



AGENDA

San Mateo County Transit District

Citizens Advisory Committee (CAC) Meeting

April 29, 2026, 6:30 pm

Bacciocco Auditorium, 2nd Floor

1250 San Carlos Avenue, San Carlos, CA 94070

Members of the public may attend in-person or participate remotely via Zoom at:

<https://us02web.zoom.us/j/89061873281?pwd=0or9I5hTjaw6BEs7aCJa25aacFbM0f.1>

or by entering Webinar ID: **890 6187 3281**, Passcode: **397165** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only.

Public Comments: Written public comments may be emailed to publiccomment@samtrans.com or mailed to 1250 San Carlos Avenue, San Carlos, CA 94070, and will be compiled and posted weekly along with any CAC correspondence. Any written public comments received within two hours prior to the start of the meeting will be included in the weekly CAC correspondence reading file, posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less. The Committee Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

SamTrans Citizens Advisory Committee Members: Dylan Finch (Chair), Ben Mangiafico (Vice Chair), Mary Adler, John Baker, Allison Chang, Hana Estalilla, James Ganner, Alex Madrid, Max Mautner, David Rabinovich, Denise Seibert

Staff Liaison:
Ana Rivas, Director, Bus Transportation

CAC Secretary:
Alice Feng

The video live stream will be available after the meeting at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>.

Wednesday, April 29, 2026

6:30 pm

1. Call to Order / Pledge of Allegiance
2. Roll Call
3. Public Comment on Items Not on the Agenda
Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff to reply
4. Approval of Meeting Minutes for March 25, 2026 Motion
5. Presentation: Bus Stop Improvement Plan (BSIP) Update – Hubert Chan, Director, Facilities Maintenance Informational
6. Staff Report – Ana Rivas, Director, Bus Transportation Informational
7. Report of the Chair Informational
8. Liaison Report of the April 1, 2026 San Mateo County Transit District Board of Directors Meeting Informational
Recordings of SamTrans public meetings and agenda meeting materials are available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>
9. CAC Member Comments / Requests
Committee members may make brief statements regarding correspondence, CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact SamTrans service or the CAC, or request future agenda topics.
10. Date / Time / Location of Next Regular Meeting: Wednesday, May 27, 2026 at 6:30 pm
The meeting will be accessible via Zoom and in person at the San Mateo County Transit District, Public Hearing Room, 5th Floor, 166 North Rollins Road, Millbrae, CA 94030.
11. Adjourn

Note: All items appearing on the agenda are subject to action by the CAC.

Information for the Public

If you have questions on the agenda, please contact the District Secretary at 650-551-6108. Agendas are available on the SamTrans website at: <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to cacsecretary@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Board and Committees: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Written public comments may be emailed to publiccomment@samtrans.com or mailed to 1250 San Carlos Avenue, San Carlos, CA 94070, and will be compiled and posted weekly along with any CAC correspondence. Any written public comments received within two hours prior to the start of the meeting will be included in the weekly CAC correspondence reading file, posted online at: <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each public comment is limited to three minutes or less. Online commenters will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

Note: All items appearing on the agenda are subject to action by the CAC.

**San Mateo County Transit District
Citizens Advisory Committee (CAC)**

1250 San Carlos Avenue, San Carlos, California

DRAFT Minutes of March 25, 2026

Members Present: Mary Adler, Hana Estalilla, James Ganner, Alex Madrid (arrived 6:42 pm), Denise Seibert, Ben Mangiafico, (Vice Chair), Dylan Finch (Chair)

Members Present via Teleconference: John Baker, Allison Chang, David Rabinovich

Members Absent: Max Mautner

Staff Present: J. Epstein, A. Feng, A. Gong, A. Rivas, D. Scarbor

1. Call to Order / Pledge of Allegiance

Chair Dylan Finch called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. Roll Call

Alice Feng, CAC Secretary, called the roll and noted that a quorum was present.

