

**San Mateo County Transit District
Board of Directors
Regular Meeting**

**166 North Rollins Road, Millbrae, California 94030
17907 Holli Blue Road, Champion, Michigan 49814**

Minutes of July 8, 2026

Members Present: David J. Canepa (arrived at 2:04 pm), Marina Fraser, Jeff Gee, Rico E. Medina, Peter Ratto, Brooks Esser (Vice Chair), Marie Chuang (Chair)

Members Present via Teleconference: Jackie Speier (arrived at 2:05 pm)

Members Absent: Josh Powell

Staff Present: J. Cassman, A. Chan, L. Lumina-Hsu, J. Mello, M. Tseng

1. Call to Order / Pledge of Allegiance

Chair Marie Chuang called the meeting to order at 2:01 pm and led the Pledge of Allegiance.

2. Roll Call

Margaret Tseng, District Secretary, called the roll and confirmed that a Board quorum was present.

3. Report Out from Closed Session at June 3, 2026 Board of Directors Meeting

3.a. Closed Session: Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(4)) [Initiation of Litigation, Number of Potential Cases: 1]

Joan Cassman, General Counsel, stated no reportable action was taken.

4. Consent Calendar

4.a. Approval of Minutes of the Board of Directors Meeting of June 3, 2026

4.b. Accept Annual Citizens' Oversight Committee Report on the Use of Measure W Tax Revenues for the Fiscal Year Ended June 30, 2025

4.c. Reauthorizing Remote Meetings for the Citizens Advisory Committee and the Paratransit Advisory Council under Senate Bill 707 – *Approved by Resolution No. 2026-35*

4.d. Awarding a Contract to FBD Vanguard Construction, Inc. for Concrete Replacement at the Redwood City Transit Center for a Total Amount of \$540,703 – *Approved by Resolution No. 2026-36*

4.e. Awarding a Contract to DSI Medical Services, Inc. to Provide Third Party Administration for Drug and Alcohol Testing Services for a Not-To-Exceed Amount of \$281,453 for a Three-Year Base Term, with up to Two Additional One-Year Option Terms for a Not-To-Exceed Amount of \$200,062, for an Aggregate Not-To-Exceed Amount of \$481,515 – Approved by Resolution No. 2026-37

Motion/Second: Medina/Esser

Ayes: Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Canepa, Powell, Speier

Director Canepa arrived at 2:04 pm.

Director Speier arrived at 2:05 pm.

5. Public Comment for Items Not on the Agenda

Chuck Harvey, Manteca, commented on SamTrans 50th Anniversary, technology and human capital investments, and public transit services and funding.

Aleta Dupree, Team Folds, Oakland, commented on public transit transfers and Clipper 2.0.

Geoff Smith commented on public transit funding, SamTrans service levels, and connections to Daly City and routes on El Camino Real.

6. Report of the Chair

Chair Chuang stated there was no report.

7. Report of the General Manager/CEO

7.a. Report of the General Manager/CEO | July 1, 2026

April Chan, General Manager/CEO, stated the report was in the packet and provided the following highlights:

- July 1, official SamTrans 50th anniversary; Free Fare Day attracted more than 38,500 riders - 27 percent above pre-pandemic weekday ridership
- June 17 new headquarters ribbon cutting ceremony; September 26 community celebration for the District's 50th anniversary
- Free K-12 school field trip pass program; provided free rides to over 1,863 students and 401 chaperones on 45 field trips
- Clipper 2.0 update: Metropolitan Transportation Commission (MTC) and Cubic Corporation (Cubic) continued work on resolving software issues; fewer service disruptions
- Pride parade participation featured SamTrans Pride-wrapped bus and joined by Caltrain and San Mateo County Transportation Authority (SMCTA)

7.b. District Headquarters and Leasing Update

Joshuah Mello, Chief, Planning and Development, provided the presentation that included the following:

- Headquarters project under budget; approximately \$5.4 million remaining for Day 3 work
- BayPass employee pilot program through December 31, 2026; will return to Board of Directors (Board) with recommendations
- Market-ready office space available for lease; CBRE Group, Inc. marketing to private sector; retail space marketing; ongoing potential daycare center discussions
- Financing plan, debt issuance, purchase notice timeline, building manager contract, and purchase agreement updates

Staff provided further clarification in response to the Board comments and questions regarding remaining punch list items, Public Hearing Room improvements, retail and office space leasing, and the upcoming financing presentation.

