



San Mateo County Transit District

Report of the Measure W Citizens' Oversight Committee

Fiscal Year 2021 (July 2020 – June 2021)

# I Introduction and Findings of the Citizens' Oversight Committee

The Measure W Citizens' Oversight Committee (COC) is pleased to provide its annual report on the expenditure of proceeds from the San Mateo County Transit District's (District) 2018 Measure W. This report covers the 2020-2021 fiscal year, from July 1, 2020, through June 30, 2021. Principal duties of the COC are to ensure that the proceeds have been expended for the purposes set forth in the Measure W ballot language and to provide a report on the independent audit conducted pursuant to the ballot language and the District Ordinance (Ordinance) which placed Measure W on the ballot.

Measure W tasks the COC with providing information to the taxpayers of San Mateo County in the following ways:

- Receive the District's annual audit report on receipts and expenditures of Measure W tax proceeds and expenditures under the Congestion Relief Plan
- Hold an annual public hearing on the audit report
- Issue an annual report of the COC on the audit results

The Board of Directors of the District and the Board of Directors of the San Mateo County Transportation Authority (TA) are responsible for the prioritization and distribution of funds received pursuant to the provisions of Measure W. The independent audit conducted by the District and the COC's report are intended to provide additional accountability with respect to the expenditure of these proceeds by both the District and the TA. The COC received the audit on February 17, 2022 and the COC held a public hearing on the report on March 7, 2022.

The COC finds the Independent Auditor's report appropriately presents the Measure W revenues and expenditures, as contemplated by the ballot language, for the fiscal period ending June 30, 2021. In addition, COC is pleased with the process by which the audit was conducted and with the outcomes of the Independent Auditor.

# II Purpose of Measure W

Measure W levies a one half-cent sales tax on retail sales in San Mateo County. The purpose of Measure W is to provide funding to address transportation and transit needs in San Mateo County, pursuant to a <a href="Congestion Relief Plan">Congestion Relief Plan</a> adopted in July 2018 by the District as part of Ordinance 103. The funding provisions of the Congestion Relief Plan provide an investment roadmap, illustrated in Table 1 of transportation related categories.

SamTrans <u>SMCTA</u> 50% County Public <u>Administered</u> Administered Transportation Systems 22.5% Countywide Highway Congestion Relief Improvements 10% Local Investment Share 2.5% Grade Separations 5% Bicycle & Pedestrian 10% Regional Transit Connections

**Table 1: Measure W Funding Categories** 

Source: Strategic Plan 2020-2024

# III Audit Findings

As noted above, the District's annual audit report on receipts and expenditures of Measure W tax proceeds for the Fiscal Year ended June 30, 2021, was provided on February 17, 2022, by Eide Bailly, LLP, an independent accounting firm. This firm has several years of experience in conducting independent audits of the financial results of both the District and the TA. In its audit, Eide Bailly, LLP provided what is known as an unmodified opinion (what is often referred to as a "clean" opinion) on the Measure W financial statements as prepared by District staff. The COC held a <u>public hearing</u> on the audit report on March 7, 2022 and a copy of the audit report is attached as Appendix A.

# III.a Receipt and Distribution of Funding

A total of \$93.198 million in Measure W sales tax was realized and received in Fiscal Year 2021. Per Measure W, the funds are divided equally between the District and TA as shown in Table 1 above. Table 2 on the following page provides the specific breakdown of funding apportioned between the District and the TA program categories based on the funding received.

Regional Transit
\$9,324

Bicycle/Pedestrian
\$4,662

Grade Separations
\$2,331

Local Investment
Share
\$9,324

\$46,577

Highway Program
\$20,980

Table 2: Measure W Distribution (in thousands)

Source: Fiscal Year 2021 Audit Report

# III.b District Expenditures of Measure W in Fiscal Year 2021

District Measure W revenues were spent on supporting SamTrans transit services in several operating areas and on several capital projects. While Measure W generated \$46.577 million to the District, expenditures totaled \$4.115 million were spent in Fiscal Year 2021. It is important to note that the slowdown in expenditures is primarily due to the pandemic, as well as infusion of one-time Federal operating assistance for SamTrans (as well as other transit agencies across the country). The remaining balance of \$42.46 million has been retained for future uses. Of the funds expended, the largest share was for SamTrans routes and services adjacent to schools that are timed to match school bell schedules, referred to in the graph below as "school-related routes". Table 3 below outlines the expenditures of the District's share of Measure W funds in Fiscal Year 2021.