3. Public Comment for Items Not on the Agenda

4. Approval of Meeting Minutes for February 25, 2026

Motion/Second: Seibert/Mangiafico

Ayes: Adler, Baker, Chang, Estalilla, Ganner, Rabinovich, Seibert, Mangiafico, Finch

Noes: None

Absent: Madrid, Mautner

5. Title VI Policy Updates for Major Service Change and Disparate Impact and Disproportionate Burden (DI/DB) Thresholds

David Scarbor, Manager, Social Equity Programs, and Athena Gong, Data Support Specialist, provided the presentation that included the following:

- Lower impact threshold and updated low-income definition using area median income
- Application of equity policies to microtransit and updated service standards for amenities
- Community outreach; feedback generally supportive

Member Madrid arrived at 6:42 pm.

Staff provided further clarification in response to the Committee comments and questions, which included the following:

- Expansion of bus stop amenities, adding benches, lowering thresholds
- Amenities at low-ridership stops and ridership impact assessment
- Clarification on route classifications and amenity allocation
- Amenities at frequent stops and Bus Stop Improvement Plan context
- Equity threshold application to new routes, fares and service changes

6. Senate Bill 63 Local Investment Plan

Jessica Epstein, Director, Government and Community Affairs, provided the presentation that included the following:

- Connects Bay Area ballot measure and potential funding for San Mateo County; raising around \$50 million a year
- Local Investment Plan development and community input
- Stakeholder engagement and public survey process
- Timeline for Board adoption and voter information

Staff provided further clarification in response to the Committee comments and questions, which included the following:

- Measure W expires 2038, Connect Bay Area has structured spending and ranked priorities
- San Mateo receives around \$50 million annually for San Mateo County Transit District (SamTrans) operations, capital, and targeted bus-route street repairs
- Pass-through funds to Bay Area Rapid Transit District (BART) and Peninsula Corridor Joint Powers Board (JPB/Caltrain) have oversight, local funds are board-committed
- Service priorities focus on span, frequency, coverage and potential free transit pilots
- Funds tied to sales tax percentage and fluctuate with revenue
- If measure fails, SamTrans may face significant service adjustments

7. Staff Report – Ana Rivas, Director, Bus Transportation

Ana Rivas, Director, Bus Transportation, reviewed the report that included the following:

- January ridership impacted by Clipper data issues
- Weekday ridership down 7.2 percent; monthly down 10.8 percent
- Microtransit ridership increased 20.2 percent (weekday) and 25.6 percent (monthly) year-over-year
- Youth pass usage decreased 1.1 percent
- Preventable accidents 1.74 per 100,000 miles; did not meet goal
- 1.5 service calls per 25,000 miles; did not meet goal
- On-time performance (OTP) 82 percent; below 85 percent goal
- Did not Operates (DNOs) 0.01 percent; met goal
- Safety campaign focus on “Pedestrian Awareness”

8. Report of the Chair – There was no report.

9. Liaison Report of the March 4, 2026 San Mateo County Transit District Board of Directors Meeting

Chair Finch provided a report which included the history of SamTrans as the managing agency for Caltrain.

10. CAC Member Comments / Requests

- Pulse scheduling and timed transfers at transit centers
- Inter-agency coordination for improved connectivity
- Route El Camino Real (ECR) delays and bus bunching concerns
- Burlingame construction impacts and potential bus-only lanes
- Schedule alignment with Caltrain and BART
- Detour stop additions to improve access
- Express route connections to San Francisco
- Inconsistent bus stop announcements and timing issues

Member Madrid left at 7:46 pm.

11. Date / Time / Location of Next Regular Meeting: Wednesday, April 29, 2026 at 6:30 pm at via Zoom and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

12. Adjourn

The meeting adjourned at 7:54 pm.



BUS STOP IMPROVEMENT PLAN



Hubert Chan | March 29, 2026

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BUS STOP IMPROVEMENT PLAN

- ❑ Improve the bus stop experience for SamTrans customers.
- ❑ Upgrade bus stops to make them more welcoming, comfortable, and accessible.
- ❑ Enhance bus stop amenities and facilities.



Scope

Enhancements & Amenities:

- Shelter with Seating & Lighting.
- Shade structure with Lighting.
- Bench/ Seating.
- Real Time information Display.
- Pole & Sign.
- Map & Schedule.
- Boarding Islands/ Bus Bulbouts.