Public Comment

Aleta Dupree, Team Folds, Oakland, commented on BayPass program, new headquarter building purchase, and art wrapped buses.

8. Recess to Committee Meetings

The Board meeting recessed to Committee Meetings at 2:28 pm.

9. Community Relations Committee / Committee of the Whole

The Community Relations Committee meeting was held.

10. Finance Committee / Committee of the Whole

The Finance Committee meeting was held.

11. Legislative Committee / Committee of the Whole

The Legislative Committee meeting was held.

12. Strategic Planning, Development, and Sustainability Committee / Committee of the Whole

The Strategic Planning, Development, and Sustainability Committee meeting was held.

13. Reconvene Board of Directors Meeting

Chair Chuang reconvened the Board meeting at 4:07 pm.

14. Matters for Board Consideration: Finance Committee

Director Medina led the Board in voting on the following items:

14.a. Awarding a Cooperative Purchasing Contract to The Gordian Group, Inc. to Provide Job Order Contracting Program Management and Consulting Services for a Not-To-Exceed Amount of \$2.5 Million for a Five-Year Term – *Approved by Resolution No. 2026-38*

14.b. Awarding a Cooperative Purchasing Contract to Gillig, LLC, for the Purchase and Delivery of 25 Model Year 2027 40-Foot Gillig Battery Electric Buses, Including Optional Features Required for Compatibility and Integration with the District's Bus System, for a Total Not-To-Exceed Amount of \$39,580,500, with an Option to Purchase and Deliver up to 37 Additional New Gillig Buses for an Estimated Not-To-Exceed Amount of \$68,336,413, for an Aggregate Not-To-Exceed Amount of \$107,916,913, and Authorizing Disposition of up to 25 Diesel Hybrid and Diesel Buses from Model Year 2013 – *Approved by Resolution No. 2026-39*

Motion/Second: Canepa/Esser

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

15. Matters for Board Consideration: Legislative Committee

Director Fraser led the Board in voting on the following items:

15.a. Receive Legislative Update and Recommend Support of Legislative Proposal: Senate Bill 741 (Blakespear)

Motion/Second: Chuang/Medina

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

16. Communications to the Board of Directors – Available online.

17. Board Member Requests – There were none.

18. Date / Time of Next Regular Meeting: Wednesday, August 5, 2026 at 2:00 pm

19. Report of the General Counsel

19.a. Amending the Rules of Procedure for the San Mateo County Transit District Board of Directors – *Approved by Resolution No. 2026-40*

Ms. Cassman provided the presentation that included updates to public comment, Citizens Advisory Committee (CAC) name change, and board member participation on multiple agencies' Boards.

Staff provided further clarification in response to the Board comments and questions regarding revised agency representation language, CAC name change and consistency across agencies, and additional CAC feedback before returning to the Board for action.

Public Comment

David Rabinovich commented on Citizens Advisory Committee's motions.

Ben Mangiafico spoke in opposition to reduced public comment time period.

