

**San Mateo County Transit District
Measure W Citizens' Oversight Committee (COC)**

**1250 San Carlos Avenue, San Carlos, California
2405 Kalaniana'ole, PH-11, Hilo, HI 96720**

Minutes of March 2, 2026

Members Present: John Baker, James Chan, Rich Hedges, Karen Kuklin, Ben Mangiafico, Gus Mattammal (arrived at 4:06 pm), Seema Patel, Malcolm Robinson, John Selin, Gabriel Terry, Michael Wooley-Ousdahl, Adrian Brandt (Vice Chair)

Members Present via Teleconference: Rich Hedges

Members Absent: Sandra Lang, Marion Rendon, Rosanne Foust (Chair)

Staff Present: J. Cassman, K. Huie, L. Ko, P. Skinner, K. Jordan Steiner, D. Susantin

1. Call to Order / Pledge of Allegiance

Acting Chair Adrian Brandt called the meeting to order at 4:02 pm and led the Pledge of Allegiance.

2. Roll Call

Lauryn Ko, COC Secretary, called the roll and confirmed a quorum was present.

3. Election of Chair and Vice Chair for One-Year Terms

Election of Chair and Vice Chair to be postponed to next meeting.

Motion/Second: Hedges/Robinson

Ayes: Baker, Chan, Hedges, Kuklin, Mangiafico, Patel, Robinson, Selin, Terry, Wooley-Ousdahl, Brandt

Noes: None

Absent: Lang, Mattammal, Rendon, Foust

Member Mattammal arrived at 4:06 pm.

4. Approval of Meeting Minutes for November 3, 2025

Motion/Second: Brandt/Baker

Ayes: Baker, Chan, Hedges, Kuklin, Mangiafico, Mattammal, Patel, Robinson, Selin, Terry, Wooley-Ousdahl, Brandt

Noes: None

Absent: Lang, Rendon, Foust

5. Public Hearing: Annual Audit of Measure W Tax Revenues and Expenditures in Accordance with Congestion Relief Plan for Fiscal Year 2025 (July 1, 2024 – June 30, 2025)

a. Open Public Hearing

Motion/Second: Kuklin/Hedges

Ayes: Baker, Chan, Hedges, Kuklin, Mangiafico, Mattammal, Patel, Robinson, Selin, Terry, Wooley Ousdahl, Brandt

Noes: None

Absent: Lang, Rendon, Foust

b. Independent Auditor's Presentation

Danny Susantin, Acting Director, Accounting, and Ahmad Gharaibeh, Auditor, Eide Bailly LLP, provided the presentation on "clean" opinion for compliance for Fiscal Year (FY) 2025's Measure W tax revenues and expenditures.

c. Committee Questions

Staff provided further clarification in response to the Committee questions, which included the following:

- Material threshold at 0.5 percent of total revenues; smaller items included
- Internal controls and audit scope, relating to financials
- Listed item expenditure amounts and coverages; assisted contributions and impacts
- Assurance of responsible spending; sampled from both for San Mateo County Transit District (SMCTD) and the San Mateo County Transportation Authority (SMCTA); fund allocation breakdown
- Project-specific Measure W expenditures and spending percentages; grade separations
- Lower FY25 sales tax offset by interest income
- SMCTD Measure W funds determined by SMCTD Board of Directors (Board)-approved budget, while SMCTA's funds determined by local investment share and Call for Project recommendations approved by the SMCTA Board

d. Public Comment – There were none.

e. Close Public Hearing

Motion/Second: Kuklin/Robinson

Ayes: Baker, Chan, Hedges, Kuklin, Mangiafico, Mattammal, Patel, Robinson, Selin, Terry, Wooley Ousdahl, Brandt

Noes: None

Absent: Lang, Rendon, Foust

f. Committee Comments – There were none.

g. Committee Discussion on Drafting of Committee Report

Peter Skinner, Chief Officer, Transportation Authority, noted the request for the Committee member volunteers to provide feedback on the draft of the Committee Report. Staff provided further clarification in response to the Committee questions on the Committee review period. Members Robinson, Selin, Baker, Brandt, and Hedges (alternate) volunteered.

6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Vacancies and Terms Ending in 2026

Charlsie Chang, Government Affairs Officer, noted the filled vacancies for the Measure W COC.

7. Public Comment on Items Notes on the Agenda – There were none.

8. Committee Member Comments / Communications Regarding Transportation Matters

- San Mateo County Transit District (SamTrans)-coordinated Senate Bill (SB) 63 return-to-source funding meeting
- May 11, 2026, 4:30 pm meeting start time

9. Date / Time / Location of Next Meeting: Monday, May 11, 2026, at 4:00 pm. The meeting will be accessible via Zoom and in-person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA 94070.

Per Item 8, Committee Member Comments, the meeting will be on Monday, May 11, 2026, at 4:30 pm.

10. Adjournment – The meeting adjourned at 4:36 pm.