San Mateo County Transit District
Board of Directors
Regular Meeting

166 North Rollins Road, Millbrae, California 94030

Minutes of October 7, 2026

Members Present:	David J. Canepa (arrived at 2:04 pm), Marina Fraser, Jeff Gee, Rico E. Medina, Josh Powell (arrived at 2:42 pm), Peter Ratto, Jackie Speier, Brooks Esser (Acting Chair)
Members Absent:	Marie Chuang (Chair)
Staff Present:	T. Bartholomew, J. Cassman, A. Chan, H. Chan, S. Harper, M. Kumar, L. Lumina-Hsu, L. Mai, M. Tseng, K. Yin

1. **Call to Order / Pledge of Allegiance**
   Acting Chair Brooks Esser called the meeting to order at 2:00 pm.

2. **Roll Call and Safety Message**
   Margaret Tseng, District Secretary, called the roll and confirmed that a Board quorum was present.

   Shannon Harper, Security Coordinator, delivered the safety message.

   Director Canepa arrived at 2:04 pm.

3. **Report Out from Closed Session at September 2, 2026 Board of Directors Meeting**

   3.a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Maria Concepcion Reyes v. San Mateo County Transit District, Superior Court of California, County of San Mateo, Case No. 25-CIV-02235
   Joan Cassman, General Counsel, stated the Board approved a settlement in the amount of $300,000. The vote was unanimous; Director Powell was absent.

   3.b. Closed Session Pursuant to Government Code section 54957(a): Threat to Public Services/Facilities – Consultation with David Santoro, Chief Administrative Officer; Tabby Davenport, Director of Safety and Security; and Scott Kirkpatrick, Deputy Director of Safety and Security
   Ms. Cassman stated there was no reportable action.

4. **Recess to Closed Session**
   - **4.a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): San Mateo County Transit District v. SFIII Millbrae, LLC, et al., Superior Court of California, County of San Mateo, Case No. 26-CIV-06530**
   - **4.b. Closed Session: Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8**
     Property: 166 North Rollins Road, 4th Floor, Millbrae, California
     Negotiating Party: Voice Intelligence Labs, Inc.
     Agency Negotiator: April Chan, Joshuah Mello
     Under Negotiation: Price and Terms of Lease Payment

Ms. Cassman announced the closed session items.

The Board recessed to closed session at 2:05 pm.

Director Powell arrived at 2:42 pm.

5. **Reconvene Open Session**
   The Board reconvened open session at 2:43 pm.

6. **Report Out from Closed Session**
   Ms. Cassman stated there were no reportable actions.

7. **Public Comment for Items Not on the Agenda**
   Aleta Dupree, Team Folds, commented on Clipper system, open payment, and electric buses.

   Roland commented on Safety Message, adhering to meeting start time, and transcript availability.

8. **Consent Calendar**
   - **8.a. Approval of Minutes of the Board of Directors Meeting of September 2, 2026**
   - **8.b. Accept Updated Monthly and Quarterly State of Service Reports**
   - **8.c. Accept Quarterly Fuel Hedge Update**
   - **8.d. Authorizing the General Manager/CEO to Enter into a Ten-Year Lease with the County of San Mateo for Property Used as a Homeless Shelter at the District's North Maintenance Base –** *Approved by Resolution No. 2026-47*
   - **8.e. Modifying the Zero Emissions Bus Project to Include Construction and Use of Permanent Hydrogen Fueling Infrastructure and Adopting a Second Addendum to the Negative Declaration –** *Approved by Resolution No. 2026-48*

8.f. Authorizing the Application for and Receipt of Annual Low Carbon Transit Operations Program Funds for the Procurement of Zero Emission Buses and the Redwood City/El Camino Real Bus Boarding Islands and Stop Balancing Project – *Approved by Resolution No. 2026-49*

8.g. Authorizing an Amendment to the Contract with Shaw HR Consulting, Inc. for Americans with Disabilities Act (ADA) Interactive Consulting Services to Extend the Term by Five Years and Increase the Amount by $250,000– *Approved by Resolution No. 2026-50*

Motion/Second: Medina/Gee
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

9. Report of the Chair

9.a. Proclamation Honoring Filipino American History Month
Motion/Second: Gee/Medina
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

9.b. Proclamation Declaring October as Cybersecurity Awareness Month
Motion/Second: Medina/Gee
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

9.c. Announce Recruitment for Board of Director Public Member Seat Representing Coastside for a Term Beginning January 1, 2027, and Ending December 31, 2030
Acting Chair Esser announced the recruitment including applicant eligibility requirements, application period, notice announcement, and how the public obtain an application.

