

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
MAY 7, 2014**

Board Members Present: J. Deal, J. Gee (Chair), C. Groom, R. Guilbault, S. Harris, Z. Kersteen-Tucker, K. Matsumoto, A. Tissier

Staff Present: J. Averill, A. Chan, G. Harrington, C. Harvey, R. Haskin, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Jeff Gee called the meeting to order at 4:05 p.m.

CONSENT CALENDAR

- a. Approval of Minutes of Board of Directors Meeting of April 2, 2014
- b. Acceptance of Statement of Revenues and Expenses for March 2014
- c. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended March 31, 2014

A motion (Tissier/Guilbault) to approve the Consent Calendar was approved unanimously.

PUBLIC COMMENT

Jerry Grace, San Lorenzo, said today he took Caltrain to San Carlos. He said someone wrote on the door and then it was painted over. He said there is graffiti on the walls.

REPORT OF CHAIR

Chair Gee said last month he attended the Sustainable San Mateo County Awards Event with Russell Hancock, Co-chair of the Grand Boulevard Initiative (GBI) Task Force. Chair Gee said GBI was recognized for outstanding commitment to sustainable practices in the county and for being a progressive and forward looking project. He said it was an honor to represent various organizations that are making the county more sustainable by linking housing and transit together. He thanked staff who attended.

Chair Gee thanked Mark Simon, Executive Officer, Public Affairs, for emceeding the Annual Housing Endowment and Regional Trust (HEART) Luncheon.

REPORT OF THE SELECTION COMMITTEE (DEAL, KERSTEEN-TUCKER, TISSIER)

Appointment of Rose Guilbault to the Peninsula Corridor Joint Powers Board (JPB)

Director Jerry Deal said the selection committee requests the Board approve the appointment of Director Guilbault to the JPB.

A motion (Deal/Kersteen-Tucker) to approve the appointment of Director Guilbault to the JPB was approved unanimously.

REPORT OF THE GENERAL MANAGER/CEO

Michael Scanlon, General Manager/CEO, reported:

- Congratulated Director Guilbault on her appointment to the JPB.
- Congratulated Director Deal for his appointment to represent the JPB on the Transbay Joint Powers Authority Board.
- The Summer Youth Pass will be offered soon and staff is working with schools and municipalities on bi-lingual advertisements, flyers, mailers, and a social media campaign.
- The Reading File contains a listing of bus and shelter advertisements, and the Senior Mobility Guide.
- Requested the Board adjourn in memory of former Minnesota Congressman and chair of the U.S. House Transportation and Infrastructure Committee, Jim Oberstar, who was a true champion for all modes of transportation in the country.

COMMUNITY RELATIONS COMMITTEE – J. Deal

MOTION

- a. Designation of May as “Older Americans Month”

A motion (Deal/Guilbault) to designate May as “Older Americans Month” was approved unanimously.

SUBJECTS DISCUSSED

- b. Student “Art Takes a Bus Ride” Contest
- c. Accessibility Update
- d. Paratransit Coordinating Council (PCC) Update
- e. Citizens Advisory Committee Liaison Report
- f. Multimodal Ridership Report –March 2014

FINANCE COMMITTEE – Z. Kersteen-Tucker

RESOLUTIONS

- a. Authorize Implementation of Fuel Hedging Program for the Fiscal Year Ending June 30, 2014, Including Approval of Requests for Bids and Form of Documents, and Authorize Execution and Delivery of Documents, Selection of Winning Bidder and Payment of Commodity Price Cap Premiums for Such Program
- b. Authorize Award of Contract to Reliance Standard Life Insurance Company for Life and Accidental Death and Dismemberment Insurance for an Estimated Cost of \$226,500 for a Three-Year Period
- c. Authorize Rejecting the Single Bid from Burr Plumbing and Pumping, Inc. for Plumbing Maintenance Services, Temporarily Extend the Current Contract with Burr Plumbing, and Negotiate a Contract on the Open Market

A motion (Kersteen-Tucker/Deal) to approve the resolutions was approved unanimously by roll call.

INFORMATIONAL

- d. Preliminary Fiscal Year 2015 Operating Budget
- e. Preliminary Fiscal Year 2015 Capital Budget

LEGISLATIVE COMMITTEE – S. Harris

SUBJECT DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT AND SUSTAINABILITY – C. Groom

SUBJECT DISCUSSED

- a. Connect Redwood City Update
- b. Senior Mobility Initiative Update

WRITTEN COMMUNICATIONS

No discussion.

BOARD MEMBER REQUESTS/COMMENTS

Director Carole Groom thanked SamTrans for publicizing the Streets Alive! Parks Alive! event on May 3 and 4. She also thanked Diane Shaw, Manager, Software System Development, for the work she and her group did on the American Heart Association Golf Tournament Fundraiser.

Director Karyl Matsumoto thanked Director Tissier, as chair of the Metropolitan Transportation Commission (MTC), and the SamTrans and Caltrain staff for their work on the South San Francisco Caltrain Station TIGER Grant VI application. She said MTC initially did not endorse the project, but through everyone's efforts the station was added to MTC's list of endorsed projects.

Chair Gee said as part of Redwood City's approval of Stanford's new office development, which is about 1.5 million square feet of office space, one of the contributions Stanford University is making to the city is to host a speaker series. The first event will take place at the Fox Theater on May 8 at 5:30 p.m.

Director Groom said Stephanie Hill was a long-time member of the PCC. Director Groom served with Ms. Hill for 15 years. She said Ms. Hill was engaged, smart, caring, and industrious. She said Ms. Hill spent many years in a wheelchair but that never limited her. She said she has fond memories of Ms. Hill buzzing down the streets of San Mateo. Director Groom requested the meeting be adjourned in Ms. Hill's memory.

DATE AND TIME OF NEXT MEETING – June 4, 2014 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

David Miller, Legal Counsel, said the Board will convene to closed session as permitted by the Brown Act regarding three matters on pending labor negotiations and matter of litigation.

SamTrans Board of Directors
Minutes of May 7, 2014 Meeting

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Bus Operators, Mechanics, Utility Workers and Storeskeeper Employees)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- c. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- d. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(a): Ling La v. San Mateo County Transit District

Adjourned to closed session at 4:21 p.m.

Reconvened at 5:20 p.m.

The Board met in closed session on the four items listed on the agenda. Mr. Miller said the Board met with the chief labor negotiator and staff regarding pending labor negotiations with the Amalgamated Transit Union. He said he will continue the items of negotiation on the calendar for the meeting next month as meetings are scheduled to begin next week.

He said after the report from counsel and discussions with the Board there is no action to be taken at this time on the matter of Ling La versus SamTrans.

Meeting adjourned in memory of Stephanie Hill and Jim Oberstar at 5:21 p.m.