San Mateo County Transit District
Board of Directors

1250 San Carlos Avenue, San Carlos, California

Minutes of April 1, 2026

Members Present:	David J. Canepa, Marina Fraser, Jeff Gee, Rico E. Medina, Josh Powell, Peter Ratto, Brooks Esser (Vice Chair), Marie Chuang (Chair)
Members Absent:	Jackie Speier
Staff Present:	J. Cassman, A. Chan, K. Christopherson, T. Dubost, J. Epstein, L. Lumina-Hsu, J. Mello, L. Millard-Olmeda, D. Olmeda, A. Rivas, D. Santoro, J. Steketee, M. Tolleson, M. Tseng, K. Yin

1. **Call to Order / Pledge of Allegiance**
   Chair Marie Chuang called the meeting to order at 2:00 pm and April Chan, General Manager/CEO, led the Pledge of Allegiance.

2. **Roll Call**
   Margaret Tseng, District Secretary, called the roll and confirmed that a Board quorum was present.

3. **Consent Calendar**
   - **3.a. Approval of Minutes of the Board of Directors Meeting of March 4, 2026**
   - **3.b. Awarding a Contract to Medical Transportation Management, Inc. to Provide Paratransit Eligibility Assessment Services for a Five-Year Base Term for a Not-To-Exceed Amount of $3,726,384, and up to Four Additional One-Year Option Terms for a Not-To-Exceed Amount of $3,468,472, for a Total Not-to-Exceed Amount of $7,194,856 –** *Approved by Resolution No. 2026-19*
   - **3.c. Awarding a Contract to VSI Risk Management and Ergonomics, Inc. to Provide Ergonomic Assessment Services for a Not-To-Exceed Amount of $266,000 for a Five-Year Term, and an Additional $35,000 for Optional Services, for a Total Not-To-Exceed Contract Amount of $301,000 –** *Approved by Resolution No. 2026-20*
   - **3.d. Authorizing Remote Meetings for the Paratransit Advisory Council under Senate Bill 707 –** *Approved by Resolution No. 2026-21*
   - **3.e. Authorizing the Filing of an Application with the Metropolitan Transportation Commission for State Transit Assistance for Fiscal Year 2026 –** *Approved by Resolution No. 2026-22*
   - **3.f. Authorizing Execution of an Intergovernmental Agreement to Develop and Reimburse Costs for a Project Initiation Document for the Grand Boulevard Initiative –** *Approved by Resolution No. 2026-23*
   - **3.g. Amending the SamTrans Title VI Policies –** *Approved by Resolution No. 2026-24*

Motion/Second: Esser/Ratto
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Speier

4. Public Comment for Items Not on the Agenda

Aleta Dupree, Team Folds, Oakland, commented on managing agency role, transit connectivity, and electric buses.

Wen commented on FCX route, conducted rider surveys, and passenger interviews,

5. Report of the Chair

Chair Chuang stated there was no report.

6. Report of the General Manager/CEO

6.a. Report of the General Manager/CEO | March 25, 2026

Ms. Chan stated the report was in the packet and provided the following highlights:

- Moving to new headquarters (HQ) in May in two phases; monthly HQ construction updates will end after this month and transition to office and retail leases, decision to purchase new HQ, and financing
- New HQ tour with San Mateo County Council of Cities; contingent status of the Peninsula Corridor Joint Powers Board (Caltrain) lease agreement. Lease must be executed before Caltrain moves into the new space
- Clipper Next Generation issues persist. Agencies coordinating with Metropolitan Transportation Commission (MTC) to troubleshoot issues. Clipper ridership data currently unreliable or unavailable. Ridership estimated with other sources, such as farebox numbers and automatic passenger counter (APC) data. MTC and Cubic Corporation (Cubic) to work on financial reconciliation in light of the Clipper Next Generation's current challenges
- Immediate national recruitment for Chief Financial Officer (CFO) in preparation for current CFO Kate Jordan Steiner's June departure; Ladi Millard-Olmeda as Interim Chief Financial Officer

Staff provided further clarification in response to the Board comments and questions regarding the El Camino Real (ECR) construction and ECR route changes.

