



SamTrans Board of Directors

Meeting November 4, 2026

Correspondence as of October 16, 2026

Subject

1. Letter of Support: City of Redwood City's Application for the FY 2024–2026 PROTECT Discretionary Grant Program
2. Captions for one meeting recording, with appreciation
3. RE: Captions for one meeting recording, with appreciation – *Staff Response*
4. Thank you for getting back to me
5. RE: Thank you for getting back to me – *Staff Response*



BOARD OF DIRECTORS 2026

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APRIL CHAN
GENERAL MANAGER/CEO

October 8, 2026

Attn: PROTECT Discretionary Grant Program
Federal Highway Administration
U.S. Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

Re: City of Redwood City's Application for the FY 2024–2026 PROTECT Discretionary Grant Program

Dear PROTECT Discretionary Grant Program Review Team:

On behalf of the San Mateo County Transit District (SamTrans), I am writing to express support for the City of Redwood City's Application for the FY 2024–2026 PROTECT Discretionary Grant Program. The project will strengthen approximately eight miles of levees in the Redwood Shores community to reduce current coastal flood risk and prepare the area for future sea level rise. These improvements will help protect residents, businesses, public infrastructure and important regional assets, including transit facilities.

The Federal Emergency Management Agency awarded the City a \$2 million Hazard Mitigation Grant in 2024 to advance the project through 60% design. Continued funding will help the City move this important project toward construction and deliver long-term protection for the Redwood Shores community and the regional infrastructure it supports.

SamTrans operates its South Base facility in the Redwood Shores area. South Base plays an essential role in providing reliable public bus service throughout San Mateo County, currently housing approximately one-third of SamTrans' fleet and serving as the primary home for its battery-electric buses. SamTrans is a stakeholder in the City of Redwood City's feasibility study on raising the Redwood Shores levee, which would provide continued flood protection for South Base. Protecting the facility from coastal and other flood risks will help safeguard SamTrans buses, employees, charging infrastructure and other investments needed to support zero-emission bus service. These improvements will also help SamTrans sustain reliable service for riders during severe weather and as sea levels rise.

SAN MATEO COUNTY TRANSIT DISTRICT
166 N. Rollins Road, Millbrae, CA 94030
(650) 508-6200

October 8, 2026

Page 2 of 2

SamTrans appreciates the City's regional approach to flood resilience and its coordination with neighboring jurisdictions, public agencies and other stakeholders. We respectfully urge you to prioritize the Redwood Shores Sea Level Rise Protection Project for funding. Please contact Government and Community Affairs Officer Michaela Wright Petrik at petrikm@samtrans.com if you have questions or need additional information.

Sincerely,



April Chan
General Manager & CEO

CC: San Mateo County Transit District Board of Directors

From: Frank Phillips <Deaf_Fisherman@pm.me>
Sent: Sunday, October 11, 2026 8:51 PM
To: Board (@samtrans.com)
Subject: Captions for one meeting recording, with appreciation

[You don't often get email from deaf_fisherman@pm.me. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders.

Dear Clerk,

Thank you so much for posting your public meetings online. Being able to see how local decisions are made means a great deal, and I know it takes real work behind the scenes to make that possible.

I am writing about the recording of "SamTrans Board of Directors", which is posted here:

https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsamtrans.granicus.com%2Fplayer%2Fclip%2F1543%3Fview_id%3D1%26redirect%3Dtrue&data=05%7C02%7Cboard%40samtrans.com%7C2896360b4d0c4c008fc308df28588cff%7C1a34d2f711e24a45b4cd47ceeb1d21be%7C0%7C0%7C639274032973320411%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljoiTWFpbCIsIlIdUljoyfQ%3D%3D%7C40000%7C%7C%7C&sdata=a81CTxVKqI4YYWGw1aBNi1cOjMQhD6tneJKN%2BON5Bc4%3D&reserved=0

It does not have captions yet. I rely on captions, so for now I am not able to follow this meeting.

As I understand it, the Americans with Disabilities Act requires public agencies to make their meetings accessible to people who are deaf or hard of hearing, and captions are the usual way to do that for a recorded meeting.

Would you be able to let me know whether captions can be added to this recording, and roughly when that might be? I would be grateful for any reply.

With thanks,
Frank Phillips

From: Board (@samtrans.com)
Sent: Monday, October 12, 2026 11:35 AM
To: Frank Phillips; Board (@samtrans.com)
Subject: RE: Captions for one meeting recording, with appreciation

Hello Mr. Phillips.

Thank you for bringing this to my attention!

We are working on getting the closed captions onto the videos and should have them completed shortly as well as having them embedded on the videos moving forward.

Thanks,

Margaret

Margaret Tseng, CMC
Executive Officer, District Secretary
San Mateo County Transit District
166 N. Rollins Road, Millbrae, CA 94030 | Phone: 650-551-6108

-----Original Message-----

From: Frank Phillips <Deaf_Fisherman@pm.me>
Sent: Sunday, October 11, 2026 8:51 PM
To: Board (@samtrans.com) <board@samtrans.com>
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Frank Phillips

From: Frank Phillips <Deaf_Fisherman@pm.me>
Sent: Monday, October 12, 2026 12:34 PM
To: Board (@samtrans.com)
Subject: Thank you for getting back to me

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Dear Margaret Tseng,

Thank you for getting back to me about the recording of "SamTrans Board of Directors". I was very pleased to learn that it will be captioned.

I rely on captions, and having them on this recording will let me follow the meeting just like everyone else. Captions help a lot of people, from people like me to anyone watching in a noisy room.

I appreciate your help, and I hope you have a good week.

Wishing you well,
Frank Phillips

From: Board (@samtrans.com)
Sent: Tuesday, October 13, 2026 1:24 PM
To: Frank Phillips; Board (@samtrans.com)
Subject: RE: Thank you for getting back to me

Hi Mr. Phillips.

We just discovered that you can enable live captions on your browser settings to generate closed captions on videos. In addition, on Windows 11 operating system, Windows will allow you to enable live captions for live audio and video by clicking the Windows key + Ctrl + L, which will automatically enable for all browsers in your computer.

Thanks,

Margaret

-----Original Message-----

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To: Board (@samtrans.com) <board@samtrans.com>
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