

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
AUGUST 5, 2020**

MEMBERS PRESENT: R. Collins, M. Fraser, C. Groom, R. Guilbault, K. Matsumoto (Chair),
(Via Teleconference) D. Pine, J. Powell, P. Ratto (Vice Chair), C. Stone

MEMBERS ABSENT: None

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, D. Olmeda, D. Hansel, A. Chan, J. Brook, S. Wong, D. Seamans

1. CALL TO ORDER

Chair Karyl Matsumoto called the meeting to order at 2:05 pm.

2. ROLL CALL

Dora Seamans, District Secretary, confirmed that all Board members were present.

Chair Matsumoto proposed that the Item #16 (a) closed session be heard at the beginning of the meeting as Item #3 (b).

She also proposed adding an emergency item following the Report of the General Manager/CEO to provide the Board with the opportunity to comment on a critical item being considered at the JPB Special Meeting the following morning, August 6. She noted that adding the item would require a four-fifths vote.

Motion/Second: Matsumoto/Ratto

Ayes: Collins, Fraser, Groom, Guilbault, Matsumoto, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

3. GENERAL COUNSEL REPORT

a. Report from Closed Session from July 8 Board Meeting – Anticipated Litigation: Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

Joan Cassman, Legal Counsel, said the Board did not take any action.

b. Closed Session: Conference with Legal Counsel – Anticipated Litigation: Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

The Board meeting recessed to closed session at 2:11 pm.

Chair Matsumoto reconvened the Board meeting into open session at 3:58 pm.

Ms. Cassman reported that no action was taken during the closed session.

4. CONSENT CALENDAR

a. Approval of Minutes of the Board of Directors Meeting of July 8, 2020

- b. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended June 30, 2020**
- c. Adoption of Updated SamTrans Conflict of Interest Code** – *Approved by Resolution No. 2020-34*
- d. Authorization to Enter into a Funding Agreement with Caltrans for the El Camino Real Congestion Impact Study**– *Approved by Resolution No. 2020-35*
- e. Information on Statement of Revenues and Expenses for the Period Ending June 30, 2020**

Motion/Second: Guilbault/Stone

Ayes: Collins, Fraser, Groom, Guilbault, Matsumoto, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no public comments.

6. REPORT OF THE CHAIR

Chair Matsumoto said that she had no report.

7. REPORT OF THE GENERAL MANAGER/CEO

Jim Hartnett, General Manager/CEO, said his report was in the packet. He noted that the District had begun to implement changes to their runbook. He said the new runbook is designed to provide maximum flexibility to relieve chokepoints based on meeting social distancing requirements. Mr. Hartnett extended praise to staff for their hard work and flexibility and to the Board members for their leadership.

Ms. Cassman said that she wanted to give the SamTrans Board the opportunity to comment on the emergency item and resolution that was going to be considered for approval at the Peninsula Corridor Joint Powers Board special meeting the following morning, on August 6. She said that the JPB would be seeking direction on expenditures of the Caltrain sales tax proceeds that pertain to the Caltrain sales tax measure that has been under discussion regionally.

Mr. Hartnett said that Carter Mau, Deputy General Manager/CEO, would provide an introduction. Mr. Mau said that Caltrain would consider a new resolution at their Board meeting on August 6. He said the resolution would provide the Caltrain Board with direction on several topics, including the expenditure of the revenues that would be generated from the sales tax measures, modifications to Caltrain governance, appointment of new legal counsel, appointment of a new auditor, repayment of SamTrans, and rules for placing items on the Caltrain agenda.

Director Dave Pine said as Chair of the JPB Board, he was part of the team assembling the resolution going before the JPB Board. He said that it is crucial that a sales tax measure go before the voters.

Director Charles Stone said the best thing for the measure's chance of success would be for the resolution not to exist. He said he hoped that the measure would succeed.

Director Carole Groom said that she supported Director Pine's initiative.

Director Ron Collins expressed his support for Director Pine's efforts on the JPB Board.

Director Peter Ratto said that to keep customers satisfied, the train needs to run. He said that Caltrain is an essential service for essential workers.

Director Rose Guilbault commended Director Pine for his leadership. She said that it would be best for things not to become politicized on the JPB Board.

Director Marina Fraser thanked Director Pine for his leadership in attempting to preserve Caltrain service.

Chair Matsumoto expressed her thanks to Director Pine.

Public Comment:

- Yoriko Kishimoto echoed the Board's sentiments on supporting Caltrain.
- Adina Levin said that Friends of Caltrain have been working on funding for Caltrain for a long time.
- Rick Bonilla, San Mateo City Councilmember, said he supported putting a clean sales tax measure before the voters.

Director Stone said that the report concluded that Caltrain operations needed to be strengthened.

8. BOARD MEMBER REQUESTS/COMMENTS

There were no requests or comments.

9. RECESS TO COMMITTEE MEETINGS

The Board meeting recessed to Committee meetings at 4:35 pm.

10. RECONVENE BOARD OF DIRECTORS MEETING

Chair Matsumoto reconvened the Board meeting at 5:04 pm.

11. MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE

Director Fraser reported on the following items:

SUBJECTS DISCUSSED:

- a. Accessible Services Update
- b. Paratransit Coordinating Council Update
- c. Citizens Advisory Committee Update
- d. Multimodal Ridership Report – June 2020

12. MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE

Director Powell reported on the following item:

SUBJECT DISCUSSED:

- a. Preliminary Fiscal Year 2021 Operating and Capital Budgets

13. MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE

Director Collins led the Board on voting on the following item:

MOTION:

a. State and Federal Legislative Update and Approval of Legislative Proposals

Motion/Second: Collins/Groom

Ayes: Collins, Fraser, Groom, Guilbault, Matsumoto, Pine, Powell, Ratto, Stone

Noes: None

Absent: None

14. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Matsumoto noted that the correspondence was in the packet.

15. DATE, TIME AND PLACE OF NEXT REGULAR MEETING

Chair Matsumoto announced the time and location of the next meeting as Wednesday, September 2, 2020 at 2:00 pm, with teleconference details to be provided prior to the meeting.

16. GENERAL COUNSEL REPORT

b. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Claim of Marie Goulis-Nijessen

Ms. Cassman suggested that the Board meeting adjourn to the closed session and that she would report on any action taken during the Closed session at the next Board meeting on September 2.

17. ADJOURN

The Board meeting adjourned at 5:09 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.