Director Canepa left the meeting at 2:16pm.

6.b. Monthly New Headquarters Construction Status Update

Kris McGee, Managing Principal at Urban Hive Development, and Joshuah Mello, Chief Planning Officer, provided the presentation that included project timeline updates, parking structure privatization, audio-visual installations, upcoming Board approvals, fourth floor tenancy and retail space availability, and the Daycare Ad Hoc Committee.

Staff provided further clarification in response to the Board comments and questions regarding staff coordination and pending Peninsula Corridor Joint Powers Board (Caltrain) tenancy.

6.c. Authorizing Execution of an Agreement for Shared Responsibility of the Peninsula Corridor Joint Powers Board's California Public Employees Retirement System Pension Liability – *Approved by Resolution No. 2026-25*

Joan Cassman, General Counsel, provided the report that included a recap of the information presented at the March 4, 2026 regular Board of Directors (Board) meeting and questions raised by the Board. Santa Clara Valley Transportation Authority (VTA) and the San Francisco Municipal Transportation Authority (SFMTA) approved the agreement; however, the agreement is pending one additional approval from the San Francisco Board of Supervisors (SFBOS). The memorandum of understanding (MOU) addresses future liabilities and responsibilities of each agency.

Motion/Second: Fraser/Ratto
Ayes: Fraser, Gee, Medina, Ratto, Esser, Chuang
Noes: None
Absent: Canepa, Speier
Abstain: Powell

6.d. Presentation of Safety Awards

Ms. Chan recognized North Base operators for upkeeping safety standards throughout 2025. Kris Longa, North Base Transportation Manager, and Ana Rivas, Director, Bus Transportation, accepted the Safety Award.

Mr. Longa acknowledged the work of all bus operators at North and South bases.

Public Comment

Aleta Dupree, Team Folds, Oakland, commented on Clipper 2.0 and new headquarters' location and public transit connectivity.

Roland commented on CFO staffing changes and salary compensation structure.

7. Recess to Committee Meetings

The Board meeting recessed to Committee Meetings at 2:38 pm.

Director Canepa rejoined the meeting at 2:39pm.

12. Reconvene Board of Directors Meeting

Chair Chuang reconvened the Board meeting at 4:04 pm.

13. Matters for Board Consideration: Finance Committee
Director Medina led the Board in voting on the following item:

13.a. Amending to Increase Fiscal Year 2026 and Fiscal Year 2027 Capital Budgets by $13,677,872 and $33,228,603, to $32,244,956 and $38,932,754, Respectively – *Approved by Resolution No. 2026-26*

Motion/Second: Chuang/Canepa
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Speier

14. Matters for Board Consideration: Legislative Committee
Director Fraser led the Board in voting on the following item:

14.a. Receive Legislative Update and Approve Legislative Proposal: Assembly Bill (AB) 1837 (Gonzalez) and AB 1944 (Lee)

Motion/Second: Ratto/Esser
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Speier

15. Communications to the Board of Directors – Available online.

16. Board Member Requests – There were none.
Director Gee stated SB 63 legislation required a Financial Oversight Committee. He will be serving as Committee Vice Chair, representing the Peninsula Corridor Joint Powers Board (JPB or Caltrain). Phase 1 of the draft report released on April 1 will be discussed at the next Financial Oversight Committee meeting on April 17.

17. Date / Time of Next Regular Meeting: Wednesday, May 6, 2026, at 2:00 pm

18. Report of the General Counsel
Ms. Cassman stated there was no report.

19. Adjourn – The meeting adjourned at 4:08 pm.

San Mateo County Transit District
Community Relations Committee Meeting / Committee of the Whole

1250 San Carlos Avenue, San Carlos, California

Minutes of April 1, 2026

Members Present (In Person): Rico E. Medina, Jeff Gee, Peter Ratto (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: David J. Canepa (arrived 2:39 pm), Marie Chuang, Brooks Esser, Marina Fraser, Josh Powell

Other Board Members Absent: Jackie Speier

Staff Present: J. Cassman, A. Chan, T. Dubost, L. Lumina-Hsu, A. Rivas, M. Tseng

9.a. Call to Order
Committee Chair Ratto called the meeting to order at 2:38 pm.