Motion to continue to item to August meeting: Ratto/Fraser

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

19.b. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Jamilet Lira Calderon v. San Mateo County Transit District et. al., Superior Court of California, County of San Francisco, Case No. CGC-25-624886

19.c. Closed Session: Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8:

Property: 166 North Rollins Road, Millbrae, California

Agency Negotiator: April Chan, Joan Cassman, Joshua Mello

Negotiating Parties: SFIII Millbrae, LLC; Swift Real Estate Partners

Under Negotiation: Price and terms of payment

19.d. Closed Session: Conference with Legal Counsel – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(4):

Initiation of Litigation: One potential case regarding purchase of 166 North Rollins Road, Millbrae, California

19.e. Closed Session Pursuant to Government Code Section 54957(b)(1): Public Employee Performance Evaluation

Title: General Manager/Chief Executive Officer

19.f. Closed Session Pursuant to Government Code Section 54957(b)(1): Public Employee Performance Evaluation

Title: General Counsel

Ms. Cassman all of the announced the closed sessions items and stated the Board will recess to closed session for Items 19.b., 19.c., and 19.d., and will then return to open session.

The Board recessed to closed session at 4:22 pm.

The Board reconvened to open session at 5:20 pm.

Ms. Cassman reported the Board discussed Items 19.b. and 19.c. and there are no reportable actions on those items. For Item 19.d., the Board unanimously authorized the filing of a declaratory relief action against SFIII Millbrae, LLC, dba, Swift Real Estate Partners, the owner and landlord of the office building at 166 North Rollins Road in Millbrae, California, to resolve various disputed issues pertaining to the District's exercise of its option to purchase the office building under the lease between the parties. The District intends to commence such an action in the near future if the parties are unable to reach an understanding.

Ms. Cassman announced the Board will return to closed session to discuss Items 19.e. and 19.f. and stated any action taken will be reported at the next regular Board meeting.

The Board adjourned to closed session at 5:22 pm.

20. Adjourn – The meeting adjourned at 7:27 pm.

**San Mateo County Transit District
Community Relations Committee Meeting / Committee of the Whole
Regular Meeting**

**166 North Rollins Road, Millbrae, California 94030
17907 Holli Blue Road, Champion, Michigan 49814**

Minutes of July 8, 2026

Members Present (In Person): Rico E. Medina, Jeff Gee, Peter Ratto (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: David J. Canepa, Marie Chuang, Brooks Esser, Marina Fraser

Other Board Members Present Constituting Committee of the Whole (Via Teleconference): Jackie Speier

Other Board Members Absent: Josh Powell

Staff Present: J. Cassman, A. Chan, T. Dubost, L. Lumina-Hsu, J. Mello, M. Tseng

9.a. Call to Order

Committee Chair Ratto called the meeting to order at 2:39 pm.

9.b. Approval of Minutes of the Community Relations Committee Meeting of June 3, 2026

Motion/Second: Medina/Esser

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

9.c. Accessible Services Update

Tina Dubost, Manager, Accessible Transit Services, stated participating in Peninsula Jewish Community Center resource fair and sharing information about mobility resource guide and center. One-seat paratransit pilot program started for no transfer trips to parts of San Francisco outside of paratransit service area.

9.d. Citizens Advisory Committee Update

David Rabinovich, Citizens Advisory Committee (CAC) Member, stated that the CAC discussed outreach opportunities, received a 50th anniversary presentation, opposition on the proposed SamTrans Board of Directors public comment time limit reduction at Board meetings and renaming of the CAC, and requested that the Board of Directors obtain CAC input before making changes to the CAC.

9.e. Paratransit Advisory Council Update

Ms. Dubost stated the PAC discussed member recruitment and paratransit service improvements.

9.f. Monthly State of Service Report - May 2026

Joshuah Mello, Chief, Planning and Development, provided the presentation, which included the following:

- Ridership reporting paused due to Clipper transition data issues
- Youth Unlimited Pass usage decreased 9.9 percent
- 81.4 percent on-time performance (OTP)
- 0.02 percent did not operate (DNO)
- 39 service calls involved 22 District and 17 contracted; 22,193 miles between service calls
- 14 preventable accidents with 8 District and 6 contracted; 61,825 miles between preventable accidents

Staff provided further clarification in response to the Committee comments and questions, which included the following:

- Inclusion of paratransit service trends by city in future quarterly reports
- Safety reporting, accident evaluations, and implementation of drive cam technology
- Future updates on operator coaching and drive cam rollout progress

Public Comment

Aleta Dupree, Team Folds, Oakland, commented on preventable accidents, ridership data, and service calls.