9.d. Announce Nominating Subcommittee for Board of Director Public Member Seat
Acting Chair Esser announced Chair Chuang appointed Directors Gee, Medina, and Chair Chuang to the Nominating Subcommittee.

10. Report of the General Manager/CEO

10.a. Report of the General Manager/CEO | September 30, 2026

10.b. Authorizing Rejection of Bids for the North Base Water Line Replacement Project and Authorizing an Emergency Procurement to Repair the Existing Fire Water Line at North Base for a Total Cost of $750,000

Director Gee requested the Board Chair and Vice Chair appoint an ad hoc committee to review District procurement policies and procedures. Director Medina spoke in support of Director Gee's request.

Motion/Second: Canepa/Gee
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

Public Comment

Aleta Dupree, Team Folds, commented on Transit month activities, Clipper migration, and sponsorship support of 50th anniversary event.

11. Recess to Committee Meetings

The Board meeting recessed to Committee Meetings at 3:47 pm.

12. Community Relations Committee / Committee of the Whole

The Community Relations Committee meeting was held.

13. Finance Committee / Committee of the Whole

The Finance Committee meeting was held.

14. Strategic Planning, Development, and Sustainability Committee / Committee of the Whole

The Strategic Planning, Development, and Sustainability Committee meeting was held.

15. Legislative Committee / Committee of the Whole

The Legislative Committee meeting was held.

16. Reconvene Board of Directors Meeting

Acting Chair Esser reconvened the Board meeting at 5:10 pm.

17. Matters for Board Consideration: Finance Committee

17.a. Authorizing Exercise of Option to Purchase Gateway at Millbrae Station Building at 166 North Rollins Road in Millbrae, California for $126 Million and Proceeding with Actions to Finance Acquisition with Tax-Exempt Bonds Secured by Sales Tax Revenues – *Approved by Resolution No. 2026-51*

17.b. Correcting Salary Ordinances No's. 107, 108, 109, 110, and 111 in Compliance with California Public Employees Retirement System Requirement for Publicly Available Pay Schedules – *Approved by Resolution No. 2026-52*

Motion/Second: Canepa/Esser
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

18. Written Communications to the Board of Directors

19. Board Members Requests

There were none.

20. Date / Time of Next Regular Meeting: Wednesday, November 4, 2026, at 2:00 pm

21. Report of the General Counsel

21.a. Closed Session: Conference with Legal Counsel - Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Love, Lowel v. San Mateo County Transit District, Workers Compensation Appeals Board Case No. ADJ975710

21.b. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Lino Garcia Diaz v. San Mateo County Transit District et. al., Superior Court of California, County of San Francisco, Case No. CGC-23-609955

21.c. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Julio Cesar Moran v. San Mateo County Transit District et. al., Superior Court of California, County of San Mateo, Case No. 24-CIV-07001

Ms. Cassman announced the closed sessions items and stated any action taken will be reported at the next regular meeting.

The Board adjourned to closed session at 5:13 pm.

Director Canepa left the meeting at 5:13 pm.

22. Adjournment

The meeting adjourned at 5:45 pm in memory of Judy Gumbo.

San Mateo County Transit District
Community Relations Committee Meeting / Committee of the Whole
Regular Meeting

166 North Rollins Road, Millbrae, California 94030

Minutes of October 7, 2026

Members Present (In Person): Rico E. Medina, Jeff Gee, Peter Ratto (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: David J. Canepa, Brooks Esser, Marina Fraser, Josh Powell, Jackie Speier

Other Board Members Absent: Marie Chuang

Staff Present: J. Cassman, A. Chan, T. Dubost, L. Lumina-Hsu, M. Tseng

12.a. Call to Order
Committee Chair Ratto called the meeting to order at 3:47 pm.