Implementation

- Following the District Approved BSIP.
- 1866 Stops are split between Near Term & Long Term improvements.
- Project is focused on the **Near Term Implementation Plan** for 225 stops.
- The 225 stops have been prioritized based on approved scoring criteria.
- The 225 stops will be implemented in phases due to Operation, Budget and Funding constraints.
- **Phasing Plan** is based on the BSIP **Prioritization Criteria**.

Near Term Implementation Plan

- The 225 Near Term stops will be implemented in Phases. Four plus phases will be required.
- Most stops are located within the Cities' Right-of-Way as well as Caltrans' Right-of-Way requiring additional coordination effort.
- Many locations have constraints & restrictions.
- Implementation is focused on constructible locations.



Prioritization Criteria

The improvements at bus stops are based upon BSIP approved prioritization criteria.

Bus stop prioritization is based on weighted scores for “Impact” (e.g Ridership) , “Equity” and “Climate Resiliency”



Scoring Summary

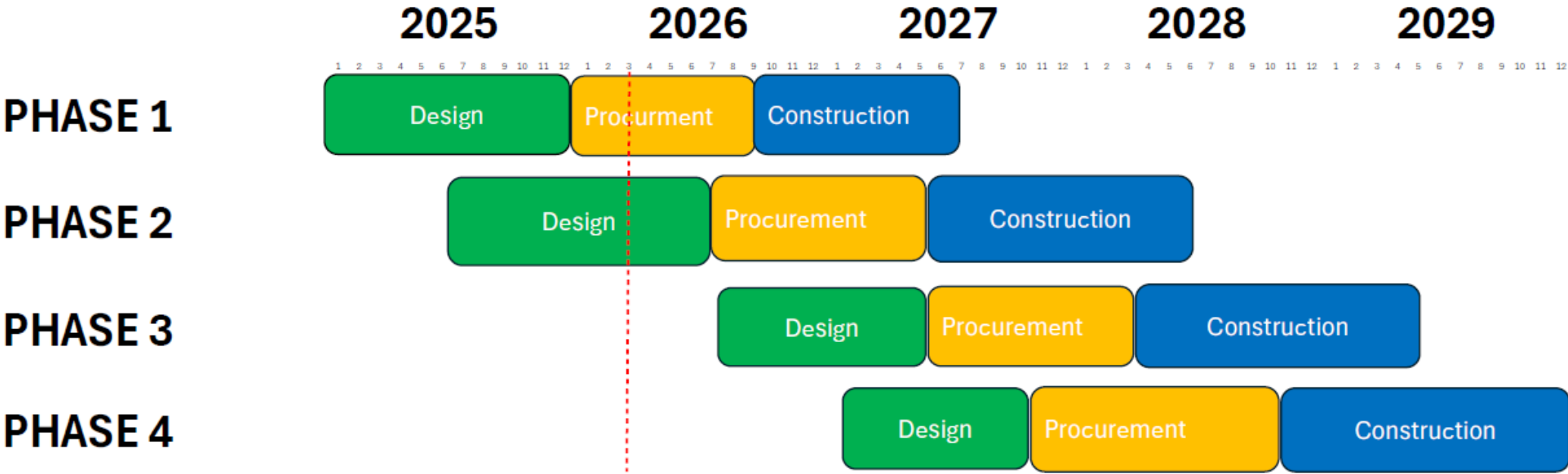
NEAR TERM	
<i>PRIORITY SCORE</i>	<i>BSIP STOPS</i>
PRIORITY 7	23
PRIORITY 6	56
PRIORITY 5	110
PRIORITY 4	14
PRIORITY 3	9
PRIORITY 2	11
PRIORITY 1	1
PRIORITY 0	1
TOTAL	225



Near Term Phasing Plan

<i>PHASE</i>	<i>PRIORITY SCORE</i>	<i>BSIP STOPS</i>	<i>CONSTRUCTIBLE STOPS</i>
PHASE 1	PRIORITY 7	23 Stops	12 Stops
PHASE 2	PRIORITY 6	56 Stops	35 Stops
PHASE 3	PRIORITY 5	110 Stops	64 Stops
PHASE 4	PRIORITY 4, 3,2, 1 & 0	36 Stops	26 Stops

Near Term Phased Schedule



BSIP Funding Status

	# of Stops	Design	Construction
Phase 1	12	Funded	Funded
Phase 2	35	Funded	FY 27
Phase 3	64	FY 27	FY 28
Phase 4	26	FY 28	FY 29



samTrans

Thank You



Please email chanh@samTrans.com with any questions.