School-related routes Misc. Capital \$899 \$897 Misc. Operations and Planning \$308 MobileView (WiFi) Upgrade District Website Enhancement \$283 \$552 **Business Intelligence** Solution \$387 Comprehensive South Base Gas **Operational Analysis** Line Replacement \$418 \$391

**Table 3: SamTrans Expenditures (in thousands)** 

Source: Fiscal Year 2021 Audit Report

# III.c TA Expenditures of Measure W in Fiscal Year 2021

Unlike SamTrans, which expends Measure W funds on projects and programs directly, the TA serves primarily as a granting agency and provides funds to cities and other local agencies throughout San Mateo County. The TA's investments in each category are guided by the TA's <a href="Strategic Plan 2020-2024">Strategic Plan 2020-2024</a>, which was adopted in December 2019 by the TA Board of Directors. Adoption of a Strategic Plan every 5 years is a requirement of both the TA's <a href="Measure A Transportation Expenditure Plan">Measure W Congestion Relief Plan</a>.

With the notable exception of the local investment share, which is provided directly to cities and the County by the TA, most of the Measure W funding is programmed and allocated through competitive calls for projects (CFP) for each of the Measure W program categories. The TA's CFPs for each of the program categories typically occur on biennial cycles. While funds are awarded to projects in each CFP cycle by the TA Board of Directors, the expenditure of those funds is based on actual reimbursements to project sponsors for eligible project expenses.

In Fiscal Year 2021, ending June 30, 2021, the TA conducted only one CFP with the inclusion of Measure W funding for the Bicycle and Pedestrian Program. However, no Bicycle and Pedestrian Program projects submitted reimbursements requests in Fiscal Year 2021. As a result, actual TA expenditures of Measure W funding for Fiscal Year 2021 are only related to the following:

- TA consultant services for the preparation of:
  - Short-Range Highway Plan
  - o Alternative Congestion Relief/Transportation Demand Management Plan
  - scoping of the forthcoming Regional Transit Connections Study

- Local investment share, which totals 10 percent of the Measure W funding that is directly allocated to the cities and the County.
  - Funds can be used for transportation investments such as roadway rehabilitation,
     planning and implementing traffic safety projects and promoting alternative modes of transportation.

Consultant Services
\$208

Local Investment
Share
\$9,324

**Table 4: TA Expenditures (in thousands)** 

Source: Fiscal Year 2021 Audit Report

# IV TA Funding Allocations and Consistency with Measure W Core Principles

The Strategic Plan 2020-2024 establishes scoring criteria<sup>1</sup> based on the Measure W Core principles<sup>2</sup>, as well as the Goals of Measure A<sup>3</sup>. These scoring criteria are applied to the competitive CFP's for the following program categories: Highways, Grade Separations, Pedestrian and Bicycle, and Regional Transit Connections. Projects that compete well in the CFP process are those that score well in accordance with these criteria.

During Fiscal Year 2021, one CFP for the Pedestrian and Bicycle program was issued on August 6, 2020. Nineteen applications were received from eleven jurisdictions. In October 2020, the TA assembled a project review committee which met to evaluate and score the submitted applications. The scoring of each application question ties directly to the Strategic Plan 2020-2024 evaluation criteria, which is inclusive of the Measure W core principles. Five primary evaluation criteria are used to score each

<sup>&</sup>lt;sup>1</sup> Strategic Plan 2020-2024, Appendix E

<sup>&</sup>lt;sup>2</sup> Strategic Plan 2020-2024, Table 3-2

<sup>&</sup>lt;sup>3</sup> Strategic Plan 2020-2024, Page 3

application, which include Need, Effectiveness, Sustainability, Readiness and Funding Leverage which total to 100 points.

