

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Measure W Citizens' Oversight Committee (COC)
Minutes of May 6, 2025**

Members Present: J. Baker, R. Hedges, K. Kuklin, S. Lang, B. Mangiafico, G. Mattammal, S. Patel, M. Rendon, M. Robinson, M. Wooley-Ousdahl, A. Brandt (Vice Chair), R. Foust (Chair)

Members Absent: G. Terry

Staff Present: J. Brook, J. Cassman, C. Chang, P. Skinner, A. To

1. Call to Order

Chair Foust called the meeting to order at 4:31 pm. Member Wooley-Ousdahl led the Pledge of Allegiance.

2. Roll Call

COC Secretary Jean Brook called the roll and confirmed a quorum was present.

3. Public Comment for Items Not on the Agenda – There were none.

4. Approval of Meeting Minutes from February 25, 2025

Motion/Second: Baker/Robinson

Ayes: Baker, Hedges, Kuklin, Lang, Mangiafico, Mattammal, Patel, Rendon, Robinson, Wooley-Ousdahl, Brandt, Foust

Noes: None

Absent: Terry

5. Consideration and Approval of Annual Committee Report on Use of Measure W Tax Revenues and Expenditures for Fiscal Year Ending June 30, 2024

Chair Foust stated the ad hoc committee reviewed the report, consisting of Members Hedges, Mattammal, Robinson, Vice Chair Brandt, and Chair Foust.

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Indirect Cost Allocation Plan (ICAP) rate taken off the top of each category proportionately
- Administrative functions shared by all agencies in District: Peninsula Corridor Joint Powers Board (JPB), San Mateo County Transit District (SamTrans), San Mateo County Transportation Authority (TA), and San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA)

- Recommend adding core principle outlining benefit to voters
- Indicate dollar amount in Administrative Overhead section of report

Motion/Second: Hedges/Robinson

Ayes: Baker, Hedges, Kuklin, Lang, Mangiafico, Mattammal, Patel, Rendon, Robinson, Wooley-Ousdahl, Brandt, Foust

Noes: None

Absent: Terry

6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Terms Ending in 2025

Charlsie Chang, Government Affairs Officer, noted the following:

- Special application period during March and April
- Vacancy for People with Disabilities representative – currently reviewing one application; vacancy for County Supervisor District 1 representative
- Regular recruitment period in October for seats with terms expiring December 31, 2025

7. Committee Member Comments/Communications Regarding Transportation Matters

- Adopt micromobility safety standards – bike licenses; safety training in schools; protected bike lanes; safety topic at future meeting
- Opting into proposed regional funding measure

8. Next Meeting: COC Secretary to poll staff and committee members for October 2025 meeting.

9. Adjournment – The meeting adjourned at 5:02 pm.