



**BOARD OF DIRECTORS 2025**

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## REVISED AGENDA

### San Mateo County Transit District

#### Citizens Advisory Committee (CAC) Meeting

July 30, 2025, 6:30 pm

Gallagher Conference Room, 3rd Floor  
1250 San Carlos Avenue, San Carlos, CA 94070

Secondary Location:  
52610 Van Dyke Avenue  
Shelby Township, MI 48316

Members of the public may attend in-person or participate remotely via Zoom at:  
<https://us02web.zoom.us/j/86409521366?pwd=cXE5c1h2MnM2dG9EbDBsTUtttd3dxUT09>  
or by entering Webinar ID: **864 0952 1366**, Passcode: **085035** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only.

***Please Note the following COVID-19 Protocols for in-person attendance:***

- Visitors experiencing the following symptoms of COVID-19 may not enter the building:
  - Cough
  - Chills
  - Sore Throat
  - Shortness of Breath
  - Muscle Pain
  - Loss of Taste or Smell
  - Fever
- Wearing of masks is recommended but not required.

**Public Comments:** Public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the CAC's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

**SamTrans Citizens Advisory Committee Members 2025:** Mary Adler, John Baker, Allison Chang, Hana Estalilla, Dylan Finch, James Ganner, Alex Madrid (Chair), Ben Mangiafico, Max Mautner (Vice Chair), David Rabinovich, Denise Seibert

**Staff Liaison:** Ana Rivas, Director, Bus Transportation

**CAC Secretary:** District Secretary's Office

Oral public comments will also be accepted during the meeting in person and through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less. The Committee Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>.

**Wednesday, July 30, 2025**

**6:30 pm**

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1. Call to Order / Pledge of Allegiance
  2. Roll Call
  3. Public Comment on Items Not on the Agenda  
Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff to reply.
  4. Approval of Meeting Minutes for June 25, 2025 Motion
  5. Presentation: Bus Stop Amenity Refresh Project Update – Informational  
Chris Espiritu, Principal Planner, and Nicholette Tolmie, Senior Planner
  6. Report of the Chair Informational
  7. SamTrans Staff Update – Ana Rivas, Director, Bus Transportation Informational
  8. CAC Member Comments/Requests  
Committee members may make brief statements regarding correspondence, CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact SamTrans service or the CAC, or request future agenda topics.
  9. SamTrans Board Liaison Report – Max Mautner

SamTrans Citizens Advisory Committee (CAC) Meeting  
July 30, 2025

10. Date / Time / Location of Next Regular Meeting: Wednesday, August 27, 2025 at 6:30 pm  
The meeting will be accessible via Zoom and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA 94070.
11. Adjourn

## Information for the Public

If you have questions on the agenda, please contact the District Secretary at 650-551-6108. Agendas are available on the SamTrans website at: <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Board and Citizens Advisory Committee Meetings**

San Mateo County Transit District (SamTrans) Board and Committees: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

### **Location of Meeting**

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

\*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

### **Public Comment**

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the CAC'S weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
DRAFT Minutes of June 25, 2025**

**Members Present:** M. Adler, S. Appenrodt, J. Baker, A. Chang, H. Estalilla, D. Finch, B. Mangiafico, D. Rabinovich, D. Seibert, A. Madrid (Chair)

**Members Absent:** M. Mautner (Vice Chair)

**Staff Present:** J. Brook, C. Chang, C. Halls, A. Rivas

**1. Call to Order/Pledge of Allegiance**

Chair Alex Madrid called the meeting to order at 6:31 pm and led the Pledge of Allegiance.

**2. Roll Call**

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

**3. Public Comment for Items Not on the Agenda - There were none.**

**4. Approval of Meeting Minutes for May 28, 2025**

Motion/Second: Mangiafico/Seibert

Ayes: Adler, Appenrodt, Baker, Chang, Estalilla, Finch, Mangiafico, Rabinovich, Seibert, Madrid

Absent: Mautner

**5. Presentation: Central El Camino Project**

Charlsie Chang, Government Affairs Officer, and Cassie Halls, Manager, Major Corridors Program Planning, provided the presentation, which included the following:

- Grand Boulevard Initiative (GBI) started in 2006 – collaboration between cities, agencies, and private sector
- Objectives – unified vision for transportation in San Mateo County, partnerships, implementation
- Current challenges – Route ECR takes over two hours, active transportation, large number of injury collisions
- Cities and stakeholders input – task force and working group; developing recommendations for countywide vision
- Main priorities for GBI: safety and mobility
- Website and fact sheets
- Central El Camino Real Multimodal Plan – fill in transportation gaps along the corridor; complement existing local planning efforts
- Phase 1: Community engagement to assess corridor gaps and needs
- Phase 2: Team present options and trade-offs

- Phase 3: present preferred alternative
- Online survey, pop-up events in San Mateo and Belmont

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Accessible sidewalks – Caltrans (California Department of Transportation) owns sidewalks and streets, partnership with cities
- Buffered bike lanes, parking in Mountain View
- South San Francisco – bus loading much faster using boarding islands
- Research pedestrian/bicycle master plans of individual cities – staff building off San Carlos's, Belmont's, San Mateo's, and Redwood City's existing plans
- Build out El Camino Real bike network – pull riders off Old County Road
- Engaging cities' public works and planning departments
- Plans to add parking meters and blue zones on El Camino Real – some cities are proposing alternatives for parking, bike lanes, and sidewalks for six-lane segments

**6. Report of the Chair** – There was none.

**7. SamTrans Staff Update**

Ana Rivas, Director, Bus Transportation, reviewed her report, which included the following for the month of April 2025:

- Average weekday ridership increased 7.4 percent, total ridership increased 7.2 percent
- Ridership recovery is at 105.4 percent of pre-pandemic levels
- Key performance indicators for Ride Plus and Youth Unlimited pass
- Safety campaign
- Employees of the month
- Action items addressed by staff
- Began summer runbook on June 15 – only change was to eliminate school routes and make minor schedule adjustments; next runbook starts August 3
- Redi-Wheels uses express lanes, working with contractors to include contracted-owned vehicles
- Triennial surveys – reflect a cross-section of riders using a diverse selection of fixed routes from the Coastside, northern, central, and southern regions of San Mateo County

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions regarding preventable accidents.