12.b. Approval of Minutes of the Community Relations Committee Meeting of September 2, 2026
Motion/Second: Canepa/Powell
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

12.c. Accessible Services Update

12.d. Community Advisory Committee Update
Chair Ratto stated the report was available in the packet.

12.e. Paratransit Advisory Council Update

12.f. Monthly Quarterly State of Service Report – August 2026

12.g. Annual State of Service Report | Fiscal Year 2026
April Chan, General Manager/CEO, stated in interest of time, Items 12.f. and 12.g. reports are in the agenda packet.

12.h. Adjourn
The meeting adjourned at 3:50 pm.

San Mateo County Transit District
Finance Committee Meeting / Committee of the Whole
Regular Meeting

166 North Rollins Road, Millbrae, California 94030

Minutes of October 7, 2026

Members Present (In Person): Josh Powell, Jackie Speier, Rico E. Medina (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: David J. Canepa, Brooks Esser, Marina Fraser, Jeff Gee, Peter Ratto

Other Board Members Absent: Marie Chuang

Staff Present: C. Andrichak, J. Cassman, A. Chan, P. Chao, N. Kramer, L. Lumina-Hsu, J. Mello, M. Tseng, K. Yin

13.a. Call to Order
Committee Chair Medina called the meeting to order at 3:51 pm.

13.b. Approval of Minutes of the Finance Committee Meeting of August 5, 2026
Motion/Second: Canepa/Powell
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

13.c. Authorizing Exercise of Option to Purchase Gateway at Millbrae Station Building at 166 North Rollins Road in Millbrae, California for $126 Million and Proceeding with Actions to Finance Acquisition with Tax-Exempt Bonds Secured by Sales Tax Revenues
Public Comment
Aleta Dupree, Team Folds, commented on headquarter location, ownership, and payment to Bay Area Rapid Transit District (BART) for land.

Roland commented on purchase price of building.

Motion/Second: Powell/Canepa
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

13.d. Correcting Salary Ordinances Nos. 107, 108, 109, 110, and 111 in Compliance with California Public Employees Retirement System Requirement for Publicly Available Pay Schedules

Motion/Second: Powell/Esser
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

13.e. Adjourn

The meeting adjourned at 4:12 pm.

San Mateo County Transit District
Strategic Planning, Development, and Sustainability Committee Meeting / Committee of the Whole
Regular Meeting

166 North Rollins Road, Millbrae, California 94030

Minutes of October 7, 2026

Members Present (In Person): David J. Canepa, Brooks Esser, Josh Powell (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: Marina Fraser, Jeff Gee, Rico E. Medina, Peter Ratto, Jackie Speier

Other Board Members Absent: Marie Chuang

Staff Present: J. Cassman, A. Chan, C. Halls, L. Lumina-Hsu, L. Mai, J. Mello, M. Tolleson, M. Tseng

14.a. Call to Order
Committee Chair Powell called the meeting to order at 4:12 pm.

14.b. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of September 2, 2026
Motion/Second: Medina/Esser
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Absent: Chuang

14.c. Grand Boulevard Initiative (GBI) Program Update

14.d. Update on North Base
Public Comment
Roland commented on availability of land for purchase in the future and sea wall pilling.

14.e. Adjourn
The meeting adjourned at 5:06 pm.

San Mateo County Transit District
Legislative Committee Meeting / Committee of the Whole
Regular Meeting

166 North Rollins Road, Millbrae, California 94030

Minutes of October 7, 2026

Members Present (In Person): David J. Canepa, Peter Ratto, Marina Fraser (Chair)

Members Absent: None

Other Board Members Present Constituting Committee of the Whole: Brooks Esser, Jeff Gee, Rico E. Medina, Josh Powell, Jackie Speier

Other Board Members Absent: Marie Chuang

Staff Present: J. Cassman, A. Chan, J. Epstein, L. Lumina-Hsu, M. Tseng

15.a. Call to Order
Committee Chair Fraser called the meeting to order at 5:06 pm.

15.b. Approval of Minutes of the Legislative Committee Meeting of September 2, 2026
Motion/Second: Esser/Medina
Ayes: Canepa, Fraser, Gee, Medina, Powell, Ratto, Speier, Esser
Noes: None
Abstain: None
Absent: Chuang

15.c. Legislative Update

15.d. Adjourn
The meeting adjourned at 5:10 pm.