Draft recommendations were presented to the TA Board of Directors in November 2020 and the final pedestrian and bicycle program was adopted in December 2020. In total, the TA Board of Directors programmed and allocated \$7,714,729 (of which Measure W provided \$3,584,026) to fully fund twelve recommended projects. This was the first year that included funding for a new planning and promotions subcategory for bicycle and pedestrian projects, and this is made possible with Measure W funding. The next Pedestrian and Bicycle CFP for Measure A and Measure W is scheduled to be released in August 2022.

# V Equity Considerations for the Distribution of TA Funding

As part of the TA Strategic Plan 2020-2024, equity is highlighted as a core evaluation criterion in TA CFP processes. Projects are evaluated holistically in terms of geographic and socioeconomic equity.

# V.a Geographic Equity

Geographic equity is evaluated by a Call for Projects Scoring Evaluation Committee assembled to review the submitted applications. The Committee assesses whether sales tax revenue is being distributed fairly to all areas in the San Mateo County. Specifically, the Evaluation Committee often looks at whether funds are proposed to be distributed between the Coastside versus the Bayside and amongst the North, Central, and Southern portions of the county. This often includes a review of past funding awards, in particular for smaller jurisdictions that may not often apply for Measure A and Measure W funding. The Evaluation Committee then makes recommendations to the TA Board of Directors for their consideration if there are any deviations proposed from the ranked project list.

An example of the TA's efforts to ensure geographic equity is highlighted in funding distribution. The City of Redwood City submitted three projects to the Pedestrian and Bicycle CFP that all ranked fairly high based on the evaluation scoring. However, the evaluation committee recommended awarding only the two highest scoring Redwood City projects, allowing for two smaller projects in the Town of Portola Valley to be funded. This helped to further geographic equity by providing funds to a small rural community that does not often receive competitive funding from the TA.

# V.b Socioeconomic Equity

Socioeconomic equity scoring criteria are more directly linked to evaluating locations throughout San Mateo County that may have higher proportions of the historically underserved and/or communities with lower incomes or higher ratios of people of color as compared to other locations. These criteria are generally consistent with the California Transportation Commission's Active Transportation Program and the Metropolitan Transportation Commission's (MTC) regional criteria for the Active Transportation Program. Specific examples of the socioeconomic criteria used in the Fiscal Year 2021 Pedestrian and Bicycle CFP include the following:

- 75 percent or more students eligible for free or reduced priced meals
- CalEnviroScreen 3.0 top 25<sup>th</sup> percentile (measure of pollution and the potential vulnerability to the effects of pollution)

- Healthy Places Index lowest 25th percentile (data on social conditions including education, job opportunities, and clean water)
- MTC Equity Priority Communities (underserved populations, such as households with low incomes and people of color)

Projects that met social/economic equity criteria submitted to the Fiscal Year 2021 Pedestrian and Bicycle CFP include:

- Redwood City Hopkins Avenue Traffic Safety Implementation
  - o Equity Criteria met: MTC Equity Priority Community and Free/Reduced Price Lunch
- San Bruno Huntington Bikeway and Pedestrian Safety Project
  - Equity Criteria met: MTC Equity Priority Community and CalEnviroScreen 3.0
- Redwood City El Camino Real Corridor Safety Project
  - Equity Criteria met: Free/Reduced Priced Lunch, CalEnviroScreen 3.0, and MTC Equity Priority Community
- Daly City Vision Zero Community Outreach Program
  - o Equity Criteria met: MTC Equity Priority Community

# VI Technical Assistance to Jurisdictions

The Strategic Plan 2020-2024 recommended the TA strive to further its role with technical assistance, as resources permit, to advance project delivery. The following are four areas of concentration for TA technical assistance:

- Provide technical assistance to sponsors, not limited to the Highway Program.
- Utilize consultant services to offer Complete Streets and other best practice workshops.
- Temporarily offer consultant services to sponsors, on request, to keep projects moving, while minimizing delay.
- Provide consultant services to help sponsors better position themselves to obtain grant funds to better leverage TA funding.

The Highway Program continues to provide technical assistance developing and leading projects on behalf of sponsors. The Complete Streets workshops that were recently concluded in Fiscal Year 2022 in advance of the Alternative Congestion Relief and Transportation Demand Management (ACR/TDM) and Fiscal Year 2022 Bicycle and Pedestrian CFPs. The ACR/TDM Program CFP was released on April 20, 2022, and included technical assistance for small and coastal jurisdictions for grant writing and/or project development assistance.