9.g. Adjourn – The meeting adjourned at 2:54 pm.

**San Mateo County Transit District
Finance Committee Meeting / Committee of the Whole
Regular Meeting**

**166 North Rollins Road, Millbrae, California 94030
17907 Holli Blue Road, Champion, Michigan 49814**

Minutes of July 8, 2026

Members Present (In Person): Rico E. Medina (Chair)

Members Present (Via Teleconference): Jackie Speier

Members Absent: Josh Powell

Other Board Members Present Constituting Committee of the Whole: David J. Canepa, Marie Chuang, Brooks Esser, Marina Fraser, Jeff Gee, Peter Ratto

Other Board Members Absent: None

Staff Present: J. Cassman, A. Chan, L. Lumina-Hsu, M. Tseng, K. Yin

10.a. Call to Order

Committee Chair Medina called the meeting to order at 2:55 pm.

10.b. Approval of Minutes of the Finance Committee Meeting of June 3, 2026

Motion/Second: Canepa/Esser

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

10.c. Awarding a Cooperative Purchasing Contract to The Gordian Group, Inc. to Provide Job Order Contracting Program Management and Consulting Services for a Not-To-Exceed Amount of \$2.5 Million for a Five-Year Term

Kevin Yin, Director, Contracts and Procurement, provided the presentation, which included the following:

- Job Order Contracting (JOC) program implementation under Senate Bill (SB) 272 for public works projects
- Streamlined procurement and delivery of small to mid-sized projects

Staff provided further clarification in response to the Board comments and questions regarding the estimated contract value and pilot program timeline.

Motion/Second: Gee/Ratto

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

10.d. Awarding a Cooperative Purchasing Contract to Gillig, LLC, for the Purchase and Delivery of 25 Model Year 2027 40-Foot Gillig Battery Electric Buses, Including Optional Features Required for Compatibility and Integration with the District's Bus System, for a Total Not-To-Exceed Amount of \$39,580,500, with an Option to Purchase and Deliver up to 37 Additional New Gillig Buses for an Estimated Not-To-Exceed Amount of \$68,336,413, for an Aggregate Not-To-Exceed Amount of \$107,916,913, and Authorizing Disposition of up to 25 Diesel Hybrid and Diesel Buses from Model Year 2013

Mr. Yin and David Harbour, Director, Maintenance, provided the presentation, which included the following:

- Replacement of existing diesel hybrid buses with battery electric buses (BEB)
- Evaluation of future bus technology options and additional bus purchases
- Bus disposition and transition planning

Staff provided further clarification in response to the Committee comments and questions, which included the following:

- Additional 37 BEBs purchase timeline, battery technology, BEB lifespan, purchase option expiration timeline, bus specifications, and performance expectations
- BEB range, charging infrastructure, and operational flexibility
- Contingency planning for charging disruptions and remote charging options
- Bus disposition process, fleet redundancy, and warranty coverage
- Fleet modernization and Gillig local manufacturing benefits

Public Comment

Aleta Dupree, Team Folds, Oakland, commented on technology investment, cooperative purchasing and spoke in support of the item.

Motion/Second: Chuang/Ratto

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

10.e. Adjourn – The meeting adjourned at 3:34 pm.

**San Mateo County Transit District
Legislative Committee Meeting / Committee of the Whole
Regular Meeting**

**166 North Rollins Road, Millbrae, California 94030
17907 Holli Blue Road, Champion, Michigan 49814**

Minutes of July 8, 2026

Members Present (In Person): David J. Canepa, Peter Ratto, Marina Fraser (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: Marie Chuang, Brooks Esser, Jeff Gee, Rico E. Medina

Other Board Members Present Constituting Committee of the Whole (Via Teleconference): Jackie Speier

Other Board Members Absent: Josh Powell

Staff Present: J. Cassman, A. Chan, L. Lumina-Hsu, M. Petrik, M. Tseng

11.a. Call to Order

Committee Chair Fraser called the meeting to order at 3:34 pm.

