

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA  
MINUTES OF BOARD OF DIRECTORS MEETING  
AUGUST 1, 2018**

**MEMBERS PRESENT:** J. Gee, C. Groom, R. Guilbault, Z. Kersteen-Tucker, K. Matsumoto, D. Pine, J. Powell, P. Ratto, C. Stone (Chair)

**MEMBERS ABSENT:** None

**STAFF PRESENT:** J. Hartnett, C. Mau, J. Cassman, D. Olmeda, D. Hansel, C. Fromson, T. Dubost, M. Tolleson, J. Taylor, C. Kwok, M. Ross, D. Lieberman, T. Bartholomew, C. Wegener, J. Nogales-DeGuzman, J. Jest, L. Millard-Olmeda, D. Esse, C. Gumpal, J. Brook

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Charles Stone called the meeting to order at 2:04 pm and led the Pledge of Allegiance.

**ROLL CALL**

Acting District Secretary Gumpal called the roll. A quorum was present.

**CONSENT CALENDAR**

- Approval of Minutes of the Board of Directors Meeting of July 11, 2018
- Acceptance of Quarterly Investment Report for the Period Ending June 30, 2018
- Acceptance of Contracts Issued Between \$100,000 and \$150,000 Quarterly Report
- Information on Statement of Revenues and Expenses for the Period Ending June 30, 2018

**ORDINANCE NO. 105:**

- Approving Technical Corrections to Ordinance Imposing a One-half of One Percent Retail Transactions and Use Tax to Implement the San Mateo County Congestion Relief Plan – Approved

Joan Cassman, Legal Counsel, clarified that Ordinance No. 105 contains non-substantive corrections to Ordinance No. 103, which it supersedes, and language indicating that it should be attached to SamTrans Resolution No. 2018-29, "Calling a Special District Election on November 6, 2018 on a Measure Authorizing the Ordinance for Traffic Congestion and Transportation Purposes; Requesting Consolidation with the November 6, 2018 Statewide General Election; and Requesting San Mateo County's Concurrence with the Included Investment Plan."

**RESOLUTIONS:**

- Awarding a Contract to Constructicon Corp. dba CIC for the Submersible Turbine Pump Replacement Project – Approved by Resolution No. 2018-34
- Amending the SamTrans Codified Tariff – Approved by Resolution No. 2018-35

- Authorizing the Execution of Contracts over \$150,000 for IT License Renewals, Maintenance Services, and Professional Services for Fiscal Year 2019 – Approved by Resolution No. 2018-36
- Authorizing the Execution of Contracts for Technology-related Products and Services to Vendors under Cooperative Purchasing Agreements for Fiscal Year 2019 – Approved by Resolution No. 2018-37

Motion/Second: Powell/Guilbault

Ayes: Gee, Groom, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

### **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

### **REPORT OF THE CHAIR**

None.

### **REPORT OF THE GENERAL MANAGER/CEO**

Jim Hartnett, General Manager/CEO, noted that his written report was in the packet.

- He thanked the County Board of Supervisors for their assistance in getting the congestion relief measure on the November ballot.
- He commended two RediCoast drivers who spotted and rescued an unconscious passenger from an overturned car in La Honda on July 31.
- He announced that the annual Roadeo would be held at North Base on Sunday, September 23 from 8:00 am -1:30 pm.

### **BOARD MEMBER REQUESTS/COMMENTS**

Director Matsumoto requested to meet offline with a staff member to learn about the bus routes in the North County.

Director Gee announced the opening of the new Salesforce Transit Center in San Francisco on August 10 and block party on August 11.

### **RECESS TO COMMITTEE MEETINGS**

The Board meeting recessed at 2:15 pm.

### **RECONVENE BOARD OF DIRECTORS MEETING**

The Board meeting reconvened at 4:02 pm.

### **MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE**

Director Ratto reported the following items:

#### **SUBJECTS DISCUSSED:**

- Accessibility Update
- Paratransit Coordinating Council Update
- Citizens Advisory Committee Update

- Market Segmentation Study Key Findings
- Mobility Management Report – ADA Paratransit
- Multimodal Ridership Report – June 2018

**MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE**

Director Matsumoto led the Board in voting on the following items:

ORDINANCE NO. 102:

- Adoption of an Ordinance Authorizing Reclassifications, Title Changes, Modification and Addition of Positions, and Effecting an Increase in the Table of Position Classifications for Administrative (Non-represented) Employees– Approved

RESOLUTIONS:

- Award of a Contract for Linda Mar Park-n-Ride Repaving Project and Amendment to Fiscal Year 2019 Capital Budget – Approved by Resolution No. 2018-38
- Award of Contracts for On-call Temporary Staffing Services – Approved by Resolution No. 2018-39
- Authorization of the Filing of Claims and Receipt of Funds for Lifeline Transportation Program Projects, the Entry into Agreements with Project Sponsors, and an Amendment to Increase the Fiscal Year 2019 Operating Budget by \$316,000 – Approved by Resolution No. 2018-40
- Authorization of the Filing of Annual Claim with Metropolitan Transportation Commission for Transportation Development Act, State Transit Assistance, and Regional Measure 2 Funds – Approved by Resolution No. 2018-41
- Authorization of an Amendment of the Existing Contract with MV Transportation – Approved by Resolution No. 2018-42

Motion/Second: Matsumoto/Ratto

Ayes: Gee, Groom, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

**MATTERS FOR BOARD CONSIDERATION: STRATEGIC PLANNING, DEVELOPMENT AND SUSTAINABILITY COMMITTEE/ COMMITTEE OF THE WHOLE\***

Director Powell reported the following item:

SUBJECT DISCUSSED:

- SamTrans Business Plan Update

RESOLUTION:

- Adopting the Coastside Transit Study – Approved by Resolution No. 2018-43

Motion/Second: Powell/Ratto

Ayes: Gee, Groom, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

**MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE**

Director Kersteen-Tucker reported the following item:

SUBJECT DISCUSSED:

- State and Federal Legislative Update and Report

RESOLUTION:

- Opposing Proposition 6 – Approved by Resolution No. 2018-44

Motion/Second: Kersteen-Tucker/Ratto

Ayes: Gee, Groom, Guilbault, Kersteen-Tucker, Matsumoto, Pine, Powell, Ratto, Stone

Absent: None

**GENERAL COUNSEL REPORT**

None.

**WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**

Chair Stone said Board communications were in the reading file.

**DATE, TIME AND PLACE OF NEXT REGULAR MEETING** – Wednesday, September 5, 2018 at 2:00 p.m., San Mateo County Transit District, Bacciocco Auditorium, 2<sup>nd</sup> Floor, 1250 San Carlos Avenue, San Carlos, CA

**ADJOURN**

The meeting adjourned at 4:07 pm in memory of Chair Stone's mother, Mary Stone.