9.b. Approval of Minutes of the Community Relations Committee Meeting of March 4, 2026
Motion/Second: Medina/Esser
Ayes: Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Canepa, Speier

9.c. Accessible Services Update
Tina Dubost, Manager, Accessible Transit Services, stated Paratransit Advisory Council (PAC) members received presentations on Connect Bay Area Local (Senate Bill (SB) 63) Investment Plan, Dumbarton Expressway, and Caltrain's proposed quiet car.

Director Canepa joined the meeting at 2:39pm.

9.d. Citizens Advisory Committee Update
Dylan Finch, CAC Chair, stated the CAC received presentations on Title VI updates and SB 63 local investment plan; provided feedback for a fare-free pilot program to drive ridership and allocate funds to other bus-related projects; and commented on transit schedules and bus bunching on ECR, related to the Burlingame detour.

9.e. Paratransit Advisory Council Update
Ben McMullan, PAC Chair, stated the PAC provided feedback on possible priorities for SB 63 and to continue at the next PAC meeting.

9.f. Monthly State of Service Report | January 2026 and February 2026

Ana Rivas, Director, Bus Transportation, provided the presentation, which included the following:

- Incomplete Clipper data; weekday ridership decreased by 12.3 percent and monthly ridership decreased by 11.4 percent year-over-year
- 21.3 percent growth in microtransit ridership; 2 percent increase for youth pass ridership
- Reincorporation of Clipper data once issues are resolved
- 82.4 percent on-time performance (OTP); 12 preventable accidents (1.5 accidents per 100,000 miles)
- Construction zone and changing traffic patterns safety campaign; preventative accident training, with 65 percent completion
- 49 service calls total; 38,000 miles between service calls for diesel fleet and 8,300 miles between service calls for zero-emission buses (ZEBs)
- 0.1 percent of schedules did not operate (DNO)

9.g. Adjourn – The meeting adjourned at 2:44 pm.

San Mateo County Transit District
Finance Committee Meeting / Committee of the Whole

1250 San Carlos Avenue, San Carlos, California

Minutes of April 1, 2026

Members Present (In Person): Josh Powell, Rico E. Medina (Chair)

Members Absent: Jackie Speier

Other Board Members Present Constituting Committee of the Whole: David J. Canepa, Marie Chuang, Brooks Esser, Marina Fraser, Jeff Gee, Peter Ratto

Other Board Members Absent: None

Staff Present: J. Cassman, A. Chan, L. Lumina-Hsu, L. Millard-Olmeda, M. Tseng, K. Yin

10.a. Call to Order
Committee Chair Medina called the meeting to order at 2:44 pm.

10.b. Approval of Minutes of the Finance Committee Meeting of March 4, 2026
Motion/Second: Ratto/Esser
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Speier

10.c. Amending to Increase Fiscal Year 2026 and Fiscal Year 2027 Capital Budgets by $13,677,872 and $33,228,603, to $32,244,956 and $38,932,754, Respectively
Ladi Millard-Olmeda, Director, Budget and Financial Analysis, provided the presentation, which included the following:

- Capital Working Group (CWG) and Executive Capital Review Committee (ECRC) creation to screen project feasibility and costs to adjust capital budget
- $46.8 million amendment for Fiscal Year (FY) 2026-2027
- Major capital projects and various funding sources breakdown

Staff provided further clarification in response to the Committee comments and questions, which included the following:

- Ten-year Capital Improvement Plan (CIP) project alignment; CWG and ECRC input for re-evaluated estimates and current needs
- Facility condition assessment incorporation of bus base needs; deferred maintenance allocations and infrastructure investments

Motion/Second: Canepa/Chuang
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Speier

10.d.Adjourn – The meeting adjourned at 3:01 pm.

San Mateo County Transit District
Legislative Committee Meeting / Committee of the Whole

1250 San Carlos Avenue, San Carlos, California

Minutes of April 1, 2026

Members Present (In Person): David J. Canepa, Peter Ratto, Marina Fraser (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: Marie Chuang, Brooks Esser, Jeff Gee, Rico E. Medina, Josh Powell

Other Board Members Absent: Jackie Speier

Staff Present: J. Cassman, A. Chan, J. Epstein, L. Lumina-Hsu, M. Tseng

11.a. Call to Order
Committee Chair Fraser called the meeting to order at 3:01 pm.

