned that her sister enjoyed the Route 399 bus and that it is a benefit with her late work shift and commends the on time bus service. Ms. Jones mentioned an incident during her bus ride and stated that was boarding the bus while she was on her phone and the operator commented that she would need to lower her voice. Ms. Jones expressed concern and stated that the operators should not make rude comments towards riders. Ms. Ross apologized for the bus operator's inappropriate behavior.

Member Sonny Koya expressed concern that at Potrero in front of San Francisco General Hospital (Northbound) that drivers and bus riders are confused with the location of the bus stop. Mr. Koya stated that the bus stop sign may have been removed. He stated that he will research specifics and will forward information to Ashish John, Manager Bus Service for SamTrans. Mr. Koya also reported an incident that a bus rider was confused with the signage on the bus. He stated that the rider was on Bus 292 and headed towards Peninsula but arrived back at San Francisco and the rider wasted 2 hours. Mr. Koya mentioned he spoke to a bus operator and the operator agreed that there should be better signage on the bus. Mr. Koya would discuss in further details with Mr. John.

Member Geraldine Wilson expressed that the buses are too warm and requested that the operators turn on the air conditioning on the buses.

**LIAISON REPORTS**

**SamTrans Board – Chair Juslyn Manalo reported:**

The SamTrans Board Members received an update on the following:

- Marketing of New Routes and Service Adjustments
- Dumbarton Transportation Corridor Study

The SamTrans Board members Authorized and Adopted the following:

- SamTrans Youth Mobility Plan
- Resolution of Appreciation was presented to Nancy McKenna.

Chair Manalo noted that the next SamTrans Board meeting will be on September 6, 2017. Chair Manalo introduced from the audience Peter Ratto who is the former Chair of SamTrans Citizens Advisory Committee CAC and commented that Mr. Ratto is now Member of the SamTrans Board.

**SamTrans Accessibility Advisor Committee – Member David Nelson reported:**

There was no meeting this month and will occur next month.

**NEXT MEETING:**

The next meeting will be held September 27, 2017 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos, California 94070.

Adjourned at 7:10 pm