



AGENDA

SAN MATEO COUNTY TRANSIT DISTRICT CITIZENS ADVISORY COMMITTEE (CAC) MEETING

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).

Committee members, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92043867620?pwd=ZHpLQnJQd0VwYWcydGJCdTNRVGd6UT09> or by entering Webinar ID: **920 4386 7620**, Passcode: **474781** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available after the meeting at <http://www.samtrans.com/about/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: http://www.samtrans.com/about/boardofdirectors/Board_of_Directors_Calendar.html

Oral public comments will also be accepted during the meeting through *Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment and press *6 to accept being unmuted when recognized to speak. Each commenter will be automatically notified when they are unmuted to speak for three minutes or less.. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

WEDNESDAY, JANUARY 26, 2022 – 6:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call

SamTrans Citizens Advisory Committee Members 2022: Mary Adler, Steve Appenrodt, John Baker (Chair), Iris Chan, Bob Gomez, Scott Johnston (Vice Chair), Allie Juarez, Nancy Lacsamana, Michelle Lewis, Alex Madrid, Meredith Park, Bianca Randall

Staff Liaison: Ana Rivas, Director of Bus Transportation

CAC Secretary: Jean Brook

3. Report of the Nominating Committee for 2022 Chair and Vice Chair
4. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
5. Approval of Meeting Minutes from November 17, 2021
6. Presentation: Reimagine SamTrans Update – Christy Wegener, Director of Planning
7. Report of the Chair
8. SamTrans Staff Update – Ana Rivas
9. CAC Member Comments/Requests
10. SamTrans Board Liaison Report – John Baker
11. Next Meeting: Wednesday, February 23, 2022 at 6:30 pm, via Zoom teleconference (additional location, if any, to be determined)
12. Adjournment

INFORMATION FOR THE PUBLIC

If you have questions on the agenda, please contact the District Secretary at 650-508-6242. Agendas are available on the SamTrans website at. Communications to the Board of Directors can be emailed to board@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电 1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

Public Comment

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Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

Draft

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

November 17, 2021

MEMBERS PRESENT (Via Teleconference): M. Adler, S. Appenrodt, J. Baker (Chair), I. Chan, B. Gomez, S. Johnston (Vice Chair), N. Lacsamana, A. Madrid, M. Park, B. Randall

MEMBERS ABSENT: A. Juarez, M. Lewis

STAFF PRESENT: A. Rivas, J. Lipps, A. Linehan, K. Longa, D. Olmeda, J. Steketee, J. Brook

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair John Baker called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

Iris Chan joined the meeting at 6:33 pm.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Public Comment:

SamTrans Board Director Rico Medina and Vice Chair Peter Ratto thanked the CAC for their dedication to transit and serving on the Committee.

4. APPROVAL OF MEETING MINUTES FROM OCTOBER 27, 2021

Motion/Second: Johnston/Lacsamana

Ayes: Adler, Appenrodt, Baker, Chan, Gomez, Johnston, Lacsamana, Madrid, Park, Randall

Noes: None

Absent: Juarez, Lewis

5. PRESENTATION: UPDATE ON SMCTD WEBSITE REPLACEMENT PROJECT

Jeremy Lipps, Digital Communications Manager, provided the presentation.

Alex Madrid asked if the new website would have accessibility features. Mr. Lipps said yes and added that the documents from the old site would need to be converted before moving to the new site.

Meredith Park asked if the mobile app would be changing as well as the website. She said there should be an emphasis on youth ridership.

Vice Chair Scott Johnston asked if there would be a public kiosk version. Mr. Lipps said that that may require some infrastructure purchases. Nancy Lacsamana said she liked the idea of having a display at a ticket kiosk.

Chair Baker said he appreciated the website survey. He said he looked forward to the new website.

Mr. Lipps said he would provide a link for CAC members to provide further feedback.

6. REPORT OF THE CHAIR

Chair Baker opted to be on the Chair/Vice Chair Nominating Committee for 2022 and Ms. Park and Bianca Randall also volunteered.

7. SAMTRANS STAFF UPDATE

Tina Dubost, Manager, Accessible Services, reviewed the highlights of the staff report.

Vice Chair Johnston asked what cover your brakes at intersections meant. Ms. Dubost said it means for the operators to be ready for anything. He asked about the signal priority project. David Olmeda, Chief Officer, Bus, said the signal priority on El Camino Real does not make a large difference in travel time, and that they were investigating options on east-routes.

Mr. Madrid asked if there had been an increase in Redi-Wheels ridership. Ms. Dubost said ridership has been slowly increasing and as more places open up, there should be more paratransit customers.

Chair Baker asked why there were 114 DNOs (Did Not Operate) in October. Mr. Olmeda said the biggest reason was from the contractor MV Transportation and late-night services.

Amy Linehan, Public Affairs Specialist, encouraged the members to apply for an open slot on the SamTrans Measure W Citizens Oversight Committee (COC).

8. CAC MEMBER COMMENTS/REQUESTS

Vice Chair Johnston said his wife was an avid biker and Caltrain rider. He said he wished the ECR route would be as fast in comparison.

Ms. Park said she was enthusiastic as the youth bus pass program that was proposed at the November SamTrans Board meeting.

Iris Chan said there still should be printed material for those that without access to computers and smartphones. She asked if the Art Takes a Bus Rode would be coming back. Mr. Olmeda said it was not planned for the near future, but would get back to the CAC.

Bianca Randall said she had been taking the FCX (Foster City Express) to San Francisco and back most weekdays. She said the ride has experienced much more traffic in the last few months. She said the time to arrive at her destination varies with the amount of traffic. She asked if the arrival times were being adjusted accordingly. Jonathan Steketeer acknowledged that traffic patterns are changing. He said the January 2022 runbook will have adjusted timepoints to respond to the changing traffic patterns.

Bob Gomez wished everyone a happy holiday.

Ms. Park thanked the Reimagine team for all their hard work.

Chair Baker noted that the Hillsdale Shopping Center stops need some more wayfinding signage for transferring bus riders.

9. SAMTRANS BOARD LIAISON REPORT

Chair Baker provided a summary of the November 3 Board meeting.

10. NEXT MEETING

Chair Baker said that the next meeting will be held Wednesday, January 26, 2022 at 6:30 pm via Zoom teleconference (additional location, if any, to be determined).

11. ADJOURNMENT

The meeting adjourned at 7:33 pm.