

# **JOB OPENING ANNOUNCEMENT**

Apply On-line at [www.samtrans.com/about-samtrans/jobs](http://www.samtrans.com/about-samtrans/jobs)

Employment Hotline 650-508-6308

**July 5, 2022**

**TITLE:** Mechanic "C"  
**EMPLOYMENT TYPE:** Non-exempt/Safety-Sensitive/ATU Local 1574  
**DIVISION:** Bus (Maintenance)  
**PAY RANGE:** \$26.14/hour - \$34.85/hour (in accordance to CBA)  
**APPLICATION DEADLINE:** **Friday, July 22, 2022**  
**WORK LOCATION:** South San Francisco / San Carlos  
**WORK SCHEDULE:** Varies – day, nights, weekends and holidays (in accordance to CBA)

## **GENERAL DESCRIPTION:**

The Mechanic "C" is the entry-level position at the San Mateo County Transit District (SMCTD). Under close supervision of the Maintenance Supervisor, the Mechanic "C" performs routine servicing and minor maintenance on transit buses, non-revenue vehicles, and maintenance shop equipment for the San Mateo County Transit District (SamTrans) property and in the field.

## **EXAMPLES OF ESSENTIAL FUNCTIONS:**

- Perform minor repairs, preventive maintenance and inspections on transit buses, fleet vehicles and maintenance shop equipment.
- Maintain records of repair work, defects and maintenance.
- Road test transit buses and other SamTrans's vehicles on and off Operations bases.
- Assist Mechanic's "A" and "B" with repairs and heavy labor work.

## **EXAMPLES OF DUTIES:**

- Perform preventive maintenance inspection and report vehicles' defects and damages.
- Check and add fuel, coolant, and oils.
- Change tires and replace seats.
- Perform all job duties and responsibilities in a safe manner to protect one's self, fellow employees, District property, and the public from injury or harm. Promotes safety awareness and follows safety procedures in an effort to reduce or eliminate accidents.
- Perform other duties as assigned.

**SUPERVISION:** Works under the general supervision of the Maintenance Supervisor, who assigns tasks and responsibilities, and monitors and evaluates performance.

**MINIMUM QUALIFICATIONS:**

Sufficient education, training and experience to demonstrate the knowledge and ability to successfully perform the essential functions of the position. Development of the required knowledge and abilities is typically obtained through but not limited to:

- One (1) year of full time experience in the maintenance, service, and repair of one or more of the following: automotive, transit diesel, or hybrid vehicles.
- Must possess a valid Class C California driver's license with a safe driving record, and have a Class B permit with air brake passenger endorsements within seven days of hire.

**PREFERRED QUALIFICATIONS:**

- Must be able to lift and carry up to 50 pounds.
- Must be able to work different shifts; at any of two District operated facilities inclusive of weekend and holidays.
- Must be able to pass pre-employment physical, drug screen, and background check.

**SELECTION PROCESS MAY INCLUDE:**

The selection process may consist of an evaluation of the applicant's qualifications, panel interview, practical exercise and/or internal Department interviews. Upon completion of the selection process, an offer of employment may be conditionally based upon the successful completion of employment and education verification, physical and drug test, and criminal background check.

**BENEFITS:**

For additional information on SamTrans benefits, please visit, [www.samtrans.com/about-samtrans/jobs](http://www.samtrans.com/about-samtrans/jobs)

Holidays	: Seven paid holidays, plus up to four floating holidays per year
Paid Time Off	: Up to 21 days (PTO) per year (in accordance to CBA)
Cafeteria Plans	: Medical, dental, vision care, group life insurance and more
Transportation	: Free Bus Transportation for employees and qualified dependents
Pension	: Social Security and California Public Employees Retirement Systems (CalPERS) <ul style="list-style-type: none"><li>• Classic Members – 2% @ 60 benefit formula, 3 year average of highest compensation</li><li>• New Members – 2% @ 62 benefit formula, 3 year average of highest compensation</li></ul>

**HOW TO APPLY:**

- To apply, please visit the [www.samtrans.com/about-samtrans/jobs](http://www.samtrans.com/about-samtrans/jobs). Complete an online employment application by 11:59 pm on Friday, July 22, 2022. A resume will not be accepted in lieu of the application. Incomplete applications will not be considered.
- The Human Resources Department will make reasonable efforts in the recruitment/examination process to accommodate applicants with disabilities upon request. If you have a need for an accommodation, please contact the Human Resources Department at (650) 508-6308 or email written request to [hr@samtrans.com](mailto:hr@samtrans.com).
- SamTrans celebrates diversity and is committed to creating an inclusive and welcoming workplace environment. We are an Affirmative Action/Equal Opportunity Employer. Minorities, Women, Persons with Disabilities and Veterans are encouraged to apply.