# **VII Regional Transit Connections**

The Regional Transit Connections program category receives ten percent of Measure W revenue. The intent of the category is to invest in infrastructure and services that are designed to improve transit connectivity between San Mateo County and the rest of the nine-county Bay Area region. The Strategic Plan 2020-2024 recommended that a Regional Transit Connections planning study and an accompanying Transit Capital Improvement Program (CIP) be prepared to better inform the competitive selection

process. The development of the Regional Transit Connections Plan is currently expected to commence in Fiscal Year 2023.

# VIII Findings of the Citizens' Oversight Committee and Future Requests

The COC finds the Independent Auditor's report appropriately presents the Measure W revenues and expenditures, as contemplated by the ballot language, for the fiscal period ending June 30, 2021. The COC also is pleased with the process by which the audit was conducted and with the outcomes.

# IX Additional Information

- 1. FY2021 Measure W audit (Appendix A)
- 2. <u>District FY2021 Annual Comprehensive Financial Report</u>
- 3. District FY2021 Popular Annual Financial Report
- 4. TA FY2021 Annual Comprehensive Financial Report
- 5. FY2021 Pedestrian and Bicycle Program
- 6. TA Strategic Plan 2020-2024



Financial Statements Measure W Funds For the Years Ended June 30, 2021 and June 30, 2020

# San Mateo County Transit District



# San Mateo County Transit District Measure W Funds Table of Contents June 30, 2021 and 2020

Independent Auditor's Report	. 1
Financial Statements	
Statement of Net Position	. 5 . 6
Supplementary Information	
Allocations and Expenses  Current Year Measure W Projects	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing</i> Standards	12
Schedule of Findings and Questioned Costs	14



# **Independent Auditor's Report**

Governing Board and Citizens Oversight Committee San Mateo County Transit District San Carlos, California

# **Report on the Financial Statements**

We have audited the accompanying financial statements of the San Mateo County Transit District's Measure W Funds (Measure W), as of and for the year ended June 30, 2021 and June 30, 2020, and the related notes to the financial statements, which collectively comprise the Measure W's basic financial statements as listed in the table of contents.

# **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure W as of June 30, 2021 and June 30, 2020 and the respective changes in financial position, and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# **Emphasis of Matter**

As discussed in Note 1, the financial statements of the Measure W are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of San Mateo County Transit District as of June 30, 2021 and June 30, 2020, and the results of its operations for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### Other Matters

# Required Supplementary Information

Management has omitted the management's discussion and analysis that the accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Measure W's financial statements. The Measure W Allocations and Expenses, and Current Year Measure W projects are presented for purposes of additional analysis and are not a required part of the financial statements.

The Measure W Allocations and Expenses, and Current Year Measure W projects are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 17, 2022, on our consideration of the Measure W's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Measure W's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Measure W's internal control over financial reporting and compliance.

Menlo Park, California

sde Bailly LLP

February 17, 2022

# San Mateo County Transit District Measure W Funds Statement of Net Position

June 30, 2021 and 2020 (In thousands)

	2021	 2020
Current Assets Cash and cash equivalents Accounts receivable	\$ 63,313 9,465	\$ 22,564 6,701
Total assets	72,778	29,265
Liabilities		
Current Liabilities Accounts payable	 135	 117
Net Position Restricted for Measure W projects	 72,643	 29,148
Total net position	\$ 72,643	\$ 29,148

# San Mateo County Transit District Measure W Funds

Statement of Revenues, Expenditures, and Changes in Net Position Years Ended June 30, 2021 and 2020 (In thousands)

	2021	2020
Revenues  Measure W sales tax	\$ 93,198	\$ 88,345
Total operating revenues	 93,198	 88,345
Expenses		
District Transit operations Disbursements to Transportation Authority	4,115	15,046
Highway	20,980	19,868
Major arterial and local roadway improvements	11,655	11,038
Bicycle, pedestrian, and active transportation projects	4,662	4,415
Infrastructure and services designed to improve transit connectivity	 9,324	8,830
Total expenses	 50,736	 59,197
Operating Income	42,462	29,148
Nonoperating Revenues (Expenses)		
Interest income	1,033	
Total nonoperating revenues (expenses)	1,033	
Change in Net Position	43,495	29,148
Net Position - Beginning	29,148	
Net Position - Ending	\$ 72,643	\$ 29,148

