

BICYCLE AND ACTIVE TRANSPORTATION ADVISORY COMMITTEE (BATAAC)

DRAFT MINUTES JANUARY 19, 2023

MEMBERS PRESENT: C. Bargar (Vice Chair), J. Bolka (Chair), S. Atkinson, M. Chin, S. Lacson, N. Rodia, S. Shariati, R. Smith

MEMBERS ABSENT: K. Carpenter, S. Shariati

STAFF PRESENT: P. Shrestha, T. Burgwyn, D. Provence, J. Jest, L. Low, S. Wong

Chair John Bolka called the meeting to order at 5:45 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES OF NOVEMBER 17, 2022

Motion/Second: Bargar/Bolka moved to approve and amend the header from BAC to BATAAC
Ayes: S. Atkinson, C. Bargar, J. Bolka, K. Carpenter, M. Chin, S. Lacson, N. Rodia, S. Shariati, R. Smith

Absent: None

ELECTION OF OFFICERS

Members took turns introducing themselves.

Motion/Second: Bargar/Atkinson nominated John Bolka as Chair

Ayes: S. Atkinson, C. Bargar, J. Bolka, K. Carpenter, M. Chin, S. Lacson, N. Rodia, S. Shariati, R. Smith

Absent: None

Motion/Second: Bolka/Bargar nominated Cliff Bargar as Vice Chair

Ayes: S. Atkinson, C. Bargar, J. Bolka, K. Carpenter, M. Chin, S. Lacson, N. Rodia, S. Shariati, R. Smith

Absent: None

BATAAC REMOTE MEETING EXCEPTIONS

Anna Myles Primakoff, Lega Counsel, provided a presentation that included the following:

- Assembly Bill (AB) 2449
- Just Cause and Emergency Circumstances
- Participation Pursuant to AB 2449
- Proposed Policy to take effect by the end of February

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Day of illnesses

- Physical quorum with Board members needed

2023 ELECTRIFICATION CONSTRUCTION & TEMPORARY SERVICE PLAN

Pranaya Shrestha, CalMod Chief Officer, and Ted Burgwyn, Director, Rail Network & Operations Planning, provided a presentation that included the following:

- Project Elements
- Project benefits
- Construction
- Upcoming Weekend Service Changes
 - 31 total weekend shutdowns
 - 4 full complete weekend shutdowns
- Customer outreach

Public Comment

Adina Levin, Friends of Caltrain, commented on customer outreach for weekend shutdowns, alternate transportation, and updating passengers about closures especially regarding single track closures.

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Timing of announcements and request for more physical signs to be posted
- Appreciation for receiving an overview of the year's service changes at the start of the year
- Communicating with passengers when the train will be moving and making sure all systems (VMS, website, social) have the same information when there are delays
- Additional signage in bike cars regarding the weekend service changes and the shortage of bike space during the bus bridge, along with information on alternative options such as eLockers
- Sharing social information with other transit agencies to help get information out to the community
- Communicating to large employers about service changes
- Two station ambassadors for every bus bridge on the weekend, to point them toward the bus stop, schedule information, and alternative transportation to be used

ANNUAL CUSTOMER FEEDBACK SURVEY

Julian Jest, Manager, Market Research & Development, provided a presentation that included the following information:

- Survey Objectives and Methodology
- Summary of Ratings

- Bike Usage s
- Next steps

Public Comment

Adina Levin, Friends of Caltrain, asked for information on improvements being contemplated based on survey data; and commented on the regional transportation funding measure and making a value proposition around transit service.

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Survey panel selection and surveying process onboard trains
- Appreciation for Caltrain's ticket purchasing system
- Factors contributing to high ratings
- Communication regarding reliable on-time information
- Transit dependent ridership
- More details with the triennial survey regarding average household; return of office workers, rates of people using the train + bike
- 2022 riders compared to 2021 riders comparison

CHAIRPERSON'S REPORT

A. 2023 WORK PLAN

Chair Bolka provided an overview of the workplan.

Public Comment

Adina Levin, Friends of Caltrain, commented on the regional transportation measure, bikeshare and micromobility, equity and access to e-bikes, public funding for public transportation system, crafting legislation for 2024, planning for regional bikeshare, and regional funding.

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- MTC regional funding measure
- Request for MTC bikeshare update
- Shared micromobility discussions and bikeshare launch

STAFF REPORT

A. BIKE BUMP REPORT YTD 2023

Lori Low, Acting Manager, Government and Community Affairs, provided an update.**BIKE ELOCKER UPDATE**

Dan Provence, Caltrain planner, provided an update on the following:

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- App-only based lockers (instead of Bike Link Card. Discussion included savings, equity concerns, logistics
-
- Providing additional or prominent signage with Bike Link to find the lockers

Public Comment

Adina Levin, Friends of Caltrain, commented on additional eLockers moving away from Clipper card as an option; surveying people about what they would prefer as a primary method and backup method to get into lockers, especially if you have 30 seconds to figure out what to do when your train is about to leave.

WRITTEN CORRESPONDENCE

There were no comments on correspondence.

COMMITTEE REQUESTS

Member Lacson requested consideration of bike attachments/trailers at least during off-peak hours.

Member Smith requested information on the Metropolitan Transportation Commission (MTC) regional funding effort

DATE, TIME AND LOCATION OF NEXT MEETING

The next BATAC meeting is on March 16, 2023 at 1250 San Carlos, San Carlos, CA .

The meeting adjourned at 7:51 p.m.