

# JOB OPENING ANNOUNCEMENT

Apply Online at [www.samtrans.com/jobs](http://www.samtrans.com/jobs)

Employment Hotline (650) 508-6308

February 2, 2024

<b>TITLE:</b>	Mechanic 'C'
<b>EMPLOYMENT TYPE:</b>	Non-Exempt/Safety Sensitive/ATU Membership
<b>DIVISION:</b>	Bus
<b>APPLICATION DEADLINE:</b>	<b>CONTINUOUS</b>
<b>PAY RANGE:</b>	\$27.06 – \$36.07 per hour (Collective Bargaining Agreement)
<b>WORK LOCATION:</b>	South San Francisco and/or San Carlos
<b>WORK SCHEDULE:</b>	Day, Swing and/or Graveyard Shifts

**JOB SUMMARY:** The Mechanic “C” is the entry-level position at the San Mateo County Transit District (SMCTD). Under close supervision of the Maintenance Supervisor, the Mechanic “C” performs routine servicing and minor maintenance on transit buses, non-revenue vehicles, and maintenance shop equipment for the San Mateo County Transit District (SamTrans) property and in the field.

## **EXAMPLES OF ESSENTIAL FUNCTIONS**

- Perform minor repairs, preventative maintenance and inspections on transit buses, fleet vehicles and maintenance shop equipment.
- Maintain records of repair work, defects and maintenance.
- Road test transit buses and other SamTrans’ vehicles on and off Operations bases.
- Assist Mechanic’s “A” and “B” with repairs and heavy labor work.

## **EXAMPLES OF DUTIES**

- Perform preventative maintenance inspections and report vehicles’ defects and damages.
- Check and add fuel, coolant, and oils.
- Change tires and replace seats.
- Performs all job duties and responsibilities in a safe manner to protect one’s self, fellow employees and the public from injury or harm. Promotes safety awareness and follows safety procedures to reduce or eliminate accidents.
- Perform other duties as assigned.

**SUPERVISION:** Works under the general supervision of a Maintenance Supervisor.

**MINIMUM QUALIFICATIONS:** Must possess the knowledge, skills and abilities to successfully perform the essential functions and duties of the position:

- One (1) year of full-time experience in the maintenance and repair of one or more of the following: automotive, transit, diesel, or hybrid vehicles.
- Must possess a valid Class C California driver license with a safe driving record, and have a Class B permit with Air Brake and Passenger Endorsements seven days of hire.

## **OTHER REQUIREMENTS:**

- Must be able to lift and carry up to 50 pounds.
- Must be able to work different shifts at any of two District operated facilities (North Base – South San Francisco, and South Base – San Carlos), inclusive of weekends and holidays.
- Must be able to pass pre-employment physical, drug screen, and background review.

### **SELECTION PROCESS MAY INCLUDE:**

The process may include a written and skills test assessments or supplemental questions and will require a panel interview. Only those candidates who are the most qualified will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to continue in the process.

This is a safety sensitive position. As a part of the pre-employment process, you are required to successfully complete a medical, drug/alcohol, DMV, and a background investigation.

### **BENEFITS:**

For additional information on SamTrans benefits, please visit, <https://www.samtrans.com/about-samtrans/jobs>

Holidays : Seven paid holidays, plus up to four floating holidays per year

Paid Time Off : Up to 21 days (PTO) per year (in accordance to CBA)

Cafeteria Plans : Medical, dental, vision care, group life insurance and more

Transportation : Free Bus Transportation for employees and qualified dependents

Pension : Social Security and California Public Employees Retirement Systems (CalPERS)

- Classic Members – 2% @ 60 benefit formula, 3 year average of highest compensation
- New Members – 2% @ 62 benefit formula, 3 year average of highest compensation

### **HOW TO APPLY:**

- To apply, please visit the [www.samtrans.com/about-samtrans/jobs](http://www.samtrans.com/about-samtrans/jobs). Complete an online employment application. A resume will not be accepted in lieu of the application. Incomplete applications will not be considered.
- The Human Resources Department will make reasonable efforts in the recruitment/examination process to accommodate applicants with disabilities upon request. If you have a need for an accommodation, please contact the Human Resources Department at (650) 508-6308 or email written request to [recruitment@samtrans.com](mailto:recruitment@samtrans.com).
- SamTrans celebrates diversity and is committed to creating an inclusive and welcoming workplace environment. We are an Affirmative Action/Equal Opportunity Employer. Minorities, Women, Persons with Disabilities and Veterans are encouraged to apply.