# San Mateo County Transit District Measure W Funds Statement of Cash Flows Years Ended June 30, 2021 and 2020 (In thousands)

	 2021	2020
Cash Flows from Operating Activities	 	
Cash received from California Department of Tax and Fee Adminstration	\$ 90,434	\$ 81,644
Payments to vendors for goods and services	(3,917)	(14,475)
Payments to employees	(181)	(453)
Disbursements to the Transportation Authority	(46,620)	(44,152)
Net Cash Provided by Operating Activities	39,716	22,564
Cash Flows from Investing Activities		
Investment income received	1,033	 -
Net cash provided by investing activities	1,033	-
Net Change in Cash and Cash Equivalents	40,749	22,564
Cash and Cash Equivalents, Beginning of Year	22,564	 
Cash and Cash Equivalents, End of Year	\$ 63,313	\$ 22,564
Reconciliation of Operating Income to Net Cash Provided		
by Operating Activities		
Operating income	\$ 42,462	\$ 29,148
Adjustments to reconcile operating income		
to net cash provided by operating activities		
Accounts receivable	(2,764)	(6,701)
Accounts payable and accrued liabilities	 18	 117
Net Cash provided by Operating Activities	 39,716	 22,564

# Note 1 - Summary of Significant Accounting Policies

# **Financial Reporting Entity**

Under Measure W approved by the voters of San Mateo County in November 2018, San Mateo County Transit District (District) receives a share of the one-half percent sales tax to be used for local transportation-related expenses. The duration of the sales tax is for a period of 30 years, beginning on July 1, 2019 and ending June 30, 2049.

The financial statements of the funds do not purport to, and do not, present the financial position of the District as of June 30, 2021, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. The activities of the Funds are reported within the District's enterprise fund. The projects funded by Measure W represent a portion of the activities of the District and, as such, are included in the District's financial statements.

# **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

# **Net Position**

Net position is reported on the statement of net position as "restricted net position." This category represents net position that may only be used to support activities and costs allowable per the Measure W enabling legislation.

# **Spending Order**

The accounting policy is to first consume the most restricted resources when multiple resources are available for the same purpose.

# **Cash and Cash Equivalents**

For purpose of the statement of cash flows, the District considers all highly liquid investments with an initial maturity of 90 days or less when purchased to be cash equivalents.

### **Investments**

The District's investments are generally carried at fair value, as required by generally accepted accounting principles. The District adjusts the carrying value of its investments to reflect their fair value at each fiscal year end and includes the effects of these adjustments as a component of interest and investment income for that fiscal year.

### **Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

### Note 2 - Cash and Investments

# **Policies**

All of the Measure W Program's cash and investments are deposited in the District's Treasury pool managed by Public Financial Management and District staff. The pool is unrated. Investments in the pool are made in accordance with the District's investment policy as approved by the Board. Investments are stated at fair value. However, the value of the pool shares in the District's Treasury pool that may be withdrawn is determined on an amortized cost basis, which is different from the fair value of the Measure W Program's position in the pool.

# Investments Authorized by the California Government Code and the Fund's Investment Policy

The table below identifies the investment types that are authorized for the District by the California Government Code or the District's investment policy, whichever is more restrictive, that addresses interest rate risk and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the District, rather than the general provisions of the District's investment policy.

Authorized Investment Type	Minimum Credit Rating	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
	- Ruting	- iviacarity		111 0110 133401
U.S. Treasury Obligations	None	15 years	100%	N/A
U.S. Agency Securities	None	15 years	100%	N/A
Banker's Acceptances	None	180 days	40%	30%
Commercial Paper (\$500 Mil. Min. Assets)	A1/P1/F1	270 days	40%	10%
Negotiable Certificates of Deposit	None	5 years	30%	N/A
Repurchase Agreements	None	1 year	100%	N/A
Reverse Repurchase Agreements	None	92 days	20%	N/A
Medium-term Notes	Α	5 years	30%	10%
Shares of beneficial interest issued by				
diversified management companies	None	N/A	20%	10%
Local Government Investment Pools	None	N/A	100%	N/A
Asset-backed and Mortgage-backed securities	AA	5 years	20%	N/A
Municipal Obligations	None	10 years	100%	N/A
Supranational Obligations	AA	5 years	30%	N/A
Local Agency Investment Fund (LAIF)	None	N/A	None	\$75M
San Mateo County Investment Pool	None		Up to the current sta	ate limit