**8. CAC Member Comments/Requests**

- July 1 rally at Millbrae Caltrain station – get various agencies to sign on to regional transit measure by July 31 deadline
- Now-defunct Route 398 has not been removed from the onboard announcements on Route ECR
- Route ECR is crowded

- Request for reinstatement of express service on the freeway
- SamTrans app does not accurately track bus locations/arrivals
- Whether proposed state loan of \$750 million affects SamTrans
- Route FCX bus leaving early – drivers not allowed to leave ahead of schedule
- Route EPX in Menlo Park near Facebook – suggest adding stops to serve new apartment buildings near Marsh Road and Constitution Drive

**9. SamTrans Board Liaison Report**

- Dylan Finch provided a summary of the June 4 SamTrans Board meeting.
- Charlsie Chang announced the Measure W Citizens' Oversight Committee recruitment for a representative from the SamTrans CAC. She also stated that the San Mateo County Transportation Authority had recently approved the Regional Transit Connections funding.

**10. Date and Time of Next Meeting: Wednesday, July 30, 2025 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.**

**11. Adjourn**

The meeting adjourned at 7:29 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).



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## **Bus Transportation CAC Report May 2025**

Hello Board members and members of the public. I am providing a summary of the state of service report for the month of **May 2025**, the full report is included in your packages.

### **Ridership:**

SamTrans: Average weekday ridership across all four modes (Bus, Paratransit, Shuttles, and Ride Plus) increased by 7.4 percent in May 2025 compared to May 2024. The total monthly ridership increased by 7.2 percent in May 2025 compared to May 2024.

Post-pandemic SamTrans total fixed-route bus ridership recovery in May 2025 reached 105.4 percent of pre-pandemic total ridership in May 2019.

Ride Plus: Average weekday ridership was 132 trips, and total ridership was 3,543 trips. The average weekday ridership increased 33.1 percent compared to May 2024, and the total ridership increased 29.7 percent compared to May 2024. Staff attributes growth in Ride Plus usage to recent expanded marketing efforts and the introduction of a new and improved app for booking the service.

Of the total ridership, 73.3 percent of trips were taken in East Palo Alto/Belle Haven and 26.7 percent were taken in Half Moon Bay/El Granada.

Youth Unlimited Pass: For May 2025, Youth Unlimited Pass usage increased 16.1 percent compared to May 2024.

### **Regarding Key Performance Indicators (KPI):**

**OTP:** May 2025 systemwide OTP was 83.0 percent, which is below the goal of 85.0 percent.

**Did Not Operate (DNOs):** In May 2025, there were 19 DNOs.

**MBSC:** There were 39 service calls in May 2025 (17 from District and 22 from contracted services). The goal is to have one or fewer service calls per every 25,000 miles. Fixed-route service did not meet its goal with 1.1 service calls per 25,000 miles.



**MBPA:** There were 13 preventable accidents in May 2025 (11 from District and 2 from contracted services). The goal is to have one or fewer preventable accidents per 100,000 miles; SamTrans did not meet its goal with 1.5 accidents per 100,000 miles.

### **Safety Campaign**

The new Safety Campaign reminds Operators to “Scan, Identity, and Adjust to Prevent Accidents.” Operators are reminded to be proactive to avoid accidents. Plan for the unexpected. Scan mirrors, Identity the surroundings, and Adjust to conditions on the road. Operators cannot control the unexpected. But they can remain calm and professional and apply defensive driving techniques learned in training. Following procedures and applying lessons learned will help Operators make safe decisions and drive safely.

### **Bus Operator Employee of the Month (EOM) Recognitions**

**Jeffrey Hendrickson** is the North Base Operator of the Month and **Ace De Leon** is the South Base Operator of the Month for **MAY 2025**. This is Operator Hendrickson’s second EOM award during his almost nine years of service with the District. Operator DeLeon has been driving with the District for one year, and this is his first EOM award.

### **Maintenance Employee of the Month (EOM) Recognitions**

Bus Maintenance EOM for North Base is **Lead Mechanic Phillip He**. This is Phillip’s fifth EOM Award during his 4.5 years of service with the District.

Bus Maintenance EOM for South Base **Storekeeper Vincent Jones**. This is Vincent’s thirteenth EOM Award during his 26 years of service with the District.



**SamTrans CAC TENTATIVE Upcoming Topics – 2025\***

TOPIC	MEETING DATE
Customer Satisfaction Surveys	May 28
Central El Camino Project	June 25
Bus Stop Amenity Refresh Project Update	July 30
Zero-emission Fleet Transition	August 27
Safety and Security	September 24
Ride Plus Service Evaluation*	October 29
TBD	November 19
<i>No Meeting</i>	December 31

*\*Topics and dates subject to change*