11.b. Approval of Minutes of the Legislative Committee Meeting of March 4, 2026
Motion/Second: Ratto/Chuang
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Speier

11.c. Receive Legislative Update and Approve Legislative Proposal: Assembly Bill (AB) 1837 (Gonzalez) and AB 1944 (Lee)
Jessica Epstein, Director, Government and Community Affairs, provided the presentation, which included the following:
Federal

- February 24 State of the Union; Department of Homeland Security funding
- FY27 appropriations and earmark request; September 30 federal funding deadline
- $6 million earmark request through Congressman Mullin for North Base causeway improvements

State

- April 24 fiscal bill deadline; May 1 non-fiscal bill deadline
- Governor's proposed budget hearing; substantial cuts to transit funding; recovery efforts for Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) funding
- SB 79 effects to routes; electric bicycle bills; Climate Action Plan for Transportation Infrastructure (CAPTI) bill

- Support of Assembly Bill (AB) 1837 (Gonzalez) for forward-facing automated cameras to monitor parking in bus lanes and AB 1944 (Lee) for zero-emission bus axel weight requirements

Staff provided further clarification in response to the Board comments and questions regarding bill impacts to SamTrans buses, California Public Employees Retirement System (CalPERS) liabilities bill, and local and municipal regulation exemptions.

Public Comment
Aleta Dupree, Team Folds, Oakland, commented on electric vehicles weight and e-bikes riders safety.

Motion/Second: Esser/Ratto
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Speier

11.d. Adjourn – The meeting adjourned at 3:16 pm.

San Mateo County Transit District
Strategic Planning, Development, and Sustainability Committee Meeting / Committee of the Whole

1250 San Carlos Avenue, San Carlos, California

Minutes of April 1, 2026

Members Present (In Person): David J. Canepa, Brooks Esser, Josh Powell (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: Marie Chuang, Marina Fraser, Jeff Gee, Rico E. Medina, Peter Ratto

Other Board Members Absent: Jackie Speier

Staff Present: J. Cassman, A. Chan, K. Christopherson, L. Lumina-Hsu, J. Steketee, M. Tolleson, M. Tseng

12.a. Call to Order
Committee Chair Powell called the meeting to order at 3:16 pm.

12.b. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of February 4, 2026
Motion/Second: Canepa/Esser
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Esser, Chuang
Noes: None
Absent: Speier

12.c. Reimagine SamTrans Evaluation, Proposed Summer Service Changes, and Long-Term Route ECR Detour
Millie Tolleson, Director, Planning, Jonathan Steketee, Manager, Operations Planning, and Kate Christopherson, Planning Administrator, provided the presentation, which included the following:

- Improvement of existing rider experience, ridership, and mobility provider efficiency and effectiveness
- Evaluation of Reimagine SamTrans: service satisfaction, new ridership growth, and observed weekday and weekend ridership
- Service policy framework compared to key performance indicators; frequent route performance increased productivity at 4.8 percent, while express and limited stop routes reduced productivity of 54.7 percent
- June 2026 summer service changes and detour accommodations for ECR construction

- Detour route effects for those using routes ECR and 397 Owl between Millbrae and Palo Alto; fare transfer; public outreach and communication
- Proposed August service changes to routes CSM, ECR Owl, EPX, FCX, and 250
- Ride Plus changes: weekend service reduction and increased Palo Alto service, in addition to earlier and additional service for Half Moon Bay (Coastside)

Staff provided further clarification in response to the Board comments and questions regarding Ride Plus service upgrades and zone usage, increased weekend ridership, microtransit performance, route ECR detour adjustments, autonomous cars and ride share availability, system-wide satisfaction, route FCX, and Skyline College connectivity.

Public Comment

Yan commented on route FCX and the Mission Street bus stop removal.

12.d. Adjourn – The meeting adjourned at 4:04 pm.