San Mateo County Transit District Measure W Funds Notes to Financial Statements June 30, 2021

# **Interest Rate Risk**

Interest rate risk is the risk incurred when market interest rates adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by purchasing a combination of short-term and long-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.



Supplementary Information June 30, 2021

# San Mateo County Transit District

The following table shows the total Measure W allocations and amount reported as expended by the District and the Authority from inception to June 30, 2021.

	Inception to Date as of June 30, 2021					
	Measure W		Measure W		Unexpended	
(In thousands)	All	Allocations		Expenses		Amounts
District	•					
Transit operation	\$	90,772	\$	19,168	\$	71,604
Interest income		1,033		-		1,033
Disbursements to Transportation Authority						
Highway projects		40,847		214		40,633
Major arterial and local roadway improvements		22,693		18,154		4,539
Bicycle, pedestrian,						
and active transportation projects		9,077		-		9,077
Infrastructure and services						
for transit connectivity		18,154		8		18,147
Interest income		130				130
		<u> </u>		<u>.                                      </u>		
Total - restricted for Measure W	\$	182,706	\$	37,544	\$	145,163

The tables below show the current year Measure W project expenses for the District and the Authority, respectively.

District's Measure W Projects	Amount	(In thousands)
Transit Operation	· ·	_
School Bus Services	\$	899
MobileView (WiFi) Enhancement		552
FY20 Comprehensive Operation Analysis		418
SB Gas Line Replacement		391
Business Intelligence Solution		387
Upgrade District Website		263
Capital Program and Project Development		205
Technology Refresh Project		187
MB-2000 Bus Simulator System		172
ZEB Program Management		108
FY20 Shuttle Study		104
SPEAR System Improvement		82
ITS PADS Upgrade 3G to 4G		81
Energy Procurement Plan		75
Way2go		53
FY2020 ADA Subsidy		54
South Base Switchgear Replace		24
SamTrans Visioning		20
ECR Pinch Point Study		13
ADA Scheduling Software		12
Climate Adaptation Planning		8
Electric Bus Procurement		6
North and South Base Exterior		1
Promoting Senior Mobility		1
Total transit operation	\$	4,115
Transportation Authority's Measure W Projects	Amount (	n thousands)
Highway Projects	<del></del>	<u> </u>
FP&A Services-W-Highway	\$	207
- · · · · · · · · · · · · · · · · · · ·	Ą	207
Major Arterial and Local Roadway Improvements		0.004
Local investment share		9,324
Infrastructure and Services for Transit Connectivity		
FP&A Services-W-RTC		1
Total	\$	9,532



Independent Auditor's Report For the Years ended June 30, 2021 and June 30, 2020

San Mateo County Transit District



# Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Governing Board and Citizens Oversight Committee San Mateo County Transit District San Carlos, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the San Mateo County Transit District's Measure W Funds (Measure W) as of and for the year ended June 30, 2021 and 2020, and the related notes of the financial statements, and have issued our report thereon dated February 17, 2022.

# **Emphasis of Matter**

As discussed in Note 1, the financial statements of the Measure W Funds are intended to present the financial position and the changes in financial position attributable to the transactions of the Funds. They do not purport to, and do not, present fairly the financial position of San Mateo County Transit District as of June 30, 2021 and 2020, and the results of its operations for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

# **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Measure W San Mateo County Transit District's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Measure W's internal control. Accordingly, we do not express an opinion on the effectiveness of Measure W San Mateo County Transit District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Measure W Funds financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Measure W's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Menlo Park, California

sde Sailly LLP

February 17, 2022

# San Mateo County Transit District Measure W Funds Schedule of Findings and Questioned Costs June 30, 2021

None reported.