

**SAN MATEO COUNTY TRANSIT DISTRICT (DISTRICT)
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA
MINUTES OF BOARD OF DIRECTORS MEETING
MAY 5, 2021**

MEMBERS PRESENT: M. Fraser, J. Gee, R. Guilbault, R. Medina, D. Pine, J. Powell,
(Via Teleconference) P. Ratto (Vice Chair), C. Stone (Chair)

MEMBERS ABSENT: C. Groom

STAFF PRESENT: C. Mau, J. Cassman, D. Olmeda, A. Chan, J. Brook, D. Seamans

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Charles Stone called the meeting to order at 2:03 pm and led the Pledge of Allegiance.

2. ROLL CALL

Ms. Seamans confirmed that a quorum of the Board was present.

3. CONFERENCE WITH LEGAL COUNSEL- REPORT FROM CLOSED SESSIONS AT APRIL 7 BOARD MEETING

a. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6

Agency-designated Representatives: Pat Glenn and David Olmeda

Employee Organizations: Amalgamated Transit Union Local 1574 (Bus Operators, and Maintenance and Customer Service Employees)

b. Anticipated Litigation: Initiation of Litigation - Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

Joan Cassman, Legal Counsel, said the Board received a report and that there were no reportable actions.

4. CONSENT CALENDAR

a. Approval of Minutes of the Board of Directors Meeting of April 7, 2021

b. Acceptance of Statement of Revenues and Expenses for the Period Ending March 31, 2021

c. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Period Ending March 31, 2021

d. Acceptance of Quarterly Fuel Hedge Update

e. Adoption of the San Mateo County Transit District Energy Policy – Approved by Resolution No. 2021-14

f. Award of On-Call Contracts to Provide Printing Services – Approved by Resolution No. 2021-15

g. Award of Contract for Paratransit Eligibility Assessment Services – Approved by Resolution No. 2021-16

h. Authorization of the Application for and Receipt of Annual Cap and Trade Funding for Battery Electric Buses – Approved by Resolution No. 2021-17

Motion/Second: Medina/Guilbault

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments.

6. REPORT OF THE CHAIR

Chair Stone said he had recently gotten back to using public transit, including Caltrain, and encouraged everyone to do the same.

7. REPORT OF THE GENERAL MANAGER/CEO

Carter Mau, Acting General Manager/CEO, thanked staff and the Board for making his transition to his new position go smoothly. He gave an update on bus service to the schools. He said they now have 47 morning and afternoon trips, restoring service to high-need routes. He said they would soon be working on planning the August runbook.

Mr. Mau said that the Office of Civil Rights is supporting a new initiative regarding the District's stand against racism. He noted that artwork supporting the initiative would be put on the buses. Director Rose Guilbault commended the timeliness of the initiative. Director Marina Fraser echoed Director Guilbault's comments and asked about the capacity ratio and the distancing guidelines on buses, which Mr. Mau confirmed as being consistent with CDC (Centers for Disease Control) guidelines and dependent on the size of each bus.

Chair Stone asked if the District was proactively communicating with the school districts, which Mr. Mau confirmed.

Vice Chair Peter Ratto said if the capacity restraints on buses were eliminated, it would help the District to provide a higher level of service.

8. BOARD MEMBER REQUESTS/COMMENTS

Director Jeff Gee requested having a report from IT regarding cyber-security measures to prevent hacking incidents, and Mr. Mau concurred.

9. RECESS TO COMMITTEE MEETINGS

The Board meeting recessed to Committee meetings at 2:21 pm.

10. RECONVENE BOARD OF DIRECTORS MEETING

Chair Stone reconvened the Board meeting at 4:06 pm.

11. MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE

Director Rose Guilbault led the Board on voting on the following item:

MOTION:

- a. Proclamation Declaring May as Older Americans Month

Motion/Second: Guilbault/Medina

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

Director Guilbault reported on the following items:

SUBJECTS DISCUSSED:

- b. Accessible Services Update
- c. Paratransit Coordinating Council Update
- d. Citizens Advisory Committee Update
- e. Mobility Management Report – Bus Simulator
- f. Monthly Performance Report – March 2021

12. MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE

Director Josh Powell led the Board in voting on the following item:

RESOLUTION:

- a. Awarding a Contract to Kimley Horn and Associates for Consultant Support Services for the Dumbarton Rail Corridor Program for a Total Not-to-exceed Amount of \$300,000 for a Two-year Term – *Approved by Resolution No. 2021-18*

Motion/Second: Powell/Guilbault

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

Director Powell reported on the following items:

SUBJECTS DISCUSSED:

- b. Financial Reserve Policy
- c. Preliminary Fiscal Year 2022 Operating and Capital Budgets

13. MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE

Director Marina Fraser led the Board on voting on the following item:

MOTION:

- a. State and Federal Legislative Update and Approval of Legislative Proposals: Support AB 917 (Bloom) and AB 1499 (Daly)

Motion/Second: Fraser/Powell

Ayes: Fraser, Gee, Guilbault, Medina, Pine, Powell, Ratto, Stone

Noes: None

Absent: Groom

Director Fraser reported on the following item:

SUBJECT DISCUSSED:

b. SamTrans Federal Advocacy Update – May 2021

14. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Chair Stone noted that the correspondence was in the packet (available online).

15. DATE, TIME AND PLACE OF NEXT REGULAR MEETING

Chair Stone announced the time and location of the next meeting as Wednesday, June 2, 2021 at 2:00 pm, with teleconference details to be provided prior to the meeting.

16. RECESS TO SPECIAL BOARD OF DIRECTORS MEETING

The Board meeting recessed to the Special Meeting at 4:11 pm.

17. RECONVENE REGULAR BOARD OF DIRECTORS MEETING

Chair Stone reconvened the Board meeting at 4:25 pm.

18. GENERAL COUNSEL REPORT – CLOSED SESSIONS

a. Closed Session: Threat to Public Services or Facilities – Pursuant to Government Code Section 54957(a)

Consultation with: General Counsel

b. Closed Session: Conference with Legal Counsel – Anticipated Litigation. Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

Joan Cassman, Legal Counsel, noted that there would likely not be Board actions following the closed sessions but that she would provide the report-out from the closed sessions at the next Board meeting on June 2.

19. ADJOURN

The Board meeting adjourned into closed session at 4:26 pm. The closed session adjourned at 5:16 pm.

An audio/video recording of this meeting is available online at www.samtrans.com. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.