Bus Operations CAC Staff Report February 2026

SamTrans: Clipper data continues to be incomplete during the region's ongoing transition to Next Generation Clipper. Data for riders using open payment to pay for their trip was not included in the ridership figures and are not available for the February 2026 SamTrans fixed-route ridership; as a result, data presented for February 2026 in this report is not complete. Once the issues are resolved, February 2026 ridership data will be updated and incorporated into internal reporting systems and in future reports.

The data available showed a decrease of 12.3 percent in weekday ridership across all four modes (Bus, Paratransit, Shuttles, and Microtransit) in February 2026 compared to February 2025. The total monthly ridership showed a decrease of 11.4 percent in February 2026 compared to February 2025.

Microtransit: Average weekday ridership on all microtransit services was 153, and total ridership was 3,863. The average weekday ridership increased 13.6 percent compared to February 2025, and the total ridership increased 21.3 percent compared to February 2025.

Youth Unlimited Pass: For February 2026, Youth Unlimited Pass usage increased 2 percent compared to February 2025.

Other SamTrans Key Performance Indicators (includes Contracted Urban Bus Service [CUBS]):

- **Preventable Accidents** – There were 12 preventable accidents in February 2026 (6 from District and 6 from contracted services). The goal is to have one or fewer preventable accidents per 100,000 miles; SamTrans did not meet its goal with 1.5 accidents per 100,000 miles.
- **Miles Between Service Calls (MBSC)** – There were 49 service calls in February 2026. The goal is to have one or fewer service calls per every 25,000 miles. Fixed-route service did not meet its goal with 1.5 service calls per 25,000 miles. It should be noted that for the District's service calls a disproportionate amount are attributable to the zero-emission bus fleet.

- **On-Time-Performance (OTP)** – February 2026 systemwide OTP was 82.4 percent. The goal is to have 85 percent systemwide on-time performance. Fixed-route service did not meet this goal.
- **Did Not Operate (DNOs)** – In February 2026, there were 4 total DNOs. The goal is to miss less than 0.1 percent of scheduled trips. Fixed-route service met this goal with 0.01 percent missed trips.



SamTrans Citizens Advisory Committee 2026 Work Plan

Meeting Date	Topic	Presenter
January 28	City/County Association of Governments of San Mateo County (C/CAG) and San Mateo County Transportation Authority (TA) Countywide Transportation Plan	Patrick Gilster, Director of Planning and Fund Management (TA)
February 25	1) Central El Camino Multimodal Plan Phase II 2)Dumbarton Busway Phase I	Charlsie Chang, Government Affairs Officer
March 25	1) Title VI Policy Updates for Major Service Change and Disparate Impact and Disproportionate Burden (DI/DB) Thresholds 2) Senate Bill 63 Local Investment Plan	1) David Scarbor and Athena Gong, Office of Civil Rights 2) Michaela Petrik, Government and Community Affairs
April 29	<i>BSIP Update Presentation</i>	<i>Hubert Chan</i>
May 27	Brown Act Training	Hanson Bridgett Attorney
June 24	<i>In Development</i>	<i>To Be Announced</i>
July 29	<i>In Development</i> <i>Consent - Authorize Remote Meetings for the Citizens Advisory Committee under Senate Bill 707</i>	<i>To Be Announced</i> <i>Consent - Loana Lumina-Hsu</i>
August 26	<i>In Development</i>	<i>To Be Announced</i>
September 30	<i>In Development</i>	<i>To Be Announced</i>
October 28	<i>In Development</i>	<i>To Be Announced</i>
November 18	Field Trip & End of Year Reception No Public Meeting	Ana Rivas, Director, Bus Transportation Staff Liaison for ST CAC
December - Recess No Public Meeting		