11.b. Approval of Minutes of the Legislative Committee Meeting of June 3, 2026

Motion/Second: Ratto/Medina

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

11.c. Receive Legislative Update and Recommend Support of Legislative Proposal: Senate Bill 741 (Blakespear)

Michaela Petrik, Government and Community Affairs Officer, provided the presentation, which included the following:

Federal

- House and Senate on recess until July 13
- Transit bills moving through committees
- Proposed Office of Management and Budget grant rule changes and potential impacts on federal funding; public comment period through July 13; final rule expected October 1; potential impacts to future grant opportunities and planning

State

- State Legislature on recess; reconvenes August 3
- State budget leaves Greenhouse Gas Reduction Fund (GGRF)-funded transit programs unresolved; no funding for \$230 million Zero Emission Transit Capital Program
- Connect Bay Area measure qualified for November 2026 ballot; Senate Bill (SB) 830 updates Connect Bay Area ballot measure administration
- Assembly Constitutional Amendment (ACA) 22 updates local tax measure voting requirements; potential impact on future transit funding measures
- Governor's executive order to streamline transit project delivery
- SB 741 to streamline Low Carbon Transit Operations Program (LCTOP) administration and expand funding flexibility

Staff provided further clarification in response to the Board comments and questions regarding provisions to release federal interest in the Colma Park-and-Ride property.

Motion/Second: Gee/Chuang

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

11.d. Adjourn – The meeting adjourned at 3:44 pm.

**San Mateo County Transit District
Strategic Planning, Development, and Sustainability Committee Meeting /
Committee of the Whole
Regular Meeting**

**166 North Rollins Road, Millbrae, California 94030
17907 Holli Blue Road, Champion, Michigan 49814**

Minutes of July 8, 2026

Members Present (In Person): David J. Canepa, Brooks Esser

Members Absent: Josh Powell (Chair)

Other Board Members Present Constituting Committee of the Whole: Marie Chuang,
Marina Fraser, Jeff Gee, Rico E. Medina, Peter Ratto

Other Board Members Present Constituting Committee of the Whole (Via Teleconference):
Jackie Speier

Other Board Members Absent: None

Staff Present: J. Cassman, A. Chan, L. Lumina-Hsu, M. Tseng

12.a. Call to Order

Committee Vice Chair Canepa called the meeting to order at 3:45 pm.

**12.b. Approval of Minutes of the Strategic Planning, Development, and Sustainability
Committee Meeting of April 1, 2026**

Motion/Second: Medina/Esser

Ayes: Canepa, Fraser, Gee, Medina, Ratto, Speier, Esser, Chuang

Noes: None

Absent: Powell

**12.c. Transit-Oriented Development Feasibility Study and Development Opportunities for
San Carlos Headquarters Site**

Joshuah Mello, Chief, Planning and Development, and Charla Gomez, Manager, Transit
Oriented Development, provided the presentation, which included the following:

- San Carlos Inclusionary House and Surplus Land Act - affordable housing requirements and income levels
- Market study and feasibility analysis identify 75 to 120 dwelling units per acre as a feasible density range

- Request for Proposals (RFP) development incorporating Board and Transit Oriented Development (TOD) Ad Hoc Committee feedback, development flexibility, housing options, and potential daycare center preference
- TOD development timeline and next steps

Staff provided further clarification in response to the Committee comments and questions, which included the following:

- San Carlos location coordination, housing focus, and ground-floor retail requirements
- Senate Bill 79 analysis, density considerations, and project feasibility
- TOD affordable housing goals, RFP direction, and ground lease approach
- Collaboration with housing experts and community engagement opportunities
- Density increases, zoning considerations, and RFP flexibility for additional density

12.d. Adjourn – The meeting adjourned at 4:06 pm.