



Bicycle and Active Transportation
Advisory Committee
1250 San Carlos Avenue, San Carlos, CA 94070
Bacciocco Auditorium, 2nd Floor
- and -

(Due to AB 2449 just cause remote meeting exceptions):
1 South Van Ness, San Francisco, CA 94103, 7th Floor Union Square Conference Room

May 18, 2023 - Thursday 5:45 p.m.

Members of the public may participate remotely or in-person, provided that they satisfy the safety protocols listed below.

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/87678851064?pwd=U3hCQ0JDUWdubUtgcFNPVDIzVyt2dz09> or by entering Webinar ID: 876 7885 1064, Passcode: 293677 in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available after the meeting at <https://www.caltrain.com/video-board-directors>

Members of the public also may participate in person at: San Mateo County Transit District, Bacciocco Auditorium - Second Floor, 1250 San Carlos Ave., San Carlos, CA, or any other noticed location provided they comply with the following safety protocols:

Please Note the Following COVID-19 Protocols for In-person Attendance:

Visitors who have been exposed to the COVID-19 virus, who have received a positive COVID-19 test results, or who are experiencing any of the following COVID-19 related symptoms should refrain from participating in person:

- Cough
- Shortness of Breath
- Fatigue
- Nausea or vomiting
- Fever or Chills
- Sore Throat
- Muscle or body aches
- Loss of taste or smell
- Headache
- Diarrhea
- Congestion or runny nose

Public Comments: Public comments may be submitted to publiccomment@caltrain.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.caltrain.com/about-caltrain/meetings>.

Verbal public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak, and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to two minutes. The Board Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

AGENDA

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Consideration of requests, if any, of Directors to participate remotely due to Emergency Circumstances: Member
4. Public Comment
Public testimony by each individual speaker, for items not on the agenda, shall be limited to three minutes
5. Approval of Minutes of March 16, 2023 Meeting
6. Redwood City Transit District
7. Corridor Shared Micromobility
8. Chairperson's Report
 - a. 2023 Work Plan
9. Staff Report
 - a. Bike Bump Report Annual Report for 2022
 - b. Bike Bump Report YTD
 - c. Bike Parking Vendor Update
 - d. Weekend Service
10. Written Correspondence
11. Committee Requests
Committee members may make brief statements regarding BATAAC-related areas of concern, ideas for improvement, or other items that will benefit or impact Caltrain service or the BATAAC.
12. Date and Time of Next Meeting: July 20, 2023 at 5:45 p.m. at 1250 San Carlos Ave., San Carlos, CA 94070.
13. Adjournment

All Items on this agenda are subject to action

BATAAC MEMBERS

County

San Francisco
San Mateo
Santa Clara

Public Agency

Shahram Shariati
Sue-Ellen Atkinson
Ryan Smith

Bike Organization

Cliff Bargar (Vice-Chair)
Michael Chin
Kelly Carpenter

General Public

John Bolka (Chair)
Sean Lacson
Nicole Rodia

Information for the Public

If you have questions on the agenda, please contact the staff at 650.508.6495 or batac@caltrain.com. Meeting dates, minutes, and agendas are available on the Caltrain Web site at <http://www.caltrain.com>.

Date and Time of Regular Meetings

The JPB Bicycle and Active Transportation Advisory Committee meets regularly on the third Thursday of the month at 5:45 p.m.

Location of Meeting

Members of the Public may attend this meeting in person or remotely via Zoom. *Should Zoom not be operational, please check online at <https://www.caltrain.com/about-caltrain/meetings> for any updates or further instruction.

Public Comment

Public Comment on Items Not on the Agenda (limit one per person) must be submitted via email prior to the meeting's call to order to batac@caltrain.com.

Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email prior to the meeting's call to order to batac@caltrain.com or (b) via Zoom Q&A before each agenda item is presented. Please indicate in your email or Q&A the agenda item to which your comment applies. Although public comments are generally limited to three minutes per person, the BATAc Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that public records are distributed or made available to the legislative body

BICYCLE AND ACTIVE TRANSPORTATION ADVISORY COMMITTEE (BATAAC)

DRAFT MINUTES MARCH 16, 2023

MEMBERS PRESENT: C. Bargar (Vice Chair), J. Bolka (Chair), K. Carpenter, M. Chin, S. Lacson, N. Rodia, S. Shariati, R. Smith

MEMBERS ABSENT: S. Atkinson

STAFF PRESENT: O. Brown, J. Gibson, D. Provence, A. Piano, L. Low, R. Gonzales, J. Houghton, J. Lightbody, J. Navarette, M. Tseng

Chair John Bolka called the meeting to order at 5:45 p.m. and led the Pledge of Allegiance.

CONSIDERATION OF REQUESTS, IF ANY, OF MEMBERS TO PARTICIPATE REMOTELY DUE TO EMERGENCY CIRCUMSTANCES

There were none.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES OF JANUARY 19, 2023

Motion/Second: Bolka/Bargar

Ayes: C. Bargar, J. Bolka, M. Chin, S. Lacson, N. Rodia, S. Shariati, R. Smith

Absent: S. Atkinson , K. Carpenter

BIKE SECURITY 2022 ANNUAL UPDATE

Omar Brown, Safety Coordinator, provided a presentation that included the following:

- By the Numbers Comparison: 2021 and 2022
- Historicals: 2016-2022
- Recovery and Prevention

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Proportion of theft trends in relation to ridership levels
- Non-profits the agency works with regarding bike donations
- Suggestion that staff time be prioritized on promoting eLockers and building awareness over bait bike program
- Request for more literature/information on bike cars regarding theft prevention/secure bike parking as the new electric trains go into service

CORRIDOR CROSSING STRATEGY

Jill Gibson, Transportation Planner, Kimley Horn, provided a presentation that included the following:

- Goals & Outcomes
- Program Introduction
- Case Study Summary
- Program Strategy Approach
- Engagement Schedule

Public Comment

Drew commented on the interactive map, requesting more visibility of the future undercrossings. He also requested adding a multi-use path along the corridor, connecting the projects and noted approaching the projects as mini-sections, where certain grade separations in an area are bundles together. Drew suggested more four-track areas to leverage costs.

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Request for the standards to include high quality bike facilities, not just sharrows, and there are lessons learned from the bike facilities at Hillsdale.
- Request for multi-use path along the corridor that's well lit (similar to BART Ohlone greenway) and can be used at night and especially in areas where there's a variety of train service levels.
- To what extent the CCS will be able to assist with projects that are still in the early planning stages; and encouragement to engage cities with active projects to make sure they can utilize the CCS materials.
- Implementation of Caltrain standards for a city funded project.
- Question about what occurs when only some cities pursue grade separations while others don't.
- County funding for grade separations.

MT. VIEW TRANSIT DISTRICT GRADE SEPARATION AND ACCESS PROJECT

Lori Low, Government Affairs Officer, and Alvin Piano, Project Manager, provided a presentation that included the following:

- Project Background and Goals
- Project Elements
- Schedule and Next Steps

The committee members had a discussion and Caltrain and City staff provided further clarification in response to committee comments and questions on the following:

- Traffic studies regarding the Castro closure.
- First class bicycle facility under the tracks.
- Concourse design to promote safe interactions between pedestrians and bicycles, including possible use of striping/coding to minimize conflict points.
- Appreciation for pedestrianization of Castro/downtown Mountain View.

CHAIRPERSON'S REPORT

A. 2023 WORK PLAN

Chair Bolka provided an overview of the workplan.

STAFF REPORT

Lori Low, Acting Manager, Government and Community Affairs, presented:

A. BIKE BUMP REPORT YTD 2023

B. WEEKEND SERVICE

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- The correct nomenclature for “bike to wherever days” versus “bike to work day.”
- Appreciation for weekend closure physical signage at stations.
- Unauthorized movement of signs at 22nd Street Station.

WRITTEN CORRESPONDENCE

There were no comments on correspondence.

COMMITTEE REQUESTS

Member Kelly Carpenter requested the projection on the big screen to be split between members and powerpoints.

DATE, TIME AND LOCATION OF NEXT MEETING

The next BATAC meeting is on May 18, 2023 at 1250 San Carlos, San Carlos, CA .

The meeting adjourned at 7:15 p.m.