

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
MARCH 14, 2012**

Board Members Present: J. Deal (Chair), J. Gee, C. Groom, R. Guilbault, S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, A. Hughes, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Jerry Deal called the meeting to order at 3:22 p.m.

CONSENT CALENDAR

The Board approved the consent calendar (Tissier/Guilbault).

- a. Approval of Minutes of Board of Directors Meeting of February 8, 2012
- b. Acceptance of Statement of Revenues and Expenses for January 2012

PUBLIC COMMENT

Jerry Grace, San Lorenzo, said his birthday is on March 19 and he will be 46 years old.

REPORT OF THE CHAIR

Chair Deal said he attended the American Public Transportation Association (APTA) Legislative Conference in Washington, D.C. Manager of Government Affairs Seamus Murphy, District Secretary Martha Martinez and he met with staff from the offices of U.S. Senators Barbara Boxer and Dianne Feinstein and Congresswomen Anna Eshoo and Jackie Speier.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Thanked Chair Deal and Ms. Martinez for travelling to Washington, D.C. and advocating for investment in public transit.
- APTA was recognized as one of the top 15 brands in the beltway by the *National Journal*.

Maintenance and Operator Employees of the Year Awards

Mr. Scanlon recognized Operator of the Year Victor Ferguson. Mr. Ferguson drives Route 391. Chair Deal and Vice Chair Carole Groom presented Mr. Ferguson with his award.

Mr. Ferguson thanked everyone in operations, maintenance, and training.

Mr. Scanlon recognized Maintenance Employee of the Year Seth Thomas. Chair Deal and Vice Chair Groom presented Mr. Thomas with his award.

Mr. Thomas thanked the Board and all the employees he works with. He is happy to be a SamTrans employee and works hard at his job. He looks forward to being a long-term employee and retiring from SamTrans.

Annual Operations and Maintenance Base Safety Awards

Mr. Scanlon said collectively last year the operators drove more than six million miles and almost 96,000 between preventable accidents. The maintenance team collectively worked over 186,000 hours with only two loss time injuries. The staff in bus transportation and maintenance was commended for their efforts.

The operations team at South Base averaged over 98,000 miles between preventable accidents and was awarded the annual Operations Safety Award. Superintendent Bus Transportation Ed Proctor said on behalf of the operators at South Base he thanked the Board for this award.

Mr. Scanlon said South Base Maintenance worked 64,000 hours last year with a zero loss time injuries. North Base worked 122,000 hours last year and had only two loss time injuries.

South Base Assistant Superintendent Bus Maintenance Al Camilleri accepted the annual Maintenance Safety Award. Mr. Camilleri thanked the Board, Mr. Scanlon and the Executive Team for their commitment and support.

Mr. Scanlon continued:

- The Metropolitan Transportation Commission (MTC) recently completed a triennial audit and no exceptions were found. They did recommend a systematic approach to a continuous improvement in the area of preventable accident reduction.
- On Valentine's Day Redi-Wheels staff provided service to 29 residents, including 22 in wheelchairs, from the Burlingame long-term care facility who wanted to attend a public hearing regarding the closing of the facility.
- In February fixed-routes averaged 24,706 miles between service calls and Redi-Wheels averaged 36,205 miles between service calls. This is well above the 20,000 mile goal. Year-to-date fixed-route service is averaging 26,833 miles between service calls and Redi-Wheels is averaging 23,737 miles.
- Staff is working on improving weekend service on El Camino Real in the August runbook.
- There is meeting on March 15 on the Transit Sustainability Project. The largest seven transit properties in the Bay Area have recently collaborated on a letter back to MTC commenting on its proposal to make transit in the Bay Area much more sustainable.
- There was an important meeting on High Speed Rail (HSR) in Mountain View on March 13. It was a very heavily attended with meaningful dialogue between the senators and HSR Chair Dan Richard and Board member Jim Hartnett. There was considerable public participation. It does seem the conversation is changing from the initial HSR four-track elevated system to what is now under consideration, a blended system that the Caltrain Board is supportive of and advanced by Congresswoman Eshoo, Senator Joe Simitian and Assemblyman Rich Gordon.

Director Jeff Gee left at 3:48 p.m.

- Assemblyman Jerry Hill held a press conference on March 13 in support of electrification and the blended system.
- The reading file includes the latest issue of *SamTimes*.

COMMUNITY RELATIONS COMMITTEE

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Citizens Advisory Committee Liaison Report
- c. Mobility Management Report – Shuttles
- d. Multimodal Ridership Report – January 2012

FINANCE COMMITTEE

RESOLUTIONS

- a. Authorize Setting Promotional Price for Youth Passes During Summer on Clipper to \$22
- b. Authorize Disposition of Four Surplus Vehicles
- c. Authorize Exercising Option with Creative Bus Sales, Inc. for the Purchase and Delivery of Ten New Cutaway Buses in the Amount of up to \$859,905 and Dispose of Ten Surplus Cutaway Buses

A motion (Kersteen-Tucker/Tissier) to approve the resolutions was approved unanimously by roll call.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE

SUBJECTS DISCUSSED

- a. Update on SamTrans Service Plan
- b. Update on Countywide Transportation Plan for Low-Income Populations
- c. Update on San Bruno/South San Francisco Community Based Transportation Plan
- d. Capital Projects Quarterly Status Report – 2nd Quarter Fiscal Year 2012

WRITTEN COMMUNICATIONS

In reading file

BOARD MEMBER REQUESTS

Director Rose Guilbault asked with the new model for Caltrain and HSR, would it effectively solve Caltrain's financial issues. Mr. Scanlon said no, but it would probably cut it in half.

Director Zoe Kersteen-Tucker said she would like to request the National Parks Service make a presentation on the many trails and resources on the coastside and the possible transit connections to them at an upcoming meeting.

GENERAL COUNSEL PROPOSAL

No Report

DATE AND TIME OF NEXT MEETING – April 11, 2012 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

The meeting adjourned at